

**Paul Mitchell The School Sherman Oaks  
2025 Annual Security Report  
and  
Statement of Campus Safety and Security  
Policies and Procedures**

**For Reporting Years: 2022, 2023, 2024  
Issued on October 1, 2025**

**This Report is for the Paul Mitchell The School Sherman Oaks Main Campus located at 15301 Ventura Blvd Suite P2, Sherman Oaks, CA 91403.**

Paul Mitchell The School Sherman Oaks will be referenced as School or The School throughout this document.

## **I. Introduction**

This document has been designed to inform all students, employees, prospective students, prospective employees, and others about The School's safety and security policies and procedures. This also discloses the annual required crime statistics. A copy of this policy is available on The School's website, and a hard copy may be obtained from the School Director without charge:

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The safety of our students and employees is an important concern of The School's administration. This document explains this School's policies regarding crime and accident prevention, public safety, and criminal and accident reporting procedures.

## **II. Annual Security Report General Information**

### **A. Preparation of this Document and the Disclosure of Crime Statistics:**

Each year, The School publishes this Annual Security Report and Statement of Campus Safety and Security Policies and Procedures on or before October 1, in compliance with the Jeanne Clery Campus Safety Act. This document and these policies and procedures are compiled and reviewed annually by the School Director. This document, policies, and procedures were reviewed by Shanti Agin and published by The School.

The procedure for preparing this document and annual disclosure of crime statistics for each year includes the review of policies and procedures, as well as the request and collection of annual crime statistics. These statistics are obtained primarily from the following sources: local police department and/or building management, as well as Campus Security Authorities (including the Title IX Coordinator).

All crimes are reported based on the calendar year in which the crime was reported. All of the statistics are gathered, compiled, and reported to the school community throughout this report and through the required federal reporting system. The statistical information gathered by the Department of Education is available to the public at <https://ope.ed.gov/campussafety/#/>.

Copies of this report are available online, and a hard copy is available upon request, without charge, from the School Director.

## **B. Policy and Procedure and Annual Security Report Dissemination Statement**

During the enrollment process, at orientation for new employees, as well as by October 1 of each year, each student and employee is informed of The School's campus security report, procedures, and safety practices.

All job postings contain a copy of the Annual Security Report, and the report is publicly available on our website.

In addition, annually, students and employees will receive a written notice of the updated Annual Security Report and Safety and Security Policies and Procedures that will include:

- 1) A statement of the report's availability;
- 2) A statement that a paper copy will be provided upon request and how to obtain one;
- 3) A brief description of the contents; and
- 4) The exact electronic address of the report.

We also review with students and employees the need for all individuals to be responsible for their own security and safety at all times. The orientation includes training on emergency procedures; preventing crime; and an introduction to the Title IX Coordinator and Nondiscrimination Policy and online training on how to protect oneself and others from sexual assault, the Violence Against Women Act, and Title IX.

Each year, we bring a local law enforcement official into The School to review how to protect yourself against crime, how to be responsible for your own safety, and how to protect yourself against sexual assault.

### **III. Information About the School's Clery Geography**

#### **A. Clery Geography Definition**

As referenced in this document, the school is using the following definitions to define its Clery geography as set forth in the Clery Act and its implementing regulations:

A school's **Campus** is defined as "(i) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (ii) any building or property that is within or reasonably contiguous to the area identified in (i) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes."

**Public Property** is defined as "all public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes."

**Non-Campus** is defined as "any building or property owned or controlled by a student organization recognized by the institution; and any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution."

#### **B. Non-Campus Geography Statement**

The School does not have any Non-Campus geography.

#### **C. Statements on Crimes Involving Student Organizations at Non-Campus Locations**

The School does not have any student organizations who own or control any buildings or property.

#### **D. On-Campus Student Housing Statement**

The School does not own or maintain any on-campus student housing (residence halls, dormitories or other residential facilities on campus) and, as such, does not (1) report statistics

for an on-campus student housing area, (2) provide information about security and access to on-campus student housing, (3) have missing student notification policies and procedures, or (4) compile a fire safety report and statistics.

#### **E. Description of the School's Campus Clery Geography**

Our Campus for Clery Geography purposes includes the interior of the building controlled by Paul Mitchell The School Sherman Oaks that is located at 15301 Ventura Blvd Suite P2, Sherman Oaks, CA 91403. This includes classrooms, the student clinic floor, administrative offices, break areas, and any on-site student resource spaces.

#### **IV. Clery Act Crimes and Information**

##### **A. Federal Definitions for Reportable Clery Act Crimes**

The criminal offenses that are listed below as reportable crimes are defined as outlined by the US Department of Justice FBI National Incident Based Reporting System (NIBRS). For the purposes of complying with the Clery Act and its implementing regulations at 34 C.F.R. 66841, an incident that is reported meeting the definitions below is considered a crime for the purposes of Clery Act reporting.

- **Murder and Non-Negligent Manslaughter:** The willful (nonnegligent) killing of one human being by another.
- **Manslaughter by Negligence:** The killing of another person through gross negligence.
- **Sex Offenses (Sexual Assault):** Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.
  - **Rape:** Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, or by a sex-related object. This definition also includes instances in which the victim is incapable of giving consent because of temporary or permanent mental or physical incapacity (including due to the influence of drugs or alcohol) or because of age. Physical resistance is not required on the part of the victim to demonstrate lack of consent.
  - **Fondling (Criminal Sexual Contact):** The intentional touching of the clothed or unclothed body parts without consent of the victim for the purpose of sexual degradation, sexual gratification, or sexual humiliation; or the forced touching by the victim of the actor's clothed or unclothed body parts, without consent of the victim for the purpose of sexual degradation, sexual gratification, or sexual humiliation.<sup>1</sup>
  - **Incest:** Sexual intercourse between persons who are related within the degree wherein marriage is prohibited by law.
  - **Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.
- **Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force, threat of force, violence, and/or putting the victim in fear.
- **Aggravated Assault:** The unlawful attack of one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is

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<sup>1</sup> Fondling was changed to Criminal Sexual Contact under the June 2025 Updates to the NIBRS User Manual.

not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used, which could probably and would result in serious personal injury if the crime were successfully completed.)

- Burglary: The unlawful entry of a structure to commit a felony or theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or a felony; breaking and entering with the intent to commit a larceny; housebreaking; safe cracking; and all attempts to commit any of the aforementioned.
- Motor-Vehicle Theft: The theft or attempted theft of a motor vehicle.
- Arson: Any willful or malicious burning or attempt to burn—with or without intent to defraud—a dwelling house, public building, motor vehicle, aircraft, personal property of another, etc.
- Domestic Violence: Any felony or misdemeanor crime of violence committed:
  - By a current or former spouse or intimate partner of the victim;
  - By a person with whom the victim shares a child in common;
  - By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
  - By a person similarly situated to a spouse of the victim under the domestic or Family Violence laws of the jurisdiction in which the crime of violence occurred; or
  - By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interactions between the persons involved in the relationship.
- Stalking: Engaging in a course of conduct directed toward a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress. *Course of conduct* means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties—by any action, method, device, or means—follows, monitors, observes, surveils, threatens, or communicates to or about a person or interferes with a person's property. *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim. *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily require, medical or other professional treatment or counseling.
- Liquor Law Violations: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

- **Drug-Law Violations:** The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, and/or importation of any controlled drug or narcotic substance. Arrests for state violations of state and local laws—specifically those related to the unlawful possession, sale, use, growing, manufacturing, and or making of narcotic drugs.
- **Weapons-Law Violations:** The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

## **B. Categories of Bias for Hate Crime Reporting**

A *hate crime* is defined as a crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For purposes of this section, the categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

*Bias* is defined as a preformed or preexisting negative opinion or attitude toward a person or group of persons based on one of the categories of bias listed above.

For Clery Act reporting purposes, hate crimes include any offense in the following list that is motivated by bias:

- The above-listed Clery Crimes, or:
- **Destruction/Damage/Vandalism to Property:** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.
- **Larceny/Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks, etc., are excluded.
- **Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

## **C. Hierarchy Rule**

For purposes of reporting crimes, when more than one criminal offense was reported in a single incident, under the FBI's Uniform Crime Reporting (UCR) program rules, only the most serious offense is counted. An exception to this rule is arson. If arson is committed, the school must always record arson in its statistics, even if it occurs in the same incident as another crime. Similarly, if rape, fondling, incest, or statutory rape occur in the same incident as murder, the school must record both the sex offense and the murder in its statistics.

## **V. Emergency Notifications and Timely Warnings**

### **A. Timely Warnings Policy**

In accordance with the Clery Act, schools must provide timely warnings in response to Clery crimes reported to a campus security authority that occur within The School's Clery geography<sup>2</sup> and that pose a continuing threat to The School campus.

One of the purposes of the timely warning is to aid in the prevention of similar crimes. Under the regulations, schools must not disclose the names and personally identifying information of victims when issuing a timely warning. However, in some cases to provide an effective timely warning, a school may need to provide information from which an individual might deduce the identity of the victim. The School will take each incident on a case-by-case basis and will take all necessary steps to protect the identity of the victim whenever possible.

The School has designated The School Director as the responsible individual for issuing timely warnings. In the event that The School Director is unavailable, the Education Leader is responsible for issuing timely warnings. The Clery Coordinator and/or School Director, and under certain circumstances in consultation with relevant agencies and others as needed, will generally make the determination if a timely warning is required. There may be times when The School decided to issue a timely warning for crimes that occur on property that is not Clery geography (also known as off-campus), if the crime occurred in a location used and frequented by The School community.

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<sup>2</sup> In certain circumstances, The School may issue a timely warning for crimes that occur off-campus if the crime occurred in an area that is frequently utilized by The School's community.

The School may disseminate these warnings in a variety of ways, including an intercom/announcement, text message, social media post, or email.

Timely warnings are issued on a case-by-case basis as a way to notify The School community of the incident and to provide information that may enable members of The School community to take steps needed to protect themselves from similar incidents. The School considers the following criteria in determining if a timely warning will be issued:

1. Is the reported crime a Clery crime? These statutorily designated crimes are:
  - a. Criminal Homicide (including murder, nonnegligent manslaughter, and negligent manslaughter)
  - b. Sex Offenses (including rape, fondling, incest, and statutory rape)
  - c. Robbery
  - d. Aggravated Assault
  - e. Burglary
  - f. Motor Vehicle Theft
  - g. Arson
  - h. Dating Violence
  - i. Domestic Violence
  - j. Stalking
  - k. Hate Crimes
    - i. Bias Categories: disability, ethnicity, gender, gender identity, national origin, race, religion, sexual orientation
    - ii. Hate Crime Additional Categories: larceny-theft, simple assault, intimidation, destruction/ damage/vandalism of property
2. Did the Clery crime occur at a Clery reportable location?
3. Was the Clery crime reported to a campus security authority?
4. Is there a serious and ongoing threat to The School community?
5. Is the perpetrator known to the victim?
6. Is the perpetrator in custody?
7. Is the crime specifically targeting one person?
8. Is there a pattern of similar reported crimes?
9. Has violence been threatened?
10. The possible risk of compromising law enforcement efforts.

**Statement on the possible risk of compromising law enforcement efforts.**

Any records of the reported incident will be maintained by the Clery Coordinator. Only staff members who need to know will be apprised of the name(s) of the victim(s). The School is required annually to publish statistics for certain crimes that are reported to The School authorities or local police agencies each year, including incidents of sexual assault, domestic violence, dating violence, and stalking; however, the report only includes incidents and not the names or identifiable information about the victim(s).

### **B. Emergency Notification Policy**

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of employees or students on campus, The School will immediately notify The School community as set forth below:

1. How The School confirms the existence of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees:

“Confirms the existence” means that School officials or other responsible School authorities have become aware of a significant emergency or dangerous situation that possibly affects the health or safety of the campus community, and they have verified that the significant emergency is occurring or may soon occur on the campus.

Based on the circumstances of the event, the Clery Coordinator or on-duty designee may consult with law enforcement, Franchise Owners, or other individuals with information to confirm the existence of the significant emergency or dangerous situation. Upon confirmation that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the school community, The School will notify local law enforcement.

Depending on the situation, the Clery Coordinator or designee may utilize local law enforcement resources (where available) to assist in assessing the significant emergency or dangerous situation. For example, the Clery Coordinator may not consult the police before issuing an emergency notification for a weather-related event but may rely on law enforcement assistance in the case of a suspicious package or anonymous or unverified bomb/explosives threat. In addition to notifying law enforcement, The School will—without delay, and taking into account the safety of The School community—determine the content of the emergency notification and send the emergency notification, unless, in the judgment of The School

authorities and/or law enforcement, the notification will compromise The School's efforts to assist a victim or contain, respond to, or mitigate the emergency.

While it is impossible to predict every possible significant emergency or dangerous situation that may occur at The School, the following situations are examples of when The School may issue an emergency notification after confirmation: active shooter, hostage situations, riot, suspicious package, structural damage to The School, biological threats like anthrax, gas leaks, bomb threats, communicable disease outbreaks, severe weather, natural disasters, hazardous materials incident, and/or fires at The School.

2. Reporting an emergency or dangerous situation:

In the event of a general emergency within The School's premises, please notify The School's Clery Coordinator or other CSA immediately and remain calm. The School personnel are trained in emergency response and evacuation procedures. The Clery Coordinator or on-duty designee will determine whether a significant emergency exists by evaluating the situation and, if necessary, consulting with appropriate additional resources that may include local police authorities. If the Clery Coordinator is not available, contact the Education Leader. If the Education Leader is not available, contact the Operations Leader. If the Operations Leader is not available, contact the Sales Leader, Future Professional Advisor, or Admissions Leader. If any of those individuals are not available, please contact a Learning Leader.

3. Ensuring access to Emergency Notifications:

Emergency Notifications are provided to the contact information provided to The School or through Klass App, intercoms, and other means. As long as the individual has not blocked the communication line, and has up-to-date information, they will have access to the emergency notifications. Notifications are also disseminated on a case-by-case basis through other means, like The School's social media or website, if deemed appropriate.

4. Process for determining the appropriate segment or segments of The School community that will receive an Emergency Notification:

Our School community is very small; however, there may be times when only certain segments of The School community may need to receive an emergency notification. The Clery Coordinator, School Director, or on-duty designee—in conjunction with other necessary parties which may include law enforcement—will determine the appropriate segments to notify and what method to use for communication. Generally, School community members in the

immediate area of the dangerous situation (i.e., those known to be in the building or immediate area) will receive the notification first—if it is determined to segment the emergency notification. As situations change or emerge, The School may assess the need to notify additional segments of the campus population.

5. Process for initiation of the Emergency Notification system:

Upon receipt and confirmation of a report of a significant emergency or dangerous situation as described above, the Clery Coordinator; on-duty designee; or, in certain situations, any leadership team member may initiate the notification process should the circumstances warrant it.

In certain circumstances, law enforcement personnel may be notified of the significant emergency or dangerous situation before The School community based on the facts of the situation for their assistance, response, or expertise depending on the facts of any situation.

6. Process to determine the contents of the Emergency Notification:

In an emergency situation, speed and accuracy of information provided are very important factors, but this must be balanced with the need for appropriate content of an emergency notification. The content of an emergency notification may depend on the situation and/or notification method (e.g., text message character limits).

The Clery Coordinator or on-duty designee will draft the emergency notification in coordination with others as needed. The following information will be included in all initial emergency notifications, regardless of the situation or method:

- A description of the situation
- Location of the situation (if known)
- Relevant safety instructions (like shelter-in-place directives or information on safety procedures)

Follow-up information may be provided as deemed necessary by the Clery Coordinator or designee. An “all-clear” message may be distributed at the conclusion of a significant emergency or dangerous situation. Any follow-up notification(s) will be sent using some or all of the same methods used to send the initial emergency notification. These follow-up notifications will include The School’s operating status, if relevant.

7. Officials responsible for Emergency Notification decisions and actions:

The Clery Coordinator or on-duty designee is the individual responsible for emergency notification decisions. Depending on the circumstances of each situation, local law enforcement or emergency personnel may respond on behalf of the school. Please see subsection (2) in this Emergency Notifications Policy for more information on the chain of command for responsible individuals for the individuals who may be responsible and in what order based on who is present in the school. While the Clery Coordinator is the ultimate individual responsible for compliance with emergency notifications, in the event that they are not on duty, the designee may act in their place, based on the speed with which a situation emerges or develops.

8. Procedures used to notify The School community:

The emergency notification and/or follow-up communications may be issued through mechanisms like:

- The School's website
- Official School social media sites
- Email via The School's email system
- Communication via text message in the CRM
- Verbally via in school announcements
- Physical posting of information on entrances or exits.
- Klass App

9. Procedures for disseminating Emergency Notification information to the larger community (i.e., individuals and organizations outside The School community):

Members of the larger community are encouraged to follow us on social media or our websites, as this is the method used to disseminate emergency information to the larger community. The Clery Coordinator will use the procedures and processes listed above in making these postings/notifications.

When available, The School may call upon local law enforcement or emergency responders to report information and provide assistance with certain situations. The School will provide the information needed or requested in these situations to facilitate the prompt and safe handling of the emergency situation.

10. Emergency Procedures for response and evacuation:

Please see the below section with the same title for information.

## **VI. Emergency Procedures for Response and Evacuation**

This section of the Annual Security Report and Statement of Campus Safety and Security Policies and Procedures document outlines possible emergency procedures for The School. These are provided for compliance with the requirement that all Title IV institutions have and disclose emergency procedures in response to a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees on The School's premises. While we have provided information about many possible scenarios, it is impossible to anticipate every possible scenario that may occur. In the event that an unanticipated scenario occurs that is not listed, the below procedures are informative on how to respond to similar incidents.

In an emergency, evacuation of the school should proceed as rapidly and safely as possible. The plan accounts for two scenarios of evacuation, which are:

1. In-place evacuation (also known as shelter-in-place): keeping students and staff members in place but securing the location for the emergency at hand.
2. On-site evacuation: movement of students and staff members out of the building affected and relocation to another area near the school.

In the event of a verbal notification of an emergency, do not exit the building unless you have been directly instructed to do so. It may be safer to stay in The School premises in a lockdown mode. Please listen to all announcements from The School staff, law enforcement, and/or emergency responders and follow the directions given over the intercom, text messaging, communication apps, or other means of communication.

While it may be difficult, it is essential to remain calm. The staff or law enforcement will direct you where to go in the event of an emergency in order to ensure your safety.

### **A. Procedures by Occurrence:**

#### **1. FIRE**

- a) Evacuate the area of the fire. (Always stay low, as smoke and heated gasses collect near the ceiling first.)
- b) Activate the fire alarm (if so equipped).

- c) Call 911, indicating the need for assistance from the fire department and law enforcement. Other communication networks should be identified and utilized in the event that the fire has caused the telephone system to become out of order.
- d) Evaluate the situation; determine quickly—if possible—the size, nature, and location of the fire within the facility.
- e) Upon the arrival of the fire department, the manager on duty shall establish contact with the senior fire department official and coordinate subsequent activities with him or her.
- f) Make certain that all students and staff members are accounted for and safe. Move to another location as required. A fire deemed in any way to be a threat to the safety of the students or the staff calls for evacuation to the outside area, away from the building.
- g) Any of the steps above may be done simultaneously as the number of staff members on duty permits. The decision not to follow any of these steps is justifiable only when there is certainty that there is no imminent danger.
- h) If the fire is small, any of the facility's fire extinguishers may be used to extinguish it if the staff member has received proper training. Although there should be no hesitation regarding the use of fire extinguishers, the fighting of any fire by staff members should be undertaken only if there is no imminent danger.

## **2. ILLNESS OR INJURY**

### **a) MINOR**

- (1) Treat with medical supplies on hand.
- (2) Evaluate periodically to see if further medical attention is required.

### **b) MAJOR**

- (1) Employ first aid techniques as trained, if needed.
- (2) Contact 911 if immediate medical attention is required.
- (3) If an illness or an injury requires a doctor's care, but emergency services are not required, the staff members should then arrange for transportation to the emergency room, clinic, or hospital.

### **c) BOMB THREATS**

- (1) Any bomb threat should be treated as real until proven otherwise.

- (2) Unidentified or suspicious objects should be reported to the authorities.
- (3) Evacuation should be to an outdoor area as far from the building as safely possible. The area to be evacuated should be searched quickly before evacuation. In certain circumstances, based on the location of the threat, the school may be directed to shelter in place by first responders and/or law enforcement. All directions of first responders/law enforcement are to be followed, including the direction to shelter in place.
- (4) Upon arrival of law enforcement authorities, the facility director, or designee, will assist with the search (e.g., unlocking doors, identifying strange or suspicious objects, etc.)
- (5) The appropriate authorities should be consulted prior to reentry into the building.

#### **d) ACTIVE SHOOTER**

While the likelihood of an active shooter event occurring at The School is extremely low, it is important that The School community understand how to respond if they find themselves in this situation. The FBI defines an active shooter as one or more individuals actively engaged in killing or attempting to kill people in a populated area. In most cases, firearms are used, and there is not a pattern or method to selecting victims. Situations like this are unpredictable and evolve quickly. If you hear shots fired or witness an armed person shooting or threatening to shoot people, immediately choose the best way to protect your life.

Please note that individuals must use their own discretion during an active shooter event regarding their actions to survive the incident. Best practices in line with current training are listed below.

Remember:

- The role of law enforcement will be to confront and disable the threat upon arrival.
- The below list of RUN, HIDE, FIGHT is not linear, depending on your proximity to the threat. These can be used in any order or repeatedly based on your situation and location in relation to the active shooter.
- Violent attacks may involve any type of weapon, not just a gun. Knives, blunt force objects, physical force, or explosives may be just as deadly. The suggested actions provided here may be applied in any violent encounter.

- Plan ahead. Think through and visualize possible escape routes. This includes physically accessible routes for those with disabilities or limited mobility.

**RUN:** Can you safely escape? If there is considerable distance between you and the gunfire/armed person, quickly move away from the sound of gunfire or armed person. Flee the building/area as quickly and quietly as possible. Do not stop for anything as you escape. Leave your belongings behind. Take others with you, but do not stay because others will not leave. Call 911 once it is safe to do so. Do not assume someone else has reported the incident. The information you have may be essential to law enforcement, like the number of shooters, their physical description or identification, number and types of weapons, and/or location of the shooter.

**HIDE:** If running is not an option, hide in an area out of the armed person's view. If you are in a room, lock doors and barricade with furniture if possible. Turn off the lights. Silence your phone and electronics. Close windows, shades, and/or blinds if possible. If you cannot find a room, hide behind a large solid object that blocks you completely from view. If possible and safe to do so, call 911 and alert dispatch to the last known location of the shooter; if you are unable to talk, keep the line open so the dispatcher can track the situation.

**FIGHT:** As a last resort, fight. In certain situations, when running or hiding are not possible and your life is in imminent danger, take action. If possible, prepare to use heavy or pointed objects to aid in your defense; items like fire extinguishers and chairs may be used. Engaging with the shooter as a group is always more effective. Once the decision is made to engage, you should not hesitate. Attempt to incapacitate or disrupt the actions of the shooter. You may also throw items at the shooter. Call 911 when you are able to do so.

Immediately after an incident, wait for law enforcement officers to assist you out of the building if inside. When law enforcement arrives, they may be trying to determine who is the threat, so you may need to show your hands.

More information about active shooter safety resources are available here:

<https://www.fbi.gov/how-we-can-help-you/safety-resources/active-shooter-safety-resources>

## **e) UTILITIES AND MAINTENANCE EMERGENCIES**

### **(1) GAS LEAK**

- (a) If any staff member or student smells gas, act quickly.
- (b) Open windows immediately.
- (c) Call 911 and report the possible gas leak.
- (d) Do not turn any electrical switches on OR off. Eliminate all flames.
- (e) Check all gas taps and turn them off.
- (f) If necessary, turn off the gas main. The shutoff valve is next to the meter.
- (g) If the gas odor remains strong, evacuate the area immediately.
- (2) Do not return to the building until the fire department, gas company, or other authority announces it is safe.

**f) EMERGENCY EVACUATION**

- (1) In the event of a fire, bomb threat, active shooter, electrical, chemical, or other emergency that would require the evacuation of the building, all staff members should adhere to the following:
  - (a) Call 911, indicating the need for assistance from the local fire department and law enforcement as soon as possible.
  - (b) Make certain all students and staff members are accounted for and are safe.
  - (c) Evacuate all students and staff members to an area as far from the building as safely practical.
    - (i) Adhere to predetermined evacuation routes, if possible; however, do not hesitate to adjust these routes to avoid dangerous areas.
    - (ii) All students and staff members with special needs are to be assisted as needed.
    - (iii) In certain circumstances, based on the location of the threat, The School may be directed to shelter in place by first responders and/or law enforcement. All directions of first responders/law enforcement are to be followed, including the direction to shelter in place.
  - (d) Conduct a second head count for students and staff members.
  - (e) Notify the Clery Coordinator and/or School Leadership as soon as possible.
  - (f) Do not approach or reenter the building until consultation with the proper authorities.

**g) TORNADO/SEVERE WEATHER WATCHES AND WARNING PROCEDURES**

- (1) The safe place designated by the Clery Coordinator to shelter in place is Theory Classroom.
  - (a) All students and staff will be moved to the designated location.
  - (b) Maintain flashlight and voice contact among staff members at all times.
  - (c) Make sure to conduct a head count before moving to a safe place, after arriving at a safe place, and after leaving the designated area.
- (2) After there is absolute certainty that the storm has passed, staff members should:
  - (a) Conduct a head count.
  - (b) Provide any necessary first aid and call 911 for any necessary response agencies.
  - (c) Check the entire building for any damages such as fire, water, or structural.
  - (d) Turn on and test utilities.
- (3) Notify the School Director as soon as possible with an update of conditions.
- (4) Notify any agents that services are needed.

**h) BURGLARY OR ROBBERY**

- (1) Remain calm and agreeable with the culprit(s).
- (2) Do not attempt any heroic measures.
- (3) Report all burglaries to the local police.
- (4) When reporting a burglary or robbery:
  - (a) Indicate the name of The School.
  - (b) Indicate your name.
  - (c) Indicate the date and time of the incident.
  - (d) Indicate any injuries, if known.
  - (e) Indicate the number of suspects involved.
  - (f) Indicate any descriptive information.

**i) LARCENY**

- (1) Remain calm and agreeable with those involved.
- (2) Do not attempt to determine if any person is innocent or guilty.
- (3) Report all larceny to the local police department for investigation.
  - (a) Indicate the name and address of The School.
  - (b) Indicate your name.

- (c) Indicate the date and time of the incident.
- (d) Indicate any injuries, if known.
- (e) Indicate the name(s) of those involved or any witnesses.
- (f) Indicate any descriptive information.

**j) ACCIDENTS**

- (1) Report the event to the Clery Coordinator, Operations Leader or manager on duty.
- (2) The Clery Coordinator, the Operations Leader, or manager on duty may do the following (based on the circumstances of the situation, additional or additional action may occur):
  - (a) Determine if emergency help is needed. If so, he or she will call the appropriate agency.
  - (b) Complete an accident report. Include the cause, the name(s) of those involved, the date, the time, the circumstances, and the explanation of any witnesses.

**VII. Civil Demonstrations and/or Disturbance Action Plan**

This action plan is intended to assist team members, Future Professionals, and guests in preparing for and responding to civil demonstrations and/or disturbances.

**Definitions**

Civil demonstrations or protests may involve organized or ad hoc groups who have a difference of opinion with a governing body regarding a variety of issues.

Civil disturbance is an activity arising from a mass act of civil disobedience in which the participants can become hostile toward authority, and authorities incur difficulties in maintaining public safety and order over the disorderly crowd.

**Action Plan**

Most demonstrations are peaceful, and people not involved should attempt to carry on business as usual. Avoid provoking or obstructing demonstrators.

**Planned or Unplanned Demonstrations**

Demonstrations within 20 miles of the campus will be monitored closely. If necessary, The School may make the decision to close the facility for the day; release the staff and students early or delay the start of work/school; and/or have students and staff shelter in place.

If the demonstration turns confrontational or heated and starts to escalate, please call the police department at and provide the following information:

- The name of the group, if known
- The exact location
- The size of the group
- Weapons involved
- What the group is doing:
  - Damaging property
  - Making threats
  - Holding signs
- Do they have shouting/chanting amplification devices?

#### **General Safety Guidance**

- Remain calm.
- Follow directions of authorities.
- Do not become a spectator; remove yourself from the area.
- Lock and avoid all windows and doors.
- Close all blinds to prevent flying glass/debris.
- Do not argue or enter into the debate with demonstrators.
- Do not commit or become involved in any crimes.

#### **VIII. Reporting Policy and Procedures for Crimes, Accidents, and Other Emergencies**

Crime prevention is the responsibility of everyone in our campus community. The School does not have individual campus- or School-based security. The landlord has security hired to patrol the outside areas of the property but they are not authorized to enter the premises. The School does not have commissioned law enforcement (police). There are a number of ways for campus community members and visitors to report crimes, serious incidents, and other emergencies to law enforcement or School officials.

[If your location elected that it DOES have security above, if that security is 1) Hired by the School directly, this will need to be noted. Please CALL Emily for assistance in this section as you will need to add a description].

2) If your mall or landlord has security with authority to act in your spaces, please CALL EMILY for assistance, as this may need to be noted.

3) If your School does not have security hired directly by The School, please delete this orange highlighted section.

**A. Reporting Clery Crimes to the police:**

The School encourages prompt reporting of crimes and emergency situations. Generally, crimes are reported to the local police department; however, the department retains control of the discretion for investigation and action.

You may also independently report to local law enforcement. Their contact information is:

Agency Name:

Non-Emergency Number:

IN CASE OF EMERGENCY, DIAL 911.

You may also contact the above agency for accident and other emergency reporting procedures.

**B. Reporting to Campus Security Authorities:**

While The School encourages the prompt reporting of crimes directly to the law enforcement agency listed above, we also recognize that some may prefer to report to other individuals or School officials.

Campus Security Authorities are also known as CSAs for Clery purposes. The Clery regulations define a CSA to include individuals who are responsible for monitoring the entrance onto School property, anyone The School specifically designates, and an official who has significant responsibility for student and campus activities which include, but are not limited to, student discipline and School judicial proceedings.

CSAs must report Clery Crimes to the Campus Safety Coordinator/Clery Coordinator. All crimes reported to CSAs will be included in the annual statistics that are found later in this report.

While The School has others who meet the definition of CSAs, The School officially designates the following individual as having significant responsibility for student and campus activities and as the person to whom school community members should report crimes for the purposes of inclusion in the annual statistical report and consideration for timely warnings:

| Official                                                        | School Address                                        | Phone Number        |
|-----------------------------------------------------------------|-------------------------------------------------------|---------------------|
| Campus Safety Coordinator<br>(Clery Coordinator)<br>Shanti Agin | 15301 Ventura Blvd Suite P2<br>Sherman Oaks, CA 91403 | 818-380-8120 x 2913 |

**C. Policy to encourage accurate and prompt reporting:**

When crime is **not** reported, others in the community may also be victimized, as The School and local law enforcement authorities did not have information to take action. We strongly encourage members of The School community to promptly and accurately report crimes to law enforcement with proper jurisdiction when the victim of the crime would like to report or is unable to report. We also encourage the campus community to participate in and support crime prevention efforts. The School also encourages community members to report crimes when the victim is unable to report. When all community members participate in safety and security measures, the community is safer.

As a reminder, The School does not have a security department. The School does not have commissioned law enforcement or a police department.

All reported Clery crimes are reported to the local police department for investigation and action. We encourage all students and employees to timely report all crimes to the Clery Coordinator, who will promptly contact the local authorities to address the issue.

**D. Statement on pastoral and professional counselors:**

The school encourages the use of pastoral counselors and professional counselors in instances where the student may need assistance in dealing with a particular situation, when appropriate. However, The School does not employ any individuals in the role of a pastoral or professional counselor and, as such, no school employee is a confidential resource operating in this capacity for Clery Act purposes.

**E. Voluntary confidential reporting statement:**

The School does **not employ professional or pastoral counselors** or have a confidential reporting policy or procedure for victims or witnesses to report crimes confidentially for inclusion in the annual disclosure of crime statistics.

There are times when The School may receive information about possible Clery crimes anonymously. The School will not try to determine the origin of the person who submits information anonymously, unless the information indicates that there is an immediate health and safety emergency. The School will include the reported information in the annual security report if it meets the reporting requirements; however, The School and law enforcement response may be limited based on the information provided in the anonymous report. You may also submit anonymous tips to the local police through **800-222-TIPS (8477)**. Please understand that information provided to the local police tipline will most likely not be available to The School, so if you have a concern, please bring that to the Campus Safety Coordinator.

Information provided anonymously may or may not be included on the annual statistics, based on the information provided to that entity and their internal procedures and documentation.

Reporting crimes is solely voluntary; however, victims and witnesses are encouraged to report crimes. Sometimes a victim or witness needs to seek assistance. If you would like to pursue professional help that is not reported to The School after having been a victim of or witness to a crime, contact the following counseling center or other resources listed later in this document:

Crime Victims Counseling Center 23314 Crenshaw Blvd Torrance, CA 90505 310-534-7300

**F. Accessing counseling resources for victims of crimes:**

We encourage students who may have been the victim of a crime to seek help. If you would like referral information to obtain assistance as the result of being a victim of a crime, please reach out to the Clery Coordinator or a campus security authority for assistance in obtaining help.

Please note that referrals to counselors and other assistance are voluntary, and matters disclosed to external individuals, like counselors, are confidential because the counselor is not employed by The School. This means that things reported to these external confidential resources will not be included in the annual disclosure of statistics.

To access this list of resources, you do not need to disclose the reason for requesting the list of referral information. You may ask the School Director for the referral list and receive it without providing information about your experience.

## **IX. Emergency Response Tests, Drills, and Exercises**

In the last reporting period, The School conducted 1 announced and 0 unannounced emergency response and evacuation tests, drills, or exercises in order to ensure that students and staff are aware of the procedures to be used in case of a real emergency.

Each test, drill, or exercise will be conducted by the Clery Coordinator with the assistance of The School's staff and/or outside agencies at a minimum of once per calendar year. The test, drill, or exercise will be designed for the assessment and evaluation of emergency plans and capabilities and will be documented in The School's permanent records. The record kept will include an indication of whether the test was announced or unannounced, the date, the time, and the duration of the test. The School conducts an after-action review of each emergency management test, drill, or exercise to assess and evaluate the emergency plans and capabilities. In addition to the annual disclosure of the campus safety and security policy to The School community on or before October 1 of each year, the school will also publicize the Annual Security Report and Statement of Campus Safety and Security Policies and Procedures that contain The school's emergency procedures in conjunction with at least one of these tests. The testing of this system and publicity of Annual Security Report and Statement of Campus Safety and Security Policies and Procedures will typically be announced through internal School emails.

## **X. General Crime Prevention and Awareness Programming**

### **A. Security Awareness Programs: Review of Plans with Students and Employees**

In an effort to promote safety awareness, The School offers safety and security programs as discussed below. The School will review its evacuation plans and procedures during the orientation on the first day of class or hire, as well as yearly with the student body and staff. The School will also conduct announced and/or unannounced emergency response and evacuation tests annually in order for the staff and students to clearly understand the procedures. Students and staff are expected to be present on days when these programs are reviewed or tests involving response are completed. Each test will be documented in The School's records as to the date, time, and whether it was an announced or unannounced test. For more information, please see the section above.

Both student and employee orientation include training on emergency procedures, preventing crime, how to protect oneself and others from sexual assault, the Violence Against Women Act, and Title IX.

Additionally, on October 1 of each year via electronic communication, each student and employee is informed of The School's campus security report, procedures, and safety practices. In addition, students and employees will receive a written notice that will include 1) a statement of the report's availability; 2) a statement that a paper copy will be provided upon request and how to obtain one; 3) a brief description of the contents; and 4) the exact electronic address of the report.

We also review with students and employees the need to be responsible for their own security and safety at all times.

### **B. Employee Educational Offerings**

In addition to the above orientation training, The School provides a variety of safety and security education through a variety of online and in person educational opportunities. Programs and presentations available annually include:

- ALICE Training for Active Shooter Protocol
- Bloodborne Pathogens
- FERPA
- Cybersecurity
- Clery Act
- Preventing Discrimination and Harassment (Title IX and Clery Act)
- Mental Wellbeing
- Anti-Hazing
- Bystander Intervention
- Other trainings (available upon request or offered upon an identified need)

The School employees also have access to a variety of additional safety and security trainings, including drug and alcohol awareness programming on demand via an online platform.

### **C. Crime and Accident Prevention**

The School does not assume liability for stolen property. Therefore, students and employees should always keep their personal belongings locked in the student lockers or employee offices or in their custody. The School encourages students and staff not to bring expensive jewelry, money, or other valuables to The School. Such items should be left at home in order to reduce the chance of theft.

The School reserves the right to submit for prosecution any student or employee to the full extent of state and United States federal law for any criminal violation committed on the school premises. The School will take into consideration the specifics of any student who may be accused of a crime on a case-by-case basis, which may include suspension or termination from The School. Criminal violations may include, but may not be limited to, the following:

- Murder
- Rape
- Forcible sex offenses
- Non-forcible sex offenses
- Robbery/theft
- Simple or aggravated assault
- Unlawful consumption or possession of alcohol or other controlled or illegal substance
- Hate crime, including larceny-theft, simple assault, intimidation, or vandalism
- Burglary (There must be evidence of both trespass and intent to commit a felony or theft.)
- Larceny (Larceny is the illegal taking and carrying away of personal property belonging to another with the purpose of depriving the owner of its possession.)

Further preventative measures include:

- Students and/or employees shall not be permitted to consume illegal or controlled substances, including alcoholic beverages, during School hours or at School functions.
- Students and/or employees shall not be permitted to have any illegal or otherwise dangerous weapons in their possession or on School property. Such a violation will result in the confiscation of the weapon, possible prosecution, and possible termination from enrollment or employment.
- Students and/or employees must keep their property securely locked in the designated areas in order to prevent theft.
- Students and/or employees must park in the designated areas and should keep their cars securely locked and valuables hidden. Students and/or employees must never remain alone within the facility after closing without administrative approval. If approval has been given, the outside door must remain locked at ALL times, and the student/employee must not allow any unauthorized individual entrance.
- All employees should make certain that the offices remain securely locked at all times. When leaving the office, employees must always check the door to ensure it is secure.

- Employees should never lock the facility alone. Two people must always be present during locking procedures. The individuals should check to ensure that both have entered their vehicles safely upon leaving the school premises.
- Students and/or employees shall report hazardous conditions (e.g., faulty or broken equipment, water leaks, chemical spills, exposed electrical wires, etc.) to the Clery Coordinator for immediate attention.
- The Clery Coordinator shall handle all such hazards with appropriate caution and expedience. Proper procedures may require the Clery Coordinator to notify the appropriate agencies (e.g., the poison control center, the fire department, the power company, etc.)
- Students and/or employees shall not attempt to repair damaged electrical equipment or exposed wires. Instead, such problems should be reported to the administration.
- Damaged or dangerous structural conditions shall be reported to the Clery Coordinator immediately.
- Students and/or employees should handle all equipment within the manufacturer's specifications. The School will not be responsible for accidents caused by the inappropriate or negligent use of any of its equipment.
- Students and/or employees shall not be permitted to use unauthorized equipment. The School will not accept liability for accidents involving unapproved equipment.
- Students and/or employees with unusual or serious health conditions are encouraged to report such conditions upon admission or employment. Arrangements must be made with his or her physician for appropriate preventative measures. All such conditions will be kept confidential, but the nature of any reasonable accommodation through the interactive process may require certain School officials to be notified to implement approved reasonable accommodations. For more information on ADA Accommodations, please see The School's website or contact the ADA Coordinator.
- Employees shall be required to attend a workshop on first-aid care. The workshop will be organized by the administration and will involve accepted professional organizations.
- 

#### **D. Security Considerations and Access to Campus Facilities**

Only authorized individuals are permitted on the school premises, which includes students, staff, and clinic classroom models/guests. Individuals who are not a part of The School or receiving a guest service will be considered trespassing and will be reported to the local authorities. All students and staff have name badges that clearly identify who they are and their

role. Clinic classroom guests are permitted in the building; however, they must be escorted by either a student or staff member at all times and are limited to the clinic classroom and restroom facilities.

Maintenance personnel wear identification badges or uniforms and have access during normal school hours and in the evening to clean the school or conduct maintenance of the facility. All non-staff service providers must check in at the service desk and have a badge clearly indicating their purpose on school premises.

The School maintains its campus facilities in a manner that minimizes hazardous and unsafe conditions. Security considerations that are used in the maintenance of campus facilities in coordination with the landlord include, but are not limited to:

- Trees and shrubberies are trimmed away from the walkway and buildings.
- The School works closely with the facilities management to address burned out lights promptly, as well as malfunctioning door locks or other physical conditions that are designed to enhance security.

We encourage community members to promptly report any security concern to the Clery Coordinator and/or Operations Leader; this includes concerns about lock malfunctions, lighting, or landscaping.

## **XI. Crime Statistics and Student Right to Know Policy**

### **A. Student Right to Know Policy**

While The School is a reasonably safe environment, crimes may occur.

The following annual security report provides crime statistics for selected crimes that have been reported to local police agencies or campus security authorities. The statistics reported for the sub categories on liquor laws, drug laws, and weapons offenses represent the number of people arrested or referred to campus judicial authorities for the respective violations, not the number of offenses documented.

### **B. Crime Statistics**

|  | 2022 |        | 2023 |        | 2024 |        |
|--|------|--------|------|--------|------|--------|
|  | On   | Public | On   | Public | On   | Public |

|                                            | Campus | Property | Campus | Property | Campus | Property |
|--------------------------------------------|--------|----------|--------|----------|--------|----------|
| Murder/<br>Non-Negligent<br>Manslaughter   | 0      | 0        | 0      | 0        | 0      | 0        |
| Manslaughter by<br>Negligence              | 0      | 0        | 0      | 0        | 0      | 0        |
| Rape                                       | 0      | 0        | 0      | 0        | 0      | 0        |
| Fondling                                   | 0      | 0        | 0      | 0        | 0      | 0        |
| Statutory Rape                             | 0      | 0        | 0      | 0        | 0      | 0        |
| Incest                                     | 0      | 0        | 0      | 0        | 0      | 0        |
| Robbery                                    | 0      | 0        | 0      | 0        | 0      | 0        |
| Aggravated<br>Assault                      | 0      | 0        | 0      | 0        | 0      | 0        |
| Burglary                                   | 0      | 0        | 0      | 0        | 0      | 0        |
| Motor Vehicle<br>Theft                     | 0      | 0        | 0      | 0        | 0      | 0        |
| Arson                                      | 0      | 0        | 0      | 0        | 0      | 0        |
| Violence Against Women Act (VAWA) Offenses |        |          |        |          |        |          |
| Domestic<br>Violence                       | 0      | 0        | 0      | 0        | 0      | 0        |
| Dating Violence                            | 0      | 0        | 0      | 0        | 0      | 0        |
| Stalking*                                  | 0      | 0        | 0      | 0        | 0      | 0        |
| Arrests                                    |        |          |        |          |        |          |
| Weapons                                    | 0      | 0        | 0      | 0        | 0      | 0        |
| Drugs                                      | 0      | 0        | 0      | 0        | 0      | 0        |
| Alcohol                                    | 0      | 0        | 0      | 0        | 0      | 0        |
| Referrals                                  |        |          |        |          |        |          |
| Weapons                                    | 0      | 0        | 0      | 0        | 0      | 0        |
| Drugs                                      | 0      | 0        | 0      | 0        | 0      | 0        |

|                        |       |       |       |       |       |       |
|------------------------|-------|-------|-------|-------|-------|-------|
| Alcohol                | 0     | 0     | 0     | 0     | 0     | 0     |
| Stop Campus Hazing Act |       |       |       |       |       |       |
| Hazing                 | N/A** | N/A** | N/A** | N/A** | N/A** | N/A** |

**NOTE: The School does not have on-campus student housing or non-campus property; therefore, these categories are excluded from this table.**

\*Stalking which crosses calendar years will be recorded in each and every year in which the stalking is reported to a campus security authority or local police.

\*\*The Stop Campus Hazing Act was enacted in December 2024, requiring statistical collection and reporting of hazing data meeting the criteria for calendar year 2025. This is included to reflect that, while the policies and procedures are in place, the statistical reporting will begin for calendar year 2025.

#### **HATE CRIMES**

| Year | Description                     |
|------|---------------------------------|
| 2022 | No Hate Crimes Reported in 2022 |
| 2023 | No Hate Crimes Reported in 2023 |
| 2024 | No Hate Crimes Reported in 2024 |

**NOTE: The school does not have on-campus student housing or non-campus property; therefore, these categories are excluded from this table.**

#### **UNFOUNDED CRIMES**

Clery Act reporting allows a school not to include (or remove) a reported crime from its statistics when sworn or commissioned law enforcement personnel have fully investigated the reported crime and have made a formal determination that the crime report is false or baseless and, therefore, “unfounded.” In this case, a school must report to the Department of Education and disclose in their annual security report statistics that include the total number of crime reports that were “unfounded” and subsequently withheld from its crime statistics during each of the three most recently completed calendar years. Any crimes listed

as unfounded have been identified below, indicating the year the crime was determined to be unfounded and the type of crime.

| Year | Description         |
|------|---------------------|
| 2022 | No unfounded crimes |
| 2023 | No unfounded crimes |
| 2024 | No unfounded crimes |

## **XII. Drug, Alcohol, and Substance Abuse Policy Statements**

Federal law requires The School to notify all employees and students of certain information about the unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as part of the School's activities. The information included in this section of the report complies with the Drug-Free Schools and Communities Act and the Drug-Free Workplace Act of 1988 and all relevant implementing regulations.

### **A. Drug-Free Workplace Policy**

The School prohibits being under the influence of, the unlawful manufacture, distribution, dispensing, possession of, or use of a controlled substance in the workplace, on school property, or as part of any School activity.

The School similarly prohibits being under the influence, the unlawful use, possession, and distribution of alcohol in the workplace, on school property, or as part of any school activity, as well as any other unlawful conduct involving alcohol. This policy applies to individuals of any age.

For sanctions related to drugs and alcohol, please see the below section.

### **B. Enforcement of State Underage Drinking Laws and the Enforcement of Federal and State Drug Laws**

The School does not maintain commissioned law enforcement, but all underage drinking and violations of drug laws will be referred to the appropriate local law enforcement agencies.

### **C. Federal, State, and Local Legal Sanctions Related to the Unlawful Possession or Distribution of Illicit Drugs and Alcohol**

#### **Controlled Substances Act**

The Controlled Substances Act classifies regulated substances under existing federal law into one of five categories, known as Schedules. The assigned Schedule is based on substance characteristics like medical use, potential for abuse, and safety or dependence ability. Below is a description of the five Schedules and examples of substances in each schedule. This is not a comprehensive list.

Please note that a substance need not be listed as a controlled substance to be treated as a Schedule I substance for criminal prosecution. A controlled substance analogue is a substance which is intended for human consumption and is structurally or pharmacologically substantially similar to or is represented as being similar to a Schedule I or Schedule II substance and is not an approved medication in the United States. (See 21 U.S.C. §802(32)(A) for the definition of a controlled substance analogue and 21 U.S.C. §813 for the Schedule.)

#### **Schedule I**

Schedule I drugs, substances, or chemicals are defined as drugs with no currently accepted medical use and a high potential for abuse. Some examples of Schedule I drugs are heroin, lysergic acid diethylamide (LSD), marijuana (cannabis), 3,4-methylenedioxymethamphetamine (ecstasy), methaqualone, and peyote.

#### **Schedule II**

Schedule II drugs, substances, or chemicals are defined as drugs with a high potential for abuse, with use potentially leading to severe psychological or physical dependence. These drugs are also considered dangerous. Some examples of Schedule II drugs are: combination products with less than 15 milligrams of hydrocodone per dosage unit (Vicodin), cocaine, methamphetamine, methadone, hydromorphone (Dilaudid), meperidine (Demerol), oxycodone (OxyContin), fentanyl, Dexedrine, Adderall, and Ritalin.

#### **Schedule III**

Schedule III drugs, substances, or chemicals are defined as drugs with a moderate to low potential for physical and psychological dependence. Schedule III drugs abuse potential is less than Schedule I and Schedule II drugs but more than Schedule IV. Some examples of Schedule III drugs are: products containing less than 90 milligrams of codeine per dosage unit (Tylenol with codeine), ketamine, anabolic steroids, and testosterone.

**Schedule IV**

Schedule IV drugs, substances, or chemicals are defined as drugs with a low potential for abuse and low risk of dependence. Some examples of Schedule IV drugs are: Xanax, Soma, Darvon, Darvocet, Valium, Ativan, Talwin, Ambien, and Tramadol.

**Schedule V**

Schedule V drugs, substances, or chemicals are defined as drugs with lower potential for abuse than Schedule IV and consist of preparations containing limited quantities of certain narcotics. Schedule V drugs are generally used for antidiarrheal, antitussive, and analgesic purposes. Some examples of Schedule V drugs are: cough preparations with less than 200 milligrams of codeine or per 100 milliliters (Robitussin AC), Lomotil, Motofen, Lyrica, and Parepectoli.

**Federal Drug Trafficking Penalties\***

| Drug/Schedule                     | Quantity                                            | Penalties                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Quantity                                             | Penalties                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------------|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Cocaine<br>(Schedule II)          | 500–4,999<br>grams<br>mixture                       | First offense: Not less than five years and not more than 40 years. If death or serious injury, not less than 20 years or more than life imprisonment.<br>Fine of not more than \$2 million if an individual; \$5 million if not an individual.<br>Second offense: Not less than 10 years and not more than life imprisonment.<br>If death or serious injury, life imprisonment.<br>Fine of not more than \$4 million if an individual; \$10 million if not an individual. | 5 kilograms or more mixture                          | First offense: Not less than 10 years and not more than life imprisonment. If death or serious injury, not less than 20 years or more than life imprisonment. Fine of not more than \$4 million if an individual; \$10 million if not an individual.<br>Second offense: Not less than 20 years and not more than life imprisonment. If death or serious injury, life imprisonment. Fine of not more than \$8 million if an individual; \$20 million if not an individual.<br>Two or more prior offenses: Life imprisonment |
| Cocaine Base<br>(Schedule II)     | 28–278<br>grams<br>mixture                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 279 grams or more mixture                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Fentanyl<br>(Schedule II)         | 40–399<br>grams<br>mixture                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 400 grams or more mixture                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Fentanyl Analogue<br>(Schedule I) | 10–99<br>grams<br>mixture                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 100 grams or more mixture                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Heroin<br>(Schedule I)            | 100–999<br>grams<br>mixture                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1 kilogram or more mixture                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| LSD<br>(Schedule I)               | 1–9 grams<br>mixture                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 10 grams or more mixture                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Methamphetamine<br>(Schedule II)  | 5–49 grams pure<br>or<br>50–499<br>grams<br>mixture |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 50 grams or more pure or 500 grams or more mixture   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| PCP<br>(Schedule II)              | 10–99<br>grams<br>pure<br>or<br>100–999             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 100 grams or more pure or 1 kilogram or more mixture |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

|                                                                                           | grams<br>mixture        |                                                                                                                                                                                                                                                                                                                                                                                  |  |  |
|-------------------------------------------------------------------------------------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| Penalties                                                                                 |                         |                                                                                                                                                                                                                                                                                                                                                                                  |  |  |
| Other Schedule I and II Drugs (and any drug product containing Gamma Hydroxybutyric Acid) | Any amount              | First offense: Not more than 20 years. If death or serious injury, not less than 20 years or more than life imprisonment. Fine \$1 million if an individual; \$5 million if not an individual.<br><br>Second offense: Not more than 30 years. If death or serious injury, not less than life imprisonment. Fine \$2 million if an individual; \$10 million if not an individual. |  |  |
| Flunitrazepam (Schedule IV)                                                               | 1 gram or more          |                                                                                                                                                                                                                                                                                                                                                                                  |  |  |
| Other Schedule III Drugs                                                                  | Any amount              | First offense: Not more than five years. Fine not more than \$250,000 if an individual; \$1 million if not an individual.<br><br>Second offense: Not more than 10 years. Fine not more than \$500,000 if an individual; \$2 million if not an individual.                                                                                                                        |  |  |
| All Other Schedule IV Drugs                                                               | Any amount              | First offense: Not more than three years. Fine not more than \$250,000 if an individual; \$1 million if not an individual.<br><br>Second offense: Not more than six years. Fine not more than \$500,000 if an individual; \$2 million if not an individual.                                                                                                                      |  |  |
| Flunitrazepam (Schedule IV)                                                               | Less than 30 milligrams |                                                                                                                                                                                                                                                                                                                                                                                  |  |  |
| All Schedule V Drugs                                                                      | Any amount              | First offense: Not more than one year. Fine not more than \$100,000 if an individual; \$250,000 if not an individual.<br><br>Second offense: Not more than two years. Fine not more than \$200,000 if an individual; \$500,000 if not an individual.                                                                                                                             |  |  |

\*From the US Drug Enforcement Agency (DEA)

### Federal Drug Trafficking Penalties—Marijuana\*

| Drug      | Quantity                                                 | First Offense                                                                                                                                                                                                      | Second Offense                                                                                                                                                                                                                |
|-----------|----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Marijuana | 1,000 kilograms or more mixture; or 1,000 or more plants | <ul style="list-style-type: none"> <li>• Not less than 10 years and not more than life imprisonment.</li> <li>• If death or serious injury, not less than 20 years and not more than life imprisonment.</li> </ul> | <ul style="list-style-type: none"> <li>• Not less than 20 years and not more than life imprisonment.</li> <li>• If death or serious injury, mandatory life imprisonment.</li> <li>• Fine not more than \$8 million</li> </ul> |

|           |                                                                                                                              |                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                           |
|-----------|------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|           |                                                                                                                              | <ul style="list-style-type: none"> <li>• Fine not more than \$4 million if an individual; \$10 million if other than an individual.</li> </ul>                                                                                                                                                                   | <ul style="list-style-type: none"> <li>if an individual; \$20 million if other than an individual.</li> </ul>                                                                                                                                                                             |
| Marijuana | 100 kilograms to 999 kilograms mixture; or 100 to 999 plants                                                                 | <ul style="list-style-type: none"> <li>• Not less than five years and not more than 40 years.</li> <li>• If death or serious injury, not less than 20 years and not more than life imprisonment.</li> <li>• Fine not more than \$2 million if an individual; \$5 million if other than an individual.</li> </ul> | <ul style="list-style-type: none"> <li>• Not less than 10 years and not more than life imprisonment.</li> <li>• If death or serious injury, mandatory life imprisonment.</li> <li>• Fine not more than \$4 million if an individual; \$10 million if other than an individual.</li> </ul> |
| Marijuana | <p>More than 10 kilograms hashish; 50 to 99 kilogram mixture</p> <p>More than 1 kilogram of hashish oil; 50 to 99 plants</p> | <ul style="list-style-type: none"> <li>• Not more than 20 years.</li> <li>• If death or serious injury, not less than 20 years and not more than life imprisonment.</li> <li>• Fine \$1 million if an individual; \$5 million if other than an individual.</li> </ul>                                            | <ul style="list-style-type: none"> <li>• Not more than 30 years.</li> <li>• If death or serious injury, mandatory life imprisonment.</li> <li>• Fine \$2 million if an individual; \$10 million if other than an individual.</li> </ul>                                                   |
| Marijuana | 1 to 49 plants; less than 50 kilogram mixture                                                                                | <ul style="list-style-type: none"> <li>• Not more than five years.</li> <li>• Fine not more than \$250,000; \$1 million if other than an individual.</li> </ul>                                                                                                                                                  | <ul style="list-style-type: none"> <li>• Not more than 10 years.</li> <li>• Fine \$500,000 if an individual; \$2 million if other than an individual.</li> </ul>                                                                                                                          |

\*From the US Drug Enforcement Agency (DEA)

## State and Local Laws

### California Drug Penalty Summary Table

Here's a summary table of **California state** drug-law penalties (applicable in ZIP code 91403 / Sherman Oaks) for possession, possession-for-sale, and sale/transportation of controlled substances under California Health & Safety Code. These are *state* penalties, which apply in addition to any federal penalties.

| Offense                                            | Code Section | Basic Penalty / Sentencing Range                                                                                                                                                                                                                                                                                             | Fines / Notes / Enhancements                                                                                                                                                                                                                                                                               |
|----------------------------------------------------|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Simple possession of a controlled substance</b> | HSC § 11350  | Misdemeanor: up to <b>1 year</b> in county jail. ( <a href="#">Shouse Law Group</a> ) In some cases (e.g. prior serious felony convictions, etc.), felony punishment: <b>16 months, 2 years, or 3 years</b> in state prison. ( <a href="#">Shouse Law Group</a> )                                                            | Maximum fine around \$1,000 for misdemeanors. For felony possession, fines up to ~\$10,000. ( <a href="#">Shouse Law Group</a> ) Proposition 36 (2024) now allows some “treatment-mandated felonies” for drug possession when certain prior convictions exist. ( <a href="#">San Francisco Chronicle</a> ) |
| <b>Possession for sale of controlled substance</b> | HSC § 11351  | Felony: <b>2, 3, or 4 years</b> in state prison or county jail (depending on location / severity) for many drugs. ( <a href="#">Shouse Law Group</a> ) For certain substances (e.g. crack cocaine), or large quantities, or prior convictions, the possible term may increase. ( <a href="#">Cron, Israels &amp; Stark</a> ) | Fine up to <b>\$20,000</b> typical. ( <a href="#">Shouse Law Group</a> ) Prior record, large amounts, or enhancements (selling near schools, to minors) may increase penalties. ( <a href="#">Wikipedia</a> )                                                                                              |

|                                                                                                     |                                                    |                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                              |
|-----------------------------------------------------------------------------------------------------|----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Sale / Transportation /<br/>Furnishing / Importing<br/>/ Giving Away</b>                         | HSC §<br>11352                                     | Felony: <b>3, 4, or 5 years</b> in state prison (first-offense typical). ( <a href="#">Shouse Law Group</a> ) If the transportation involves crossing county lines (or other aggravating factors), sentence can increase to <b>3, 6, or 9 years</b> . ( <a href="#">Shouse Law Group</a> ) | Fine up to <b>\$20,000</b> . ( <a href="#">Shouse Law Group</a> ) Enhancements possible for large quantities, sale to minors, proximity to sensitive areas, prior convictions. ( <a href="#">Wikipedia</a> ) |
| <b>Marijuana /<br/>Cannabis-related sales</b>                                                       | HSC §<br>11360                                     | Varies — treated similarly under HS 11351/11352 when for sale or transport. ( <a href="#">Wikipedia</a> )                                                                                                                                                                                  | Fines, prison terms depend on quantity, prior record, etc.                                                                                                                                                   |
| <b>Sale / Possession for sale of “hard drugs” (e.g. heroin, cocaine, methamphetamine, fentanyl)</b> | Mix of HS §§ 11351, 11352, plus specific schedules | As above: 2-4 years for possession for sale; 3-9 years for sale/transport. May be higher for aggravating factors. ( <a href="#">Brownstein Law Group, PC</a> )                                                                                                                             | Fines up to \$20,000, potential enhancements; prior offenses make sentences more severe.                                                                                                                     |

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### Some Additional Context / Key Points:

- California doesn’t usually prescribe *fixed mandatory minimum quantities* for many of these crimes in the same way the federal system does. Instead, the seriousness of the offense (drug type, quantity, prior record, location, etc.) plays a big role in determining the sentence.
- “Enhancements” can increase sentencing: e.g.
  - Selling to a minor or in drug-free zones or near schools.
  - Involvement of gangs or transport across jurisdictions.

- Prior convictions (“strikes”) under California’s three-strikes law can increase terms significantly.
  - Proposition 36 (2024) introduced changes: possession of hard drugs by those with two prior drug convictions can be prosecuted as “treatment-mandated felony.” If treatment is completed, charges may be dismissed. If not, felony prison term up to 3 years. ([San Francisco Chronicle](#))
  - For *simple possession*, Proposition 47 (2014) made many possession offenses misdemeanors, reducing many sentences to jail time rather than prison. ([Wikipedia](#))
- 

#### **D. Statement on Disciplinary Sanctions**

The School will impose disciplinary sanctions on students and employees—or may remove other individuals from the premises—who violate the Drug-Free Workplace Policy or other policies that prohibit the use, possession, manufacture or distribution of drug and alcohol. Individuals found to be in violation of this policy will be subject to sanctions up to and including termination from the educational program via the Future Professional Advisory Policy or the termination of employment and referral to the appropriate agency for prosecution.

The drug-free workplace consists of all locations where The School does business. This includes, but is not limited to, all lecture classrooms, parking lots, administrative offices, corridors, storage rooms, and any space added to the school or school property.

#### **E. Health Risks**

The abuse of narcotics, depressants, stimulants, hallucinogens, or alcohol can cause serious detriment to a person’s health. The health risks associated with the misuse of the previously mentioned drugs vary but may include, and are not limited to, convulsions, coma, paralysis, irreversible brain damage, tremors, fatigue, paranoia, insomnia, and possible death. Drug and alcohol abuse is extremely harmful to a person’s health and interferes with productivity and alertness. Working while under the influence of drugs or alcohol could be a danger to the

individual under the influence, coworkers, and students. Described below are additional dangers and symptoms relative to use and/or abuse.

### **Marijuana**

Commonly known as “pot,” marijuana is a plant with the botanical name of *cannabis sativa*. Pot is almost always smoked but can be ingested. Use causes the central nervous system to become disorganized and confused. Most users experience an increase in heart rate, reddening of eyes, and dryness of the throat and mouth.

Studies have proven that marijuana’s mental effects include temporary impairment of short-term memory and an altered sense of time. It also reduces the ability to perform tasks requiring concentration, swift reactions, and coordination. Feelings of euphoria, relaxation, and bouts of exaggerated laughter are also commonly reported.

Smoking “pot” may cause brain chemical changes, an altered reality, physically damaged lungs, emphysema, chronic bronchitis, lung cancer, a weakened immune system, damage to sperm in males, irregular menstrual cycles in females, and reduced fertility and sex drive.

Regardless whether or not the state allows the use of marijuana or medical marijuana, at the federal level, marijuana remains classified as a Schedule I substance under the Controlled Substances Act, in which Schedule I substances are considered to have a high potential for dependency and no accepted medical use, making distribution or use of marijuana a federal offense. Therefore, regardless of the circumstance, marijuana cannot be brought to or used on The School’s campus.

### **Cocaine/Crack**

Cocaine is a stimulant drug, which is derived from the coca plant. Street cocaine is available in the form of a powder or a “rock” of crack and is most commonly inhaled or smoked. Cocaine increases the heart rate and blood pressure and is highly addictive.

Crack is a form of smokable cocaine named for the popping sound it makes when burned. It is a mixture of cocaine, baking soda, and water. It is five to ten times more potent than cocaine and is extremely harmful. It has been reported that addiction can occur with as few as two “hits.” Some symptoms of cocaine/crack abuse are personality changes; unexplained weight loss;

excess sniffing and coughing; insomnia; depression; irritability; neglect of responsibility toward work, school, family, and friends; and panic attacks.

## **Alcohol**

In small amounts, alcohol has a tranquilizing effect on most people, although it appears to stimulate others. Alcohol first acts on those parts of the brain that affect self-control and other learned behaviors; lowered self-control can lead to aggressive behavior. Alcohol use can also cause dehydration, coordination problems, and blurred vision.

In large amounts, alcohol can dull sensation and impair muscular coordination, memory, and judgment. Taken in larger amounts over a long period of time, alcohol can damage the liver, heart, and brain and cause numerous other health and medical issues.

When anyone under age 21 drinks alcohol, it is considered underage drinking. Underage drinking is against the law, except in special cases, such as when it is part of a religious ceremony. Underage drinking is also dangerous. It can harm the mind and body of a growing adolescent in ways many people don't realize. If caught by the police, you may be arrested, lose your driver's license, or be required to attend an alcohol awareness program. If a student is caught drinking on The School's campus or at a School-sponsored event, the student will be terminated from School.

## **Hallucinogens**

Hallucinogens are also known as psychedelics. The effects vary; a user's reactions can vary by occasion. Most users are affected by changes in time and space perception, delusions, and hallucinations. The effects may be mild or overwhelming, depending on the dose and quantity of the drug.

Physical reactions range from minor changes—such as dilated pupils or an increase in temperature and heartbeat—to major changes—such as tumors. High doses can significantly alter the state of consciousness. After taking a hallucinogenic drug, the user loses control of thought processes. Although many perceptions are benign, others may cause panic or may make the user believe he or she cannot be harmed. Such delusions can be dangerous.

## **Heroin**

Heroin is a narcotic, which relieves pain and induces sleep. Commonly known as “junk” or “smack,” heroin is a highly addictive depressant and has been attributed as the cause of many deaths. Symptoms include “pinpoint pupils”; drowsiness, lethargy, and slurred speech; and an inability to concentrate. Related medications used to treat pain include OxyContin and oxycodone, methadone, and codeine. The abuse of painkillers ranks second only to the abuse of marijuana in the United States. Heroin users experience a higher rate of infectious disease due to a weakened immune system and sharing contaminated needles. Children can be born addicted or can become addicted as a result of heroin in the mother’s breast milk.

### **Crystal Methamphetamine**

Crystal methamphetamine is a colorless, odorless, powerful, and highly addictive synthetic (man-made) stimulant. Crystal methamphetamine typically resembles small fragments of glass or shiny blue-white “rocks” of various sizes. Like powdered methamphetamine, crystal methamphetamine produces long-lasting euphoric effects. Crystal methamphetamine, however, typically has a higher purity level and may produce even longer-lasting and more intense physiological effects than the powdered form of the drug.

Crystal methamphetamine use is associated with numerous serious physical problems. The drug can cause rapid heart rate, increased blood pressure, and damage to the small blood vessels in the brain, which can lead to stroke. Chronic use of the drug can result in inflammation of the heart lining. Overdoses can cause hyperthermia (elevated body temperature), convulsions, and death.

Crystal methamphetamine users may experience episodes of violent behavior, paranoia, anxiety, confusion, and insomnia. The drug can produce psychotic symptoms that persist for months or years after an individual has stopped using the drug.

Crystal methamphetamine users who inject the drug expose themselves to additional risks, including contracting HIV (human immunodeficiency virus). Methamphetamine users also risk scarred or collapsed veins, infections of the heart lining and valves, abscesses, pneumonia, tuberculosis, and liver or kidney disease.

### **Depressants**

Depressants are highly addictive; they are usually known as “downers.” A user may be drowsy and lethargic, suffer from memory loss, and have slurred speech. Many lawful drugs that have

characteristics of depressants are from the family of drugs called barbiturates. More serious effects of the abuse of downers are liver damage, paradoxical anxiety and excited rage, coma, and death.

### **Ecstasy (MDMA)**

Also known as XTC, X, and E, Ecstasy is a mind-altering drug with hallucinogenic and speed-like side effects. Often used at raves, it is taken to promote loss of inhibition, excitability, euphoria, energy, and sexual stimulation. Ecstasy increases the amounts of serotonin and dopamine in the user's brain, which causes increased energy and euphoria; it also contains anti-coagulative properties, which can cause the user to bleed to death if injured. Ecstasy can also cause serious brain damage in a short time. Side effects of ecstasy include depression, increased heart rate and blood pressure, muscle tension, nausea, blurred vision, faintness, chills, brain damage, organ damage, and death. Similar "designer drugs" include MDEA and MDA (also known as "Adam" and "Eve").

### **Ritalin**

Methylphenidate (Ritalin) is a medication prescribed for individuals (usually children) who have an abnormally high level of activity or attention-deficit hyperactivity disorder (ADHD). It contains amphetamines and can be abused as a stimulant by those for whom it is not prescribed. When abused, the tablets are either taken orally or crushed and snorted. Some abusers dissolve the tablets in water and inject the mixture; complications can arise from injection as insoluble fillers in the tablets can block small blood vessels.

### **GHB**

Gamma-hydroxybutyrate is an intoxicating chemical with medical, recreational, and potentially dangerous uses. Its use is illegal for any purpose in the United States. Nicknamed the "date rape drug," it is a clear liquid often mixed in drinks to promote relaxation or increased sociability. When taken, side effects can include drowsiness, dizziness, vomiting, amnesia, decreased motor skills, slurring of speech, un-rouseable sleep (coma), and death.

GHB was used as a dietary supplement until banned by the FDA. GHB is now illegal in the United States. Common slang names for GHB are: G, Liquid X, GBH, Gamma-oh, Blue Verve, Grievous Bodily Harm, Goop, and EZLay.

## **F. Drug Conviction Notification Requirements and Imposed Sanctions**

- Any employee or student must notify The School Director of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such a conviction.

- Within 30 days after receiving notice of an employee or student conviction,

The School will impose corrective measures on the employee or student convicted of drug abuse violations in the workplace by:

- Taking appropriate action against the employee or student up to and including expulsion or termination of employment and referral for prosecution.
- Requiring such employee or student to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health; law enforcement; or other appropriate agency.

#### **G. List of Addiction and Alcohol Programs (Counseling Treatment, Rehabilitation, Reentry) Available to Students and Employees**

| <b>Drug Abuse and Addiction Information and Treatment Centers</b> |                                                                     |
|-------------------------------------------------------------------|---------------------------------------------------------------------|
| <b>Facility</b>                                                   | <b>Website</b>                                                      |
| • National Institute on Drug Abuse                                | <a href="https://nida.nih.gov/">https://nida.nih.gov/</a>           |
| • Alcohol Abuse                                                   | <a href="https://aa.org">https://aa.org</a>                         |
| • Alcoholics Anonymous World Services                             | <a href="https://aa.org">https://aa.org</a>                         |
| • National Institute of Alcohol Abuse and Alcoholism              | <a href="https://www.niaaa.nih.gov/">https://www.niaaa.nih.gov/</a> |
| • Alcoholics Anonymous (AA)                                       | <a href="http://www.sfvaa.org/">http://www.sfvaa.org/</a>           |
| • ACOA (Adult Children of Alcoholics)                             | <a href="https://www.socalaca.org/">https://www.socalaca.org/</a>   |
| • AL-ANON (Family and Friends of Alcoholics)                      | <a href="https://alanonla.org/">https://alanonla.org/</a>           |
| • The Center for Substance Abuse Treatment and Referral Hotline   | <a href="https://findtreatment.gov/">https://findtreatment.gov/</a> |

#### **H. A. Materials Used to Provide Drug and Alcohol Abuse Programming to Students and Staff**

In addition to the below policy distribution procedures, The School uses the Vector Solutions platform to assign training to students and employees in support of educational

programming. Upon enrollment or employment, students and employees are assigned training on the Vector Solutions platform. For students and employees, this includes modules on alcohol and drugs.

#### **I. Policy Distribution Procedures**

The School's Drug-Free Workplace Policy will be distributed to all employees and students on an annual basis using the following procedure:

- Students will receive a copy of the Drug-Free Workplace Policy at the time of initial enrollment. The enrollment agreement signed by every student will acknowledge receipt of the Drug-Free Workplace Policy.
- Staff employees will receive a copy of the Drug-Free Workplace Policy with the initial employment agreement. It will be read, and the signature page will be returned with the employment agreement. Annually, The School will be responsible for distributing the policy to current staff employees.

#### **J. Biennial Review**

The School conducts a biennial review of its Drug-Free Workplace Policy to determine the program's effectiveness, any needed changes, the number of drug- and alcohol-related violations and fatalities, and the number and type of sanctions imposed. Contact the School Director to request a copy of the biennial review.

### **XIII. Policies and Programs Addressing Domestic Violence, Dating Violence, Sexual Assault, and Stalking (VAWA Crimes)**

This portion of this document has been designed to inform all students and employees of the Violence Against Women Act (VAWA), Title IX, and Clery Act and outlines The School's commitment to the health and safety of its students and employees. Throughout this document, The School uses the term victim to mean anyone who experiences a Clery-reportable crime. The School recognizes that individuals may use different or various terms to describe their experience or themselves.

The School strictly prohibits the crimes of domestic violence, dating violence, sexual assault, and stalking (as defined by the Clery Act, VAWA, and Title IX Regulations). The School reaffirms its commitment to maintaining a campus environment that emphasizes the dignity and worth of all members of The School community.

The School strictly prohibits any student or staff member from engaging in any crime outlined under the VAWA, Clery Act, and/or Title IX—including the crimes of dating violence, domestic violence, sexual assault, and stalking—and is committed to taking the necessary steps to investigate any allegations of wrongdoing in line with applicable jurisdiction requirements. The School does not discriminate on the basis of sex in its educational programs nor tolerate sexual violence or sexual harassment.

The School maintains programs to prevent and address domestic violence, dating violence, sexual assault/ misconduct, and stalking. Under The School's Protected Class Nondiscrimination Policy and Procedures and Future Professional Advisory Policy, student conduct sets forth the disciplinary procedures for action in cases of alleged domestic violence, dating violence, sexual assault, and/or stalking as outlined. For employees, the disciplinary procedures are outlined in the Protected Class Nondiscrimination Policies and Procedures and employee handbook. The School's Protected Class Nondiscrimination Policy and Procedure's definition for sexual harassment includes sexual assault, dating violence, domestic violence, and stalking.

The School recognizes that anyone can be impacted by domestic violence, dating violence, sexual assault, and stalking regardless of sex, gender, gender identity, gender expression, and/or sexual orientation. All campus services are available to anyone who experiences these crimes.

Please note that throughout this portion of the report the term "victim" will be used to refer to anyone who experiences a Clery crime. The School recognizes that each person may use other terms to describe themselves and their experiences.

#### **A. Retaliation Is Prohibited**

Retaliation is prohibited by School policy (see Protected Class Nondiscrimination Policies and Procedures). The School will not tolerate retaliation in any form against an individual who makes an allegation, files a report, serves as a witness, assists a party to an investigation/adjudication, or participates in related processes. Allegations of retaliation should be reported immediately to the Title IX Coordinator and/or the Operations Leader.

#### **B. Reporting Domestic Violence, Dating Violence, Sexual Assault, and/or Stalking**

Victims or witnesses to a crime on the School's Clery Geography or premises may report the crime to the Clery Coordinator or Operations Leader for inclusion in the annual disclosure of crime statistics.

The School does not have a confidential reporting policy or procedure for victims or witnesses to report crimes confidentially for inclusion in the annual disclosure of crime statistics.

This document explains the institution's policy regarding crime prevention, public safety, and criminal reporting procedures. This document will be provided to all prospective students and staff, as well as be reviewed with all students during orientation and with staff at the time of hire. It is also provided annually on or before October 1 to all currently enrolled students and currently employed staff.

### **C. VAWA Education and Prevention Programming**

The School provides comprehensive educational programming to The School community to prevent domestic violence, dating violence, sexual assault, and stalking. Educational programming consists of primary prevention and awareness for all incoming students and employees and ongoing awareness and prevention campaigns for the campus community that:

- Identifies domestic violence, dating violence, sexual assault, and stalking as prohibited conduct at the School.
- Defines domestic violence, dating violence, sexual assault, and stalking in the School.
- Defines what behavior and actions constitute consent to sexual activity in The School.
- Provides safe and positive options for bystander intervention that may be carried out by the individual to intervene and/or prevent harm when they are a bystander/witness to domestic violence, dating violence, sexual assault, and stalking.
- Provides information on risk reduction to allow students and employees to recognize signs of abusive behavior and minimize the risk of potential attacks.
- Provides an overview of the information contained in the Annual Security Report in October each year after the report is released. The report includes the procedures The School follows when one of the crimes of domestic violence, dating violence, sexual assault, and stalking is reported and the rights within that proceeding.

The School has developed an annual educational plan consisting of presentations that include:

- A presentation during the first week of classes in which the Title IX Coordinator will speak to each new class regarding the Protected Class Nondiscrimination Policy and

Procedures, including the prohibition of domestic violence, dating violence, sexual assault, and stalking.

- Training for all new students and employees via the Vector Solutions Platform that includes prevention, risk reduction, and bystander intervention. There are also follow-up modules assigned to provide ongoing components in this training.
- Review of the Protected Class Nondiscrimination Policies and Procedures, including the prohibition of domestic violence, dating violence, sexual assault, and stalking with all new employees.
- Annual training for continuing students in programs over one year and annual training for employees via the Vector Solutions platform including prevention, risk reduction, and bystander intervention.
- Presentations by external groups like local law enforcement and/or the Federal Bureau of Investigation and local advocacy and crisis resources on crime prevention and risk reduction, including for domestic violence, dating violence, sexual assault, and stalking.
- Ongoing education for School officials who conduct or assist with the Protected Class Nondiscrimination Policy and Procedures. This training includes, but is not limited to:
  - Annual training containing information on issues related to dating violence, domestic violence, stalking, sexual assault, and how to conduct an investigation and process (including a hearing if relevant) that protects the safety of victims and promotes accountability
  - The definition of sexual harassment as defined in 34 CFR 106.30(a)
  - The scope of The School's education programs or activities subject to Title IX
  - The investigation and formal grievance/complaint process, including how to conduct an investigation, including hearings, appeals, and informal resolution processes
  - How to write reports that fairly summarize relevant evidence
  - How to serve impartially, avoiding conflicts of interest, bias, and prejudgment
  - Technology to be used during any live hearing
  - Relevance, including how to apply "rape shield" protections
  - Materials that are used cannot rely on sex stereotypes and must promote impartial investigations

The School aims to provide our School community with information about the campus security procedures and practices and with the tools needed to keep themselves and others safe. In addition to the above, The School offers programming on an as-needed basis at the request of

The School community and/or as The School identifies the need for additional training. If you would like to request specific or additional training, please contact the Title IX Coordinator and/or School Director.

The School's programming provides information regarding:

- Procedures victims should follow if a crime of sexual assault, dating violence, domestic violence, or stalking occurs (available in this document);
- How The School will protect the confidentiality of victims and other necessary parties (described in this document);
- Existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to victims on campus and in the community (in this document);
- Options available for assistance in and how to request changes to academic, living, transportation, and working situations or protective measures (as described above and in The School's VAWA Brochure); and
- Procedures for School disciplinary action in cases of alleged sexual assault, dating violence, domestic violence or stalking (as described in both the School's Protected Class Nondiscrimination Policy and Procedures and in this document).

New students and employees are provided with copies of the Annual Security Report and Statement of Campus Safety and Security Policies and Procedures and Protected Class Nondiscrimination Policies and Procedures upon enrollment or hire which contain all of the above information.

#### **D. Information on Bystander Intervention**

Below are some ways to be an active bystander and some examples of safe and positive options for bystander intervention. If you or someone else is in immediate danger, please dial 911.

- Be mindful and help those around you. If you see someone who looks like they could be in trouble or needs help, ask if they are ok.
- If safe to do so, confront people who seclude, hit on, try to touch/kiss/make out with, or have sex with incapacitated individuals.
- Speak up when someone talks about plans to take sexual advantage of another person.
- Believe someone who discloses sexual assault, dating or domestic violence, abusive behaviors, or their experience with stalking.

- Speak up to a friend or someone else who says they had sex with someone who was very intoxicated or couldn't consent.
- Help a friend get home safely if they seem very intoxicated or under the influence of drugs.
- Interrupt a conversation when it looks like one person might be making another person feel uncomfortable or unsafe.
- Talk to a friend suspected of being in a relationship that is abusive or harmful to connect them to supportive resources.
- Express discomfort when someone makes a joke about or minimizes sexual or domestic violence or stalking.
- Call for assistance by law enforcement to intervene in a situation that might be dangerous or unsafe.

#### **E. Information on Risk Reduction**

*Risk reduction* refers to options designed to decrease perpetration and bystander inaction and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence. Information provided strives to empower victims, recognize warning signs, avoid potential attacks, and do so without victim-blaming approaches.

No victim is ever to blame for being assaulted or abused. Unfortunately, research shows that individuals who experience sexual or dating violence are more likely to revictimized. Below are some tips to recognize warning signs of abusive behavior and how to possibly reduce the risk of a potential attack.

#### **F. Warning Signs of Abusive Behavior**

Domestic and dating abuse often starts small and then escalates to threats and verbal abuse and/or violence. While physical injury is the most obvious danger, there are emotional and psychological consequences of domestic and dating violence. The emotional and psychological consequences that can be severe warning of dating and domestic violence include:

- Being afraid of your partner;
- Constantly monitoring what you have to say to avoid an argument or “blow up;”
- Feelings of low self-worth and helplessness about your relationship;
- Feeling isolated from family or friends because of your relationship;
- Hiding bruises or other injuries from family friends or others;

- Being prevented from working, studying, going home, and/or using technology, including your cell phone;
- Being monitored by your partner at home, work, or school;
- Being prevented from accessing medical care or financial information; and
- Being forced to do things that you do not want to do.

If you are being abused or suspect that someone you know is being abused, please speak up or intervene in ways that are safe:

- Reach out to advocacy, health/medical, or counseling organizations for assistance and support services.
- Learn to spot “red flags” or warning signs of potentially dangerous behavior.
- Consider making a report to the police and/or The School and seeking out a protective order, or, if relevant, a no-contact directive from The School.
- Learn more about what behaviors constitute dating or domestic violence.
- Understand that it is not your fault, and you did not ask for the behavior.
- Talk with trusted individuals about how you can be supported.
- Trust your instincts; if something does not feel right in a relationship, speak up or end the relationship.

### **G. Sexual Assault Prevention (from RAINN)**

- Be aware of drugs being used to incapacitate you—known as rape drugs or date rape drugs.
- Try not to leave your drinks unattended.
- Only drink from unopened containers or from drinks you have watched being made and poured.
- Avoid group drinks like punch bowls.
- Cover your drink. It is easy to slip in a small pill, even while you are holding your drink. Hold a cup with your hand over the top or choose drinks that are contained in a bottle and keep your hand or thumb over the opening.
- If you feel extremely tired or drunk for no apparent reason, you may have been drugged. Find your friends and ask them to leave with you as soon as possible.
- If you suspect that you have been drugged, go to a hospital and ask to be tested.
- Keep track of the number of drinks you have had.
- Try to come and go from locations with a group of people whom you know and trust.

- Avoid giving out your personal information (phone number; address; or where in the area you live, work, or frequent). If someone asks for your number, take theirs instead of giving out yours.

#### **H. Notice of Nondiscrimination**

The School does not discriminate on the basis of protected class status, including sex, and prohibits sex discrimination in any education program or activity that it operates as required by Title IX and its regulations, including in admission and employment.

Inquiries about Title IX may be referred to The School's Title IX Coordinator, the US Department of Civil Rights, or both. The School's Title IX Coordinator is:

Deneen Jones  
15403 Ventura Blvd Suite P2, Sherman Oaks, CA 91403  
Education Office  
deneenj@pmtsshermanoaks.net  
818-380-8120 x 2918

The School's Protected Class Non-Discrimination Policy and Grievance Procedures can be located here:

<https://catalog.shermanoaks.paulmitchell.edu/protected-class-non-discrimination-policy-and-procedures-34>.

To report information about conduct that may constitute sexual harassment or make a complaint of sex discrimination under Title IX, please contact the Title IX Coordinator through one of the above methods (telephone, email, or in person at their office).

#### **XIV. Sex Offender Registry**

In accordance with the Violent Crime Control and Law Enforcement Act of 1994 (42 U.S.C. § 14071(j)) and the Adam Walsh Child Protection and Safety Act of 2006, we are notifying you that you can obtain information concerning registered sex offenders by visiting <https://www.nsopw.gov/> or <https://oag.ca.gov/sex-offender-reg> for a list of registered offenders near the school premises.

## **XV. VAWA Offense Definitions**

The Violence Against Women Act definitions are listed below.

**Domestic violence** is defined as felony or misdemeanor crimes of violence committed by:

- a) A current or former spouse or intimate partner of the victim;
- b) A person with whom the victim shares a child in common;
- c) A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
- d) A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies; or
- e) Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

**Dating violence** is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim, and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

**Sexual assault** is defined as an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation. Sexual assault occurs when a physical sexual activity is engaged in without the consent of the other person, or when the other person is unable to consent to the activity. The activity or conduct may include physical force, violence, threat, or intimidation; ignoring the objections of the other person; causing the other person's intoxication or incapacitation through the use of drugs or alcohol; and taking advantage of the other person's incapacitation (including voluntary intoxication).

**(1) Rape** is defined as penetration, no matter how slight, of the vagina or anus with any body part or object or oral penetration by a sex organ of another person without the consent of the victim.

**(2) Fondling** is defined as the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity. (Because there is not penetration in fondling, this offense will not convert to rape for classification.)

**(3) Statutory rape** is defined as sexual intercourse with a person who is under the statutory age for consent.

**(4) Incest** is defined as sexual intercourse between two persons who are related to each other within the degree wherein marriage is prohibited by law.

**Stalking** is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress. For the purposes of this definition, course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveys, threatens, or communicates to or about a person, or interferes with a person's property.

**Reasonable person** means a reasonable person under similar circumstances and with similar identities to the victim. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily lead to, professional treatment or counseling. For the purposes of complying with the requirements of this regulation, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Consent** is informed, voluntary, and revocable. Consent is an affirmative, unambiguous, and conscious decision by each participant to engage in mutually agreed-upon sexual activity. It must be given without coercion, force, threats, or intimidation. Consent must be ongoing throughout a sexual encounter and can be revoked at any time. Once consent is withdrawn, the sexual activity must stop immediately.

## **VAWA Offenses as Defined by the State of California**

### **Consent**

California Penal Code 261.1, 261.7 and 266c

261.6(a) Consent is positive cooperation in act or attitude pursuant to an exercise of free will. The person must act freely and voluntarily and have knowledge of the nature of the act or transaction involved. (b) A current or previous dating or marital relationship shall not be sufficient to constitute consent where consent is at issue in a prosecution under Section 261, 286, 287, or 289, or former Section 262 or 288a. (c) This section shall not affect the admissibility of evidence or the burden of proof on the issue of consent.

### **261.7**

In prosecutions under Section 261, 286, 287, or 289, or former Section 262 or 288a, in which consent is at issue, evidence that the victim suggested, requested, or otherwise communicated to the defendant that the defendant use a condom or other birth control device, without additional evidence of consent, is not sufficient

to constitute consent.

266c

Every person who induces any other person to engage in sexual intercourse, sexual penetration, oral copulation, or sodomy when his or her consent is procured by false or fraudulent representation or pretense that is made with the intent to create fear, and which does induce fear, and that would cause a reasonable person in like circumstances to act contrary to the person's free will, and does cause the victim to so act, is punishable by imprisonment in a county jail for not more than one year or in the state prison for two, three, or four years. As used in this section, "fear" means the fear of physical injury or death to the person or to any relative of the person or member of the person's family.

### ***Sexual Assault/Rape***

(California Penal Code 261, 261.5, 261.9, 263, 263.1, 264, 264.1, 269, 286, 287, 288.5, 288.7, 289, and 647)

261.

(a) Rape is an act of sexual intercourse accomplished under any of the following circumstances:

(1) If a person who is not the spouse of the person committing the act is incapable, because of a mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the person committing the act. Notwithstanding the existence of a conservatorship pursuant to the provisions of the Lanterman-Petris-Short Act (Part 1 (commencing with Section 5000) of Division 5 of the Welfare and Institutions Code), the prosecuting attorney shall prove, as an element of the crime, that a mental disorder or developmental or physical disability rendered the alleged victim incapable of giving consent. This paragraph does not preclude the prosecution of a spouse committing the act from being prosecuted under any other paragraph of this subdivision or any other law.

(2) If it is accomplished against a person's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the person or another.

(3) If a person is prevented from resisting by an intoxicating or anesthetic substance, or a controlled substance, and this condition was known, or reasonably should have been known by the accused.

(4) If a person is at the time unconscious of the nature of the act, and this is known to the accused. As used in this paragraph, "unconscious of the nature of the act" means incapable of resisting because the victim meets any one of the following conditions:

(A) Was unconscious or asleep.

(B) Was not aware, knowing, perceiving, or cognizant that the act occurred.

(C) Was not aware, knowing, perceiving, or cognizant of the essential characteristics of the act due to the perpetrator's fraud in fact.

(D) Was not aware, knowing, perceiving, or cognizant of the essential characteristics of the act due to the perpetrator's fraudulent representation that the sexual penetration served a professional purpose when it served no professional purpose.

(5) If a person submits under the belief that the person committing the act is someone known to the victim other than the accused, and this belief is induced by artifice, pretense, or concealment practiced by the accused, with intent to induce the belief.

(6) If the act is accomplished against the victim's will by threatening to retaliate in the future against the victim or any other person, and there is a reasonable possibility that the perpetrator will execute the threat. As used in this paragraph, "threatening to retaliate" means a threat to kidnap or falsely imprison, or to inflict extreme pain, serious bodily injury, or death.

(7) If the act is accomplished against the victim's will by threatening to use the authority of a public official to incarcerate, arrest, or deport the victim or another, and the victim has a reasonable belief that the perpetrator is a public official. As used in this paragraph, "public official" means a person employed by a governmental agency who has the authority, as part of that position, to incarcerate, arrest, or deport another. The perpetrator does not actually have to be a public official.

(b) For purposes of this section, the following definitions apply:

(1) "Duress" means a direct or implied threat of force, violence, danger, or retribution sufficient to coerce a reasonable person of ordinary susceptibilities to perform an act which otherwise would not have been performed, or acquiesce in an act to which one otherwise would not have submitted. The total circumstances, including the age of the victim, and the victim's relationship to the defendant, are factors to consider in appraising the existence of duress.

(2) "Menace" means any threat, declaration, or act that shows an intention to inflict an injury upon another.

261.5

a) Unlawful sexual intercourse is an act of sexual intercourse accomplished with a person who is not the spouse of the perpetrator, if the person is a minor. For the purposes of this section, a "minor" is a person under the age of 18 years and an "adult" is a person who is at least 18 years of age.

(b) Any person who engages in an act of unlawful sexual intercourse with a minor who is not more than three years older or three years younger than the perpetrator, is guilty of a misdemeanor.

(c) Any person who engages in an act of unlawful sexual intercourse with a minor who is more than three years younger than the perpetrator is guilty of either a misdemeanor or a felony, and shall be punished by imprisonment in a county jail not exceeding one year, or by imprisonment pursuant to subdivision (h) of Section 1170.

(d) Any person 21 years of age or older who engages in an act of unlawful sexual intercourse with a minor who is under 16 years of age is guilty of either a misdemeanor or a felony, and shall be punished by imprisonment in a county jail not exceeding one year, or by imprisonment pursuant to subdivision (h) of Section 1170 for two, three, or four years.

(e) (1) Notwithstanding any other provision of this section, an adult who engages in an act of sexual intercourse with a minor in violation of this section may be liable for civil penalties in the following amounts:

(A) An adult who engages in an act of unlawful sexual intercourse with a minor less than two years younger than the adult is liable for a civil penalty not to exceed two thousand dollars (\$2,000).

(B) An adult who engages in an act of unlawful sexual intercourse with a minor at least two years younger than the adult is liable for a civil penalty not to exceed five thousand dollars (\$5,000).

(C) An adult who engages in an act of unlawful sexual intercourse with a minor at least three years younger than the adult is liable for a civil penalty not to exceed ten thousand dollars (\$10,000).

(D) An adult over the age of 21 years who engages in an act of unlawful sexual intercourse with a minor under 16 years of age is liable for a civil penalty not to exceed twenty-five thousand dollars (\$25,000).

(2) The district attorney may bring actions to recover civil penalties pursuant to this subdivision. From the amounts collected for each case, an amount equal to the costs of pursuing the action shall be deposited with the treasurer of the county in which the judgment was entered, and the remainder shall be deposited in the Underage Pregnancy Prevention Fund, which is hereby created in the State Treasury. Amounts deposited in the Underage Pregnancy Prevention Fund may be used only for the purpose of preventing underage pregnancy upon appropriation by the Legislature.

(3) In addition to any punishment imposed under this section, the judge may assess a fine not to exceed seventy dollars (\$70) against any person who violates this section with the proceeds of this fine to be used in accordance with Section 1463.23. The court shall, however, take into consideration the defendant's ability to pay, and no defendant shall be denied probation because of his or her inability to pay the fine permitted under this subdivision.

#### 261.9

(a) Any person convicted of seeking to procure or procuring the sexual services of a prostitute in violation of subdivision (b) of Section 647, if the prostitute is under 18 years of age, shall be ordered by the court, in addition to any other penalty or fine imposed, to pay an additional fine in an amount not to exceed twenty five thousand dollars (\$25,000).

(b) Every fine imposed and collected pursuant to this section shall, upon appropriation by the Legislature, be available to fund programs and services for commercially sexually exploited minors in the counties where the underlying offenses are committed.

## 263

The essential guilt of rape consists in the outrage to the person and feelings of the victim of the rape. Any sexual penetration, however slight, is sufficient to complete the crime.

### 263.1

(a) The Legislature finds and declares that all forms of nonconsensual sexual assault may be considered rape for purposes of the gravity of the offense and the support of survivors.

(b) This section is declarative of existing law.

## 264

(a) Except as provided in subdivision (c), rape, as defined in Section 261 or former Section 262, is punishable by imprisonment in the state prison for three, six, or eight years.

(b) In addition to any punishment imposed under this section the judge may assess a fine not to exceed seventy dollars (\$70) against a person who violates Section 261 or former Section 262 with the proceeds of this fine to be used in accordance with Section 1463.23. The court shall, however, take into consideration the defendant's ability to pay, and no defendant shall be denied probation because of the defendant's inability to pay the fine permitted under this subdivision.

(c) (1) A person who commits rape in violation of paragraph (2) of subdivision (a) of Section 261 upon a child who is under 14 years of age shall be punished by imprisonment in the state prison for 9, 11, or 13 years.

(2) A person who commits rape in violation of paragraph (2) of subdivision (a) of Section 261 upon a minor who is 14 years of age or older shall be punished by imprisonment in the state prison for 7, 9, or 11 years.

(3) This subdivision does not preclude prosecution under Section 269, Section 288.7, or any other law.

### 264.1

(a) The provisions of Section 264 notwithstanding, when the defendant, voluntarily acting in concert with another person, by force or violence and against the will of the victim, committed an act described in Section 261 or 289, either personally or by aiding and abetting the other person, that fact shall be charged in the indictment or information and if found to be true by the jury, upon a jury trial, or if found to be true by the court, upon a court trial, or if admitted by the defendant, the defendant shall suffer confinement in the state prison for five, seven, or nine years.

(b) (1) If the victim of an offense described in subdivision (a) is a child who is under 14 years of age, the defendant shall be punished by imprisonment in the state prison for 10, 12, or 14 years.

(2) If the victim of an offense described in subdivision (a) is a minor who is 14 years of age or older, the defendant shall be punished by imprisonment in the state prison for 7, 9, or 11 years.

(3) This subdivision does not preclude prosecution under Section 269, Section 288.7, or any other law.

#### 264.2

(a) When there is an alleged violation or violations of subdivision (e) of Section 243, or Section 261, 261.5, 273.5, 286, 287, or 289, the law enforcement officer assigned to the case shall immediately provide the victim of the crime with the "Victims of Domestic Violence" card, as specified in subparagraph (H) of paragraph (9) of subdivision (c) of Section 13701, or with the card described in subdivision (a) of Section 680.2, whichever is more applicable.

(b) (1) The law enforcement officer, or the law enforcement officer's agency, shall immediately notify the local rape victim counseling center, whenever a victim of an alleged violation of Section 261, 261.5, 286, 287, or 289 is transported to a hospital for a medical evidentiary or physical examination. The hospital may notify the local rape victim counseling center, when the victim of the alleged violation of Section 261, 261.5, 286, 287, or 289 is presented to the hospital for the medical or evidentiary physical examination, upon approval of the victim. The victim has the right to have a sexual assault counselor, as defined in Section 1035.2 of the Evidence Code, and a support person of the victim's choosing present at any medical evidentiary or physical examination.

(2) Prior to the commencement of an initial medical evidentiary or physical examination arising out of a sexual assault, the medical provider shall give the victim the card described in subdivision (a) of Section 680.2. This requirement shall apply only if the law enforcement agency has provided the card to the medical provider in a language understood by the victim.

(3) The hospital may verify with the law enforcement officer, or the law enforcement officer's agency, whether the local rape victim counseling center has been notified, upon the approval of the victim.

(4) A support person may be excluded from a medical evidentiary or physical examination if the law enforcement officer or medical provider determines that the presence of that individual would be detrimental to the purpose of the examination.

(5) After conducting the medical evidentiary or physical examination, the medical provider shall give the victim the opportunity to shower or bathe at no cost to the victim, unless a showering or bathing facility is not available.

(6) A medical provider shall, within 24 hours of obtaining sexual assault forensic evidence from the victim, notify the law enforcement agency having jurisdiction over the alleged violation if

the medical provider knows the appropriate jurisdiction. If the medical provider does not know the appropriate jurisdiction, the medical provider shall notify the local law enforcement agency.

269

(a) Any person who commits any of the following acts upon a child who is under 14 years of age and seven or more years younger than the person is guilty of aggravated sexual assault of a child:

(1) Rape, in violation of paragraph (2) or (6) of subdivision (a) of Section 261.

(2) Rape or sexual penetration, in concert, in violation of Section 264.1.

(3) Sodomy, in violation of paragraph (2) or (3) of subdivision (c), or subdivision (d), of Section 286.

(4) Oral copulation, in violation of paragraph (2) or (3) of subdivision (c), or subdivision (d), of Section 287 or former Section 288a.

(5) Sexual penetration, in violation of subdivision (a) of Section 289.

(b) Any person who violates this section is guilty of a felony and shall be punished by imprisonment in the state prison for 15 years to life.

(c) The court shall impose a consecutive sentence for each offense that results in a conviction under this section if the crimes involve separate victims or involve the same victim on separate occasions as defined in subdivision (d) of Section 667.6.

(c) The court shall impose a consecutive sentence for each offense that results in a conviction under this section if the crimes involve separate victims or involve the same victim on separate occasions as defined in subdivision (d) of Section 667.6.

286

(a) Sodomy is sexual conduct consisting of contact between the penis of one person and the anus of another person. Any sexual penetration, however slight, is sufficient to complete the crime of sodomy.

(b) (1) Except as provided in Section 288, any person who participates in an act of sodomy with another person who is under 18 years of age shall be punished by imprisonment in the state prison, or in a county jail for not more than one year.

(2) Except as provided in Section 288, any person over 21 years of age who participates in an act of sodomy with another person who is under 16 years of age shall be guilty of a felony.

(c) (1) Any person who participates in an act of sodomy with another person who is under 14 years of age and more than 10 years younger than he or she shall be punished by imprisonment in the state prison for three, six, or eight years.

(2)(A) Any person who commits an act of sodomy when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear of immediate and unlawful

bodily injury on the victim or another person shall be punished by imprisonment in the state prison for three, six, or eight years.

(B) Any person who commits an act of sodomy with another person who is under 14 years of age when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person shall be punished by imprisonment in the state prison for 9, 11, or 13 years.

(C) Any person who commits an act of sodomy with another person who is a minor 14 years of age or older when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person shall be punished by imprisonment in the state prison for 7, 9, or 11 years.

(D) This paragraph does not preclude prosecution under Section 269, Section 288.7, or any other provision of law.

(3) Any person who commits an act of sodomy where the act is accomplished against the victim's will by threatening to retaliate in the future against the victim or any other person, and there is a reasonable possibility that the perpetrator will execute the threat, shall be punished by imprisonment in the state prison for three, six, or eight years.

(d) (1) Any person who, while voluntarily acting in concert with another person, either personally or aiding and abetting that other person, commits an act of sodomy when the act is accomplished against the victim's will by means of force or fear of immediate and unlawful bodily injury on the victim or another person or where the act is accomplished against the victim's will by threatening to retaliate in the future against the victim or any other person, and there is a reasonable possibility that the perpetrator will execute the threat, shall be punished by imprisonment in the state prison for five, seven, or nine years.

(2) Any person who, while voluntarily acting in concert with another person, either personally or aiding and abetting that other person, commits an act of sodomy upon a victim who is under 14 years of age, when the act is accomplished against the victim's will by means of force or fear of immediate and unlawful bodily injury on the victim or another person, shall be punished by imprisonment in the state prison for 10, 12, or 14 years.

(3) Any person who, while voluntarily acting in concert with another person, either personally or aiding and abetting that other person, commits an act of sodomy upon a victim who is a minor 14 years of age or older, when the act is accomplished against the victim's will by means of force or fear of immediate and unlawful bodily injury on the victim or another person, shall be punished by imprisonment in the state prison for 7, 9, or 11 years.

(4) This subdivision does not preclude prosecution under Section 269, Section 288.7, or any other provision of law.

(e) Any person who participates in an act of sodomy with any person of any age while confined in any state prison, as defined in Section 4504, or in any local detention facility, as defined in

Section 6031.4, shall be punished by imprisonment in the state prison, or in a county jail for not more than one year.

(f ) Any person who commits an act of sodomy, and the victim is at the time unconscious of the nature of the act and this is known to the person committing the act, shall be punished by imprisonment in the state prison for three, six, or eight years. As used in this subdivision, “unconscious of the nature of the act” means incapable of resisting because the victim meets one of the following conditions:

(1) Was unconscious or asleep.

(2) Was not aware, knowing, perceiving, or cognizant that the act occurred.

(3) Was not aware, knowing, perceiving, or cognizant of the essential characteristics of the act due to the perpetrator’s fraud in fact.

(4) Was not aware, knowing, perceiving, or cognizant of the essential characteristics of the act due to the perpetrator’s fraudulent representation that the sexual penetration served a professional purpose when it served no professional purpose.

(g) Except as provided in subdivision (h), a person who commits an act of sodomy, and the victim is at the time incapable, because of a mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the person committing the act, shall be punished by imprisonment in the state prison for three, six, or eight years. Notwithstanding the existence of a conservatorship pursuant to the Lanterman-Petris-Short Act (Part 1 (commencing with Section 5000) of Division 5 of the Welfare and Institutions Code), the prosecuting attorney shall prove, as an element of the crime, that a mental disorder or developmental or physical disability rendered the alleged victim incapable of giving consent.

(h) Any person who commits an act of sodomy, and the victim is at the time incapable, because of a mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the person committing the act, and both the defendant and the victim are at the time confined in a state hospital for the care and treatment of the mentally disordered or in any other public or private facility for the care and treatment of the mentally disordered approved by a county mental health director, shall be punished by imprisonment in the state prison, or in a county jail for not more than one year.

Notwithstanding the existence of a conservatorship pursuant to the Lanterman-Petris-Short Act (Part 1 (commencing with Section 5000) of Division 5 of the Welfare and Institutions Code), the prosecuting attorney shall prove, as an element of the crime, that a mental disorder or developmental or physical disability rendered the alleged victim incapable of giving legal consent.

(i) Any person who commits an act of sodomy, where the victim is prevented from resisting by an intoxicating or anesthetic substance, or any controlled substance, and this condition was

known, or reasonably should have been known by the accused, shall be punished by imprisonment in the state prison for three, six, or eight years.

(j) Any person who commits an act of sodomy, where the victim submits under the belief that the person committing the act is someone known to the victim other than the accused, and this belief is induced by any artifice, pretense, or concealment practiced by the accused, with intent to induce the belief, shall be punished by imprisonment in the state prison for three, six, or eight years.

(k) Any person who commits an act of sodomy, where the act is accomplished against the victim's will by threatening to use the authority of a public official to incarcerate, arrest, or deport the victim or another, and the victim has a reasonable belief that the perpetrator is a public official, shall be punished by imprisonment in the state prison for three, six, or eight years.

As used in this subdivision, "public official" means a person employed by a governmental agency who has the authority, as part of that position, to incarcerate, arrest, or deport another. The perpetrator does not actually have to be a public official.

(l) As used in subdivisions (c) and (d), "threatening to retaliate" means a threat to kidnap or falsely imprison, or inflict extreme pain, serious bodily injury, or death.

(m) In addition to any punishment imposed under this section, the judge may assess a fine not to exceed seventy dollars (\$70) against any person who violates this section, with the proceeds of this fine to be used in accordance with Section 1463.23. The court, however, shall take into consideration the defendant's ability to pay, and no defendant shall be denied probation because of his or her inability to pay the fine permitted under this subdivision.

287

(a) Oral copulation is the act of copulating the mouth of one person with the sexual organ or anus of another person.

(b) (1) Except as provided in Section 288, any person who participates in an act of oral copulation with another person who is under 18 years of age shall be punished by imprisonment in the state prison, or in a county jail for a period of not more than one year.

(2) Except as provided in Section 288, any person over 21 years of age who participates in an act of oral copulation with another person who is under 16 years of age is guilty of a felony.

(c) (1) Any person who participates in an act of oral copulation with another person who is under 14 years of age and more than 10 years younger than he or she shall be punished by imprisonment in the state prison for three, six, or eight years.

(2)(A) Any person who commits an act of oral copulation when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person shall be punished by imprisonment in the state prison for three, six, or eight years.

(B) Any person who commits an act of oral copulation upon a person who is under 14 years of age, when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person, shall be punished by imprisonment in the state prison for 8, 10, or 12 years.

(C) Any person who commits an act of oral copulation upon a minor who is 14 years of age or older, when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person, shall be punished by imprisonment in the state prison for 6, 8, or 10 years.

(D) This paragraph does not preclude prosecution under Section 269, Section 288.7, or any other provision of law.

(3) Any person who commits an act of oral copulation where the act is accomplished against the victim's will by threatening to retaliate in the future against the victim or any other person, and there is a reasonable possibility that the perpetrator will execute the threat, shall be punished by imprisonment in the state prison for three, six, or eight years.

(d) (1) Any person who, while voluntarily acting in concert with another person, either personally or by aiding and abetting that other person, commits an act of oral copulation (A) when the act is accomplished against the victim's will by means of force or fear of immediate and unlawful bodily injury on the victim or another person, or (B) where the act is accomplished against the victim's will by threatening to retaliate in the future against the victim or any other person, and there is a reasonable possibility that the perpetrator will execute the threat, or (C) where the victim is at the time incapable, because of a mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the person committing the act, shall be punished by imprisonment in the state prison for five, seven, or nine years. Notwithstanding the appointment of a conservator with respect to the victim pursuant to the provisions of the Lanterman-Petris-Short Act (Part 1 (commencing with Section 5000) of Division 5 of the Welfare and Institutions Code), the prosecuting attorney shall prove, as an element of the crime described under paragraph (3), that a mental disorder or developmental or physical disability rendered the alleged victim incapable of giving legal consent.

(2) Any person who, while voluntarily acting in concert with another person, either personally or aiding and abetting that other person, commits an act of oral copulation upon a victim who is under 14 years of age, when the act is accomplished against the victim's will by means of force or fear of immediate and unlawful bodily injury on the victim or another person, shall be punished by imprisonment in the state prison for 10, 12, or 14 years.

(3) Any person who, while voluntarily acting in concert with another person, either personally or aiding and abetting that other person, commits an act of oral copulation upon a victim who is a minor 14 years of age or older, when the act is accomplished against the victim's will by means

of force or fear of immediate and unlawful bodily injury on the victim or another person, shall be punished by imprisonment in the state prison for 8, 10, or 12 years.

(4) This paragraph does not preclude prosecution under Section 269, Section 288.7, or any other provision of law.

(e) Any person who participates in an act of oral copulation while confined in any state prison, as defined in Section 4504 or in any local detention facility as defined in Section 6031.4, shall be punished by imprisonment in the state prison, or in a county jail for a period of not more than one year.

(f ) Any person who commits an act of oral copulation, and the victim is at the time unconscious of the nature of the act and this is known to the person committing the act, shall be punished by imprisonment in the state prison for a period of three, six, or eight years. As used in this subdivision, "unconscious of the nature of the act" means incapable of resisting because the victim meets one of the following conditions:

(1) Was unconscious or asleep.

(2) Was not aware, knowing, perceiving, or cognizant that the act occurred.

(3) Was not aware, knowing, perceiving, or cognizant of the essential characteristics of the act due to the perpetrator's fraud in fact.

(4) Was not aware, knowing, perceiving, or cognizant of the essential characteristics of the act due to the perpetrator's fraudulent representation that the oral copulation served a professional purpose when it served no professional purpose.

(g) Except as provided in subdivision (h), any person who commits an act of oral copulation, and the victim is at the time incapable, because of a mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the person committing the act, shall be punished by imprisonment in the state prison, for three, six, or eight years. Notwithstanding the existence of a conservatorship pursuant to the provisions of the Lanterman-Petris-Short Act (Part 1 (commencing with Section 5000) of Division 5 of the Welfare and Institutions Code), the prosecuting attorney shall prove, as an element of the crime, that a mental disorder or developmental or physical disability rendered the alleged victim incapable of giving consent.

(h) Any person who commits an act of oral copulation, and the victim is at the time incapable, because of a mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the person committing the act, and both the defendant and the victim are at the time confined in a state hospital for the care and treatment of the mentally disordered or in any other public or private facility for the care and treatment of the mentally disordered approved by a county mental health director, shall be punished by imprisonment in the state prison, or in a county jail for a period of not more than one year. Notwithstanding the existence of a conservatorship pursuant to the provisions of the

Lanterman-Petris-Short Act (Part 1 (commencing with Section 5000) of Division 5 of the Welfare and Institutions Code), the prosecuting attorney shall prove, as an element of the crime, that a mental disorder or developmental or physical disability rendered the alleged victim incapable of giving legal consent.

(i) Any person who commits an act of oral copulation, where the victim is prevented from resisting by any intoxicating or anesthetic substance, or any controlled substance, and this condition was known, or reasonably should have been known by the accused, shall be punished by imprisonment in the state prison for a period of three, six, or eight years.

(j) Any person who commits an act of oral copulation, where the victim submits under the belief that the person committing the act is someone known to the victim other than the accused, and this belief is induced by any artifice, pretense, or concealment practiced by the accused, with intent to induce the belief, shall be punished by imprisonment in the state prison for a period of three, six, or eight years.

(k) Any person who commits an act of oral copulation, where the act is accomplished against the victim's will by threatening to use the authority of a public official to incarcerate, arrest, or deport the victim or another, and the victim has a reasonable belief that the perpetrator is a public official, shall be punished by imprisonment in the state prison for a period of three, six, or eight years. As used in this subdivision, "public official" means a person employed by a governmental agency who has the authority, as part of that position, to incarcerate, arrest, or deport another. The perpetrator does not actually have to be a public official.

(l) As used in subdivisions (c) and (d), "threatening to retaliate" means a threat to kidnap or falsely imprison, or to inflict extreme pain, serious bodily injury, or death.

(m) In addition to any punishment imposed under this section, the judge may assess a fine not to exceed seventy dollars (\$70) against any person who violates this section, with the proceeds of this fine to be used in accordance with Section 1463.23. The court shall, however, take into consideration the defendant's ability to pay, and no defendant shall be denied probation because of his or her inability to pay the fine permitted under this subdivision.

## 288.5

a) Any person who either resides in the same home with the minor child or has recurring access to the child, who over a period of time, not less than three months in duration, engages in three or more acts of substantial sexual conduct with a child under the age of 14 years at the time of the commission of the offense, as defined in subdivision (b) of Section 1203.066, or three or more acts of lewd or lascivious conduct, as defined in Section 288, with a child under the age of 14 years at the time of the commission of the offense is guilty of the offense of continuous sexual abuse of a child and shall be punished by imprisonment in the state prison for a term of 6, 12, or 16 years.

(b) To convict under this section the trier of fact, if a jury, need unanimously agree only that the requisite number of acts occurred not on which acts constitute the requisite number.

(c) No other act of substantial sexual conduct, as defined in subdivision (b) of Section 1203.066, with a child under 14 years of age at the time of the commission of the offenses, or lewd and lascivious acts, as defined in Section 288, involving the same victim may be charged in the same proceeding with a charge under this section unless the other charged offense occurred outside the time period charged under this section or the other offense is charged in the alternative. A defendant may be charged with only one count under this section unless more than one victim is involved in which case a separate count may be charged for each victim.

#### 288.7

(a) Any person 18 years of age or older who engages in sexual intercourse or sodomy with a child who is 10 years of age or younger is guilty of a felony and shall be punished by imprisonment in the state prison for a term of 25 years to life.

(b) Any person 18 years of age or older who engages in oral copulation or sexual penetration, as defined in Section 289, with a child who is 10 years of age or younger is guilty of a felony and shall be punished by imprisonment in the state prison for a term of 15 years to life.

#### 289

(a) (1)(A) Any person who commits an act of sexual penetration when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person shall be punished by imprisonment in the state prison for three, six, or eight years.

(B) Any person who commits an act of sexual penetration upon a child who is under 14 years of age, when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person, shall be punished by imprisonment in the state prison for 8, 10, or 12 years.

(C) Any person who commits an act of sexual penetration upon a minor who is 14 years of age or older, when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person, shall be punished by imprisonment in the state prison for 6, 8, or 10 years.

(D) This paragraph does not preclude prosecution under Section 269, Section 288.7, or any other provision of law.

(2) Any person who commits an act of sexual penetration when the act is accomplished against the victim's will by threatening to retaliate in the future against the victim or any other person, and there is a reasonable possibility that the perpetrator will execute the threat, shall be punished by imprisonment in the state prison for three, six, or eight years.

(b) Except as provided in subdivision (c), any person who commits an act of sexual penetration, and the victim is at the time incapable, because of a mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the person committing the act or causing the act to be committed, shall be punished by imprisonment in the state prison for three, six, or eight years. Notwithstanding the appointment of a conservator with respect to the victim pursuant to the provisions of the Lanterman-Petris-Short Act (Part 1 (commencing with Section 5000) of Division 5 of the Welfare and Institutions Code), the prosecuting attorney shall prove, as an element of the crime, that a mental disorder or developmental or physical disability rendered the alleged victim incapable of giving legal consent.

(c) Any person who commits an act of sexual penetration, and the victim is at the time incapable, because of a mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the person committing the act or causing the act to be committed and both the defendant and the victim are at the time confined in a state hospital for the care and treatment of the mentally disordered or in any other public or private facility for the care and treatment of the mentally disordered approved by a county mental health director, shall be punished by imprisonment in the state prison, or in a county jail for a period of not more than one year. Notwithstanding the existence of a conservatorship pursuant to the provisions of the Lanterman-Petris-Short Act (Part 1 (commencing with Section 5000) of Division 5 of the Welfare and Institutions Code), the prosecuting attorney shall prove, as an element of the crime, that a mental disorder or developmental or physical disability rendered the alleged victim incapable of giving legal consent.

(d) Any person who commits an act of sexual penetration, and the victim is at the time unconscious of the nature of the act and this is known to the person committing the act or causing the act to be committed, shall be punished by imprisonment in the state prison for three, six, or eight years. As used in this subdivision, "unconscious of the nature of the act" means incapable of resisting because the victim meets one of the following conditions:

(1) Was unconscious or asleep.

(2) Was not aware, knowing, perceiving, or cognizant that the act occurred.

(3) Was not aware, knowing, perceiving, or cognizant of the essential characteristics of the act due to the perpetrator's fraud in fact.

(4) Was not aware, knowing, perceiving, or cognizant of the essential characteristics of the act due to the perpetrator's fraudulent representation that the sexual penetration served a professional purpose when it served no professional purpose.

(e) Any person who commits an act of sexual penetration when the victim is prevented from resisting by any intoxicating or anesthetic substance, or any controlled substance, and this condition was known, or reasonably should have been known by the accused, shall be punished by imprisonment in the state prison for a period of three, six, or eight years.

(f) Any person who commits an act of sexual penetration when the victim submits under the belief that the person committing the act or causing the act to be committed is someone known to the victim other than the accused, and this belief is induced by any artifice, pretense, or concealment practiced by the accused, with intent to induce the belief, shall be punished by imprisonment in the state prison for a period of three, six, or eight years.

(g) Any person who commits an act of sexual penetration when the act is accomplished against the victim's will by threatening to use the authority of a public official to incarcerate, arrest, or deport the victim or another, and the victim has a reasonable belief that the perpetrator is a public official, shall be punished by imprisonment in the state prison for a period of three, six, or eight years.

As used in this subdivision, "public official" means a person employed by a governmental agency who has the authority, as part of that position, to incarcerate, arrest, or deport another. The perpetrator does not actually have to be a public official.

(h) Except as provided in Section 288, any person who participates in an act of sexual penetration with another person who is under 18 years of age shall be punished by imprisonment in the state prison or in a county jail for a period of not more than one year.

(i) Except as provided in Section 288, any person over 21 years of age who participates in an act of sexual penetration with another person who is under 16 years of age shall be guilty of a felony.

(j) Any person who participates in an act of sexual penetration with another person who is under 14 years of age and who is more than 10 years younger than he or she shall be punished by imprisonment in the state prison for three, six, or eight years.

(k) As used in this section:

(1) "Sexual penetration" is the act of causing the penetration, however slight, of the genital or anal opening of any person or causing another person to so penetrate the defendant's or another person's genital or anal opening for the purpose of sexual arousal, gratification, or abuse by any foreign object, substance, instrument, or device, or by any unknown object.

(2) "Foreign object, substance, instrument, or device" shall include any part of the body, except a sexual organ.

(3) "Unknown object" shall include any foreign object, substance, instrument, or device, or any part of the body, including a penis, when it is not known whether penetration was by a penis or by a foreign object, substance, instrument, or device, or by any other part of the body.

(l) As used in subdivision (a), "threatening to retaliate" means a threat to kidnap or falsely imprison, or inflict extreme pain, serious bodily injury or death.

(m) As used in this section, "victim" includes any person who the defendant causes to penetrate the genital or anal opening of the defendant or another person or whose genital or anal opening is caused to be penetrated by the defendant or another person and who otherwise qualifies as a victim under the requirements of this section.

Except as provided in paragraph (5) of subdivision (b) and subdivision (k), every person who commits any of the following acts is guilty of disorderly conduct, a misdemeanor:

(a) An individual who solicits anyone to engage in or who engages in lewd or dissolute conduct in any public place or in any place open to the public or exposed to public view.

(b) (1) An individual who solicits, or who agrees to engage in, or who engages in, any act of prostitution with the intent to receive compensation, money, or anything of value from another person. An individual agrees to engage in an act of prostitution when, with specific intent to so engage, the individual manifests an acceptance of an offer or solicitation by another person to so engage, regardless of whether the offer or solicitation was made by a person who also possessed the specific intent to engage in an act of prostitution.

(2) An individual who solicits, or who agrees to engage in, or who engages in, any act of prostitution with another person who is 18 years of age or older in exchange for the individual providing compensation, money, or anything of value to the other person. An individual agrees to engage in an act of prostitution when, with specific intent to so engage, the individual manifests an acceptance of an offer or solicitation by another person who is 18 years of age or older to so engage, regardless of whether the offer or solicitation was made by a person who also possessed the specific intent to engage in an act of prostitution.

(3) An individual who solicits, or who agrees to engage in, or who engages in, any act of prostitution with another person who is a minor in exchange for the individual providing compensation, money, or anything of value to the minor. An individual agrees to engage in an act of prostitution when, with specific intent to so engage, the individual manifests an acceptance of an offer or solicitation by someone who is a minor to so engage, regardless of whether the offer or solicitation was made by a minor who also possessed the specific intent to engage in an act of prostitution.

(4) A manifestation of acceptance of an offer or solicitation to engage in an act of prostitution does not constitute a violation of this subdivision unless some act, in addition to the manifestation of acceptance, is done within this state in furtherance of the commission of the act of prostitution by the person manifesting an acceptance of an offer or solicitation to engage in that act. As used in this subdivision, "prostitution" includes any lewd act between persons for money or other consideration.

(5) Notwithstanding paragraphs (1) to (3), inclusive, this subdivision does not apply to a child under 18 years of age who is alleged to have engaged in conduct to receive money or other consideration that would, if committed by an adult, violate this subdivision. A commercially exploited child under this paragraph may be adjudged a dependent child of the court pursuant to paragraph (2) of subdivision (b) of Section 300 of the Welfare and Institutions Code and may

be taken into temporary custody pursuant to subdivision (a) of Section 305 of the Welfare and Institutions Code, if the conditions allowing temporary custody without warrant are met.

(c) Who accosts other persons in any public place or in any place open to the public for the purpose of begging or soliciting alms.

(d) Who loiters in or about any toilet open to the public for the purpose of engaging in or soliciting any lewd or lascivious or any unlawful act.

(e) Who lodges in any building, structure, vehicle, or place, whether public or private, without the permission of the owner or person entitled to the possession or in control of it.

(f ) Who is found in any public place under the influence of intoxicating liquor, any drug, controlled substance, toluene, or any combination of any intoxicating liquor, drug, controlled substance, or toluene, in a condition that they are unable to exercise care for their own safety or the safety of others, or by reason of being under the influence of intoxicating liquor, any drug, controlled substance, toluene, or any combination of any intoxicating liquor, drug, or toluene, interferes with or obstructs or prevents the free use of any street, sidewalk, or other public way.

(g) If a person has violated subdivision (f ), a peace officer, if reasonably able to do so, shall place the person, or cause the person to be placed, in civil protective custody. The person shall be taken to a facility, designated pursuant to Section 5170 of the Welfare and Institutions Code, for the 72-hour treatment and evaluation of inebriates. A peace officer may place a person in civil protective custody with that kind and degree of force authorized to effect an arrest for a misdemeanor without a warrant. A person who has been placed in civil protective custody shall not thereafter be subject to any criminal prosecution or juvenile court proceeding based on the facts giving rise to this placement. This subdivision does not apply to the following persons:

(1) A person who is under the influence of any drug, or under the combined influence of intoxicating liquor and any drug.

(2) A person who a peace officer has probable cause to believe has committed any felony, or who has committed any misdemeanor in addition to subdivision (f ).

(3) A person who a peace officer in good faith believes will attempt escape or will be unreasonably difficult for medical personnel to control.

(h) Who loiters, prowls, or wanders upon the private property of another, at any time, without visible or lawful business with the owner or occupant. As used in this subdivision, "loiter" means to delay or linger without a lawful purpose for being on the property and for the purpose of committing a crime as opportunity may be discovered.

(i) Who, while loitering, prowling, or wandering upon the private property of another, at any time, peeks in the door or window of any inhabited building or structure, without visible or lawful business with the owner or occupant.

(j) (1) A person who looks through a hole or opening, into, or otherwise views, by means of any instrumentality, including, but not limited to, a periscope, telescope, binoculars, camera, motion

picture camera, camcorder, mobile phone, electronic device, or unmanned aircraft system, the interior of a bedroom, bathroom, changing room, fitting room, dressing room, or tanning booth, or the interior of any other area in which the occupant has a reasonable expectation of privacy, with the intent to invade the privacy of a person or persons inside. This subdivision does not apply to those areas of a private business used to count currency or other negotiable instruments.

(2) A person who uses a concealed camcorder, motion picture camera, or photographic camera of any type, to secretly videotape, film, photograph, or record by electronic means, another identifiable person under or through the clothing being worn by that other person, for the purpose of viewing the body of, or the undergarments worn by, that other person, without the consent or knowledge of that other person, with the intent to arouse, appeal to, or gratify the lust, passions, or sexual desires of that person and invade the privacy of that other person, under circumstances in which the other person has a reasonable expectation of privacy. For the purposes of this paragraph, “identifiable” means capable of identification, or capable of being recognized, meaning that someone, including the victim, could identify or recognize the victim. It does not require the victim’s identity to actually be established.

(3)(A) A person who uses a concealed camcorder, motion picture camera, or photographic camera of any type, to secretly videotape, film, photograph, or record by electronic means, another identifiable person who may be in a state of full or partial undress, for the purpose of viewing the body of, or the undergarments worn by, that other person, without the consent or knowledge of that other person, in the interior of a bedroom, bathroom, changing room, fitting room, dressing room, or tanning booth, or the interior of any other area in which that other person has a reasonable expectation of privacy, with the intent to invade the privacy of that other person.

For the purposes of this paragraph, “identifiable” means capable of identification, or capable of being recognized, meaning that someone, including the victim, could identify or recognize the victim. It does not require the victim’s identity to actually be established.

(B) Neither of the following is a defense to the crime specified in this paragraph:

(i) The defendant was a cohabitant, landlord, tenant, cotenant, employer, employee, or business partner or associate of the victim, or an agent of any of these.

(ii) The victim was not in a state of full or partial undress.

(4)(A) A person who intentionally distributes or causes to be distributed the image of the intimate body part or parts of another identifiable person, or an image of the person depicted engaged in an act of sexual intercourse, sodomy, oral copulation, sexual penetration, or an image of masturbation by the person depicted or in which the person depicted participates, under circumstances in which the persons agree or understand that the image shall remain private, the person distributing the image knows or should know that distribution of the image will cause serious emotional distress, and the person depicted suffers that distress.

- (B) (i) A person intentionally distributes an image described in subparagraph (A) when that person personally distributes the image.
- (ii) A person intentionally causes an image described in subparagraph (A) to be distributed when that person arranges, specifically requests, or intentionally causes another person to distribute the image.
- (C) As used in this paragraph, the following terms have the following meanings:
- (i) “Distribute” includes exhibiting in public or giving possession.
- (ii) “Identifiable” has the same meaning as in paragraphs (2) and (3).
- (iii) “Intimate body part” means any portion of the genitals, the anus and, in the case of a female, also includes any portion of the breasts below the top of the areola, that is either uncovered or clearly visible through clothing.
- (D) It shall not be a violation of this paragraph to distribute an image described in subparagraph (A) if any of the following applies:
- (i) The distribution is made in the course of reporting an unlawful activity.
- (ii) The distribution is made in compliance with a subpoena or other court order for use in a legal proceeding.
- (iii) The distribution is made in the course of a lawful public proceeding.
- (iv) The distribution is related to a matter of public concern or public interest. Distribution is not a matter of public concern or public interest solely because the depicted individual is a public figure.
- (5) This subdivision does not preclude punishment under any section of law providing for greater punishment.
- (k) (1) A second or subsequent violation of subdivision (j) is punishable by imprisonment in a county jail not exceeding one year, or by a fine not exceeding two thousand dollars (\$2,000), or by both that fine and imprisonment.
- (2) If the victim of a violation of subdivision (j) was a minor at the time of the offense, the violation is punishable by imprisonment in a county jail not exceeding one year, or by a fine not exceeding two thousand dollars (\$2,000), or by both that fine and imprisonment.
- (l) (1) If a crime is committed in violation of subdivision (b) and the person who was solicited was a minor at the time of the offense, and if the defendant knew or should have known that the person who was solicited was a minor at the time of the offense, the violation is punishable by imprisonment in a county jail for not less than two days and not more than one year, or by a fine not exceeding ten thousand dollars (\$10,000), or by both that fine and imprisonment.
- (2) The court may, in unusual cases, when the interests of justice are best served, reduce or eliminate the mandatory two days of imprisonment in a county jail required by this subdivision. If the court reduces or eliminates the mandatory two days’ imprisonment, the court shall specify the reason on the record.

***If you feel you are in immediate danger, call 911 for assistance.***

### **Statutory Rape**

California Criminal Code Definitions of Statutory Rape:

California Penal Code Section 261.5, 288/5 and 647.6

#### **261.5**

(a) Unlawful sexual intercourse is an act of sexual intercourse accomplished with a person who is not the spouse of the perpetrator, if the person is a minor. For the purposes of this section, a “minor” is a person under the age of 18 years and an “adult” is a person who is at least 18 years of age.

(b) Any person who engages in an act of unlawful sexual intercourse with a minor who is not more than three years older or three years younger than the perpetrator, is guilty of a misdemeanor.

(c) Any person who engages in an act of unlawful sexual intercourse with a minor who is more than three years younger than the perpetrator is guilty of either a misdemeanor or a felony, and shall be punished by imprisonment in a county jail not exceeding one year, or by imprisonment pursuant to subdivision (h) of Section 1170.

(d) Any person 21 years of age or older who engages in an act of unlawful sexual intercourse with a minor who is under 16 years of age is guilty of either a misdemeanor or a felony, and shall be punished by imprisonment in a county jail not exceeding one year, or by imprisonment pursuant to subdivision (h) of Section 1170 for two, three, or four years.

(e) (1) Notwithstanding any other provision of this section, an adult who engages in an act of sexual intercourse with a minor in violation of this section may be liable for civil penalties in the following amounts:

(A) An adult who engages in an act of unlawful sexual intercourse with a minor less than two years younger than the adult is liable for a civil penalty not to exceed two thousand dollars (\$2,000).

(B) An adult who engages in an act of unlawful sexual intercourse with a minor at least two years younger than the adult is liable for a civil penalty not to exceed five thousand dollars (\$5,000).

(C) An adult who engages in an act of unlawful sexual intercourse with a minor at least three years younger than the adult is liable for a civil penalty not to exceed ten thousand dollars (\$10,000).

(D) An adult over the age of 21 years who engages in an act of unlawful sexual intercourse with a minor under 16 years of age is liable for a civil penalty not to exceed twenty-five thousand dollars (\$25,000).

(2) The district attorney may bring actions to recover civil penalties pursuant to this subdivision. From the amounts collected for each case, an amount equal to the costs of pursuing the action shall be deposited with the treasurer of the county in which the judgment was entered, and the remainder shall be deposited in the Underage Pregnancy Prevention Fund, which is hereby created in the State Treasury. Amounts deposited in the Underage Pregnancy Prevention Fund may be used only for the purpose of preventing underage pregnancy upon appropriation by the Legislature.

(3) In addition to any punishment imposed under this section, the judge may assess a fine not to exceed seventy dollars (\$70) against any person who violates this section with the proceeds of this fine to be used in accordance with Section 1463.23. The court shall, however, take into consideration the defendant's ability to pay, and no defendant shall be denied probation because of his or her inability to pay the fine permitted under this subdivision.

#### 288.5

(a) Any person who either resides in the same home with the minor child or has recurring access to the child, who over a period of time, not less than three months in duration, engages in three or more acts of substantial sexual conduct with a child under the age of 14 years at the time of the commission of the offense, as defined in subdivision (b) of Section 1203.066, or three or more acts of lewd or lascivious conduct, as defined in Section 288, with a child under the age of 14 years at the time of the commission of the offense is guilty of the offense of continuous sexual abuse of a child and shall be punished by imprisonment in the state prison for a term of 6, 12, or 16 years.

(b) To convict under this section the trier of fact, if a jury, need unanimously agree only that the requisite number of acts occurred not on which acts constitute the requisite number.

(c) No other act of substantial sexual conduct, as defined in subdivision (b) of Section 1203.066, with a child under 14 years of age at the time of the commission of the offenses, or lewd and lascivious acts, as defined in Section 288, involving the same victim may be charged in the same proceeding with a charge under this section unless the other charged offense occurred outside the time period charged under this section or the other offense is charged in the alternative. A defendant may be charged with only one count under this section unless more than one victim is involved in which case a separate count may be charged for each victim.

#### 647.6

(a) (1) Every person who annoys or molests any child under 18 years of age shall be punished by a fine not exceeding five thousand dollars (\$5,000), by imprisonment in a county jail not exceeding one year, or by both the fine and imprisonment.

(2) Every person who, motivated by an unnatural or abnormal sexual interest in children, engages in conduct with an adult whom he or she believes to be a child under 18 years of age,

which conduct, if directed toward a child under 18 years of age, would be a violation of this section, shall be punished by a fine not exceeding five thousand dollars (\$5,000), by imprisonment in a county jail for up to one year, or by both that fine and imprisonment.

***If you feel you are in immediate danger, call 911 for assistance.***

### ***Fondling***

California Penal Code 243.4, 288, 288.5, 647.6

#### **243.4**

(a) Any person who touches an intimate part of another person while that person is unlawfully restrained by the accused or an accomplice, and if the touching is against the will of the person touched and is for the purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of sexual battery. A violation of this subdivision is punishable by imprisonment in a county jail for not more than one year, and by a fine not exceeding two thousand dollars (\$2,000); or by imprisonment in the state prison for two, three, or four years, and by a fine not exceeding ten thousand dollars (\$10,000).

(b) Any person who touches an intimate part of another person who is institutionalized for medical treatment and who is seriously disabled or medically incapacitated, if the touching is against the will of the person touched, and if the touching is for the purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of sexual battery. A violation of this subdivision is punishable by imprisonment in a county jail for not more than one year, and by a fine not exceeding two thousand dollars (\$2,000); or by imprisonment in the state prison for two, three, or four years, and by a fine not exceeding ten thousand dollars (\$10,000).

(c) Any person who touches an intimate part of another person for the purpose of sexual arousal, sexual gratification, or sexual abuse, and the victim is at the time unconscious of the nature of the act because the perpetrator fraudulently represented that the touching served a professional purpose, is guilty of sexual battery. A violation of this subdivision is punishable by imprisonment in a county jail for not more than one year, and by a fine not exceeding two thousand dollars (\$2,000); or by imprisonment in the state prison for two, three, or four years, and by a fine not exceeding ten thousand dollars (\$10,000).

(d) Any person who, for the purpose of sexual arousal, sexual gratification, or sexual abuse, causes another, against that person's will while that person is unlawfully restrained either by the accused or an accomplice, or is institutionalized for medical treatment and is seriously disabled or medically incapacitated, to masturbate or touch an intimate part of either of those persons or a third person, is guilty of sexual battery. A violation of this subdivision is punishable by imprisonment in a county jail for not more than one year, and by a fine not exceeding two thousand dollars (\$2,000); or by imprisonment in the state prison for two, three, or four years,

and by a fine not exceeding ten thousand dollars (\$10,000).

(e) (1) Any person who touches an intimate part of another person, if the touching is against the will of the person touched, and is for the specific purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of misdemeanor sexual battery, punishable by a fine not exceeding two thousand dollars (\$2,000), or by imprisonment in a county jail not exceeding six months, or by both that fine and imprisonment. However, if the defendant was an employer and the victim was an employee of the defendant, the misdemeanor sexual battery shall be punishable by a fine not exceeding three thousand dollars (\$3,000), by imprisonment in a county jail not exceeding six months, or by both that fine and imprisonment. Notwithstanding any other provision of law, any amount of a fine above two thousand dollars (\$2,000) which is collected from a defendant for a violation of this subdivision shall be transmitted to the State Treasury and, upon appropriation by the Legislature, distributed to the Civil Rights Department for the purpose of enforcement of the California Fair Employment and Housing Act (Part 2.8 (commencing with Section 12900) of Division 3 of Title 2 of the Government Code), including, but not limited to, laws that proscribe sexual harassment in places of employment. However, in no event shall an amount over two thousand dollars (\$2,000) be transmitted to the State Treasury until all fines, including any restitution fines that may have been imposed upon the defendant, have been paid in full.

(2) As used in this subdivision, "touches" means physical contact with another person, whether accomplished directly, through the clothing of the person committing the offense, or through the clothing of the victim.

(f) As used in subdivisions (a), (b), (c), and (d), "touches" means physical contact with the skin of another person whether accomplished directly or through the clothing of the person committing the offense.

(g) As used in this section, the following terms have the following meanings: (1) "Intimate part" means the sexual organ, anus, groin, or buttocks of any person, and the breast of a female. (2) "Sexual battery" does not include the crimes defined in Section 261 or 289. (3) "Seriously disabled" means a person with severe physical or sensory disabilities (4) "Medically incapacitated" means a person who is incapacitated as a result of prescribed sedatives, anesthesia, or other medication. (5) "Institutionalized" means a person who is located voluntarily or involuntarily in a hospital, medical treatment facility, nursing home, acute care facility, or mental hospital. (6) "Minor" means a person under 18 years of age.

(h) This section shall not be construed to limit or prevent prosecution under any other law which also proscribes a course of conduct that also is proscribed by this section.

(i) In the case of a felony conviction for a violation of this section, the fact that the defendant was an employer and the victim was an employee of the defendant shall be a factor in

aggravation in sentencing. (j) A person who commits a violation of subdivision (a), (b), (c), or (d)

against a minor when the person has a prior felony conviction for a violation of this section shall be guilty of a felony, punishable by imprisonment in the state prison for two, three, or four years and a fine not exceeding ten thousand dollars (\$10,000).

288

(a) Except as provided in subdivision (i), a person who willfully and lewdly commits any lewd or lascivious act, including any of the acts constituting other crimes provided for in Part 1, upon or with the body, or any part or member thereof, of a child who is under the age of 14 years, with the intent of arousing, appealing to, or gratifying the lust, passions, or sexual desires of that person or the child, is guilty of a felony and shall be punished by imprisonment in the state prison for three, six, or eight years.

(b) (1) A person who commits an act described in subdivision (a) by use of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person, is guilty of a felony and shall be punished by imprisonment in the state prison for 5, 8, or 10 years.

(2) A person who is a caretaker and commits an act described in subdivision (a) upon a dependent person by use of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person, with the intent described in subdivision (a), is guilty of a felony and shall be punished by imprisonment in the state prison for 5, 8, or 10 years.

(c) (1) A person who commits an act described in subdivision (a) with the intent described in that subdivision, and the victim is a child of 14 or 15 years, and that person is at least 10 years older than the child, is guilty of a public offense and shall be punished by imprisonment in the state prison for one, two, or three years, or by imprisonment in a county jail for not more than one year. In determining whether the person is at least 10 years older than the child, the difference in age shall be measured from the birth date of the person to the birth date of the child.

(2) A person who is a caretaker and commits an act described in subdivision (a) upon a dependent person, with the intent described in subdivision (a), is guilty of a public offense and shall be punished by imprisonment in the state prison for one, two, or three years, or by imprisonment in a county jail for not more than one year.

(d) In any arrest or prosecution under this section or Section 288.5, the peace officer, district attorney, and the court shall consider the needs of the child victim or dependent person and shall do whatever is necessary, within existing budgetary resources, and constitutionally permissible to prevent psychological harm to the child victim or to prevent psychological harm to the dependent person victim resulting from participation in the court process.

(e) (1) Upon the conviction of a person for a violation of subdivision (a) or (b), the court may, in addition to any other penalty or fine imposed, order the defendant to pay an additional fine not to exceed ten thousand dollars (\$10,000). In setting the amount of the fine, the court shall

consider any relevant factors, including, but not limited to, the seriousness and gravity of the offense, the circumstances of its commission, whether the defendant derived any economic gain as a result of the crime, and the extent to which the victim suffered economic losses as a result of the crime. Every fine imposed and collected under this section shall be deposited in the Victim-Witness Assistance Fund to be available for appropriation to fund child sexual exploitation and child sexual abuse victim counseling centers and prevention programs pursuant to Section 13837.

(2) If the court orders a fine imposed pursuant to this subdivision, the actual administrative cost of collecting that fine, not to exceed 2 percent of the total amount paid, may be paid into the general fund of the county treasury for the use and benefit of the county.

(f) For purposes of paragraph (2) of subdivision (b) and paragraph (2) of subdivision (c), the following definitions apply:

(1) "Caretaker" means an owner, operator, administrator, employee, independent contractor, agent, or volunteer of any of the following public or private facilities when the facilities provide care for elder or dependent persons:

(A) Twenty-four hour health facilities, as defined in Sections 1250, 1250.2, and 1250.3 of the Health and Safety Code.

(B) Clinics.

(C) Home health agencies.

(D) Adult day health care centers.

(E) Secondary Schools that serve dependent persons and postsecondary educational institutions that serve dependent persons or elders.

(F) Sheltered workshops.

(G) Camps.

(H) Community care facilities, as defined by Section 1402 of the Health and Safety Code, and residential care facilities for the elderly, as defined in Section 1569.2 of the Health and Safety Code.

(I) Respite care facilities.

(J) Foster homes.

(K) Regional centers for persons with developmental disabilities.

(L) A home health agency licensed in accordance with Chapter 8 (commencing with Section 1725) of Division 2 of the Health and Safety Code.

(M) An agency that supplies in-home supportive services.

(N) Board and care facilities.

(O) Any other protective or public assistance agency that provides health services or social services to elder or dependent persons, including, but not limited to, in-home supportive services, as defined in Section 14005.14 of the Welfare and Institutions Code.

(P) Private residences.

(2) "Board and care facilities" means licensed or unlicensed facilities that provide assistance with one or more of the following activities:

(A) Bathing.

(B) Dressing.

(C) Grooming.

(D) Medication storage.

(E) Medical dispensation.

(F) Money management.

(3) "Dependent person" means a person, regardless of whether the person lives independently, who has a physical or mental impairment that substantially restricts his or her ability to carry out normal activities or to protect his or her rights, including, but not limited to, persons who have physical or developmental disabilities or whose physical or mental abilities have significantly diminished because of age. "Dependent person" includes a person who is admitted as an inpatient to a 24-hour health facility, as defined in Sections 1250, 1250.2, and 1250.3 of the Health and Safety Code.

(g) Paragraph (2) of subdivision (b) and paragraph (2) of subdivision (c) apply to the owners, operators, administrators, employees, independent contractors, agents, or volunteers working at these public or private facilities and only to the extent that the individuals personally commit, conspire, aid, abet, or facilitate any act prohibited by paragraph (2) of subdivision (b) and paragraph (2) of subdivision (c).

(h) Paragraph (2) of subdivision (b) and paragraph (2) of subdivision (c) do not apply to a caretaker who is a spouse of, or who is in an equivalent domestic relationship with, the dependent person under care.

(i) (1) A person convicted of a violation of subdivision (a) shall be imprisoned in the state prison for life with the possibility of parole if the defendant personally inflicted bodily harm upon the victim.

(2) The penalty provided in this subdivision shall only apply if the fact that the defendant personally inflicted bodily harm upon the victim is pled and proved.

(3) As used in this subdivision, "bodily harm" means any substantial physical injury resulting from the use of force that is more than the force necessary to commit the offense.

## 288.5

(a) Any person who either resides in the same home with the minor child or has recurring access to the child, who over a period of time, not less than three months in duration, engages in three or more acts of substantial sexual conduct with a child under the age of 14 years at the time of the commission of the offense, as defined in subdivision (b) of Section 1203.066, or three or more acts of lewd or lascivious conduct, as defined in Section 288, with a child under the age of 14 years at the time of the commission of the offense is guilty of the offense of

continuous sexual abuse of a child and shall be punished by imprisonment in the state prison for a term of 6, 12, or 16 years.

(b) To convict under this section the trier of fact, if a jury, need unanimously agree only that the requisite number of acts occurred not on which acts constitute the requisite number.

(c) No other act of substantial sexual conduct, as defined in subdivision (b) of Section 1203.066, with a child under 14 years of age at the time of the commission of the offenses, or lewd and lascivious acts, as defined in Section 288, involving the same victim may be charged in the same proceeding with a charge under this section unless the other charged offense occurred outside the time period charged under this section or the other offense is charged in the alternative. A defendant may be charged with only one count under this section unless more than one victim is involved in which case a separate count may be charged for each victim.

#### 647.6

(a) (1) Every person who annoys or molests any child under 18 years of age shall be punished by a fine not exceeding five thousand dollars (\$5,000), by imprisonment in a county jail not exceeding one year, or by both the fine and imprisonment.

(2) Every person who, motivated by an unnatural or abnormal sexual interest in children, engages in conduct with an adult whom he or she believes to be a child under 18 years of age, which conduct, if directed toward a child under 18 years of age, would be a violation of this section, shall be punished by a fine not exceeding five thousand dollars (\$5,000), by imprisonment in a county jail for up to one year, or by both that fine and imprisonment.

(b) Every person who violates this section after having entered, without consent, an inhabited dwelling house, or trailer coach as defined in Section 635 of the Vehicle Code, or the inhabited portion of any other building, shall be punished by imprisonment in the state prison, or in a county jail not exceeding one year, and by a fine not exceeding five thousand dollars (\$5,000).

(c) (1) Every person who violates this section shall be punished upon the second and each subsequent conviction by imprisonment in the state prison.

(2) Every person who violates this section after a previous felony conviction under Section 261, 264.1, 269, 285, 286, 287, 288.5, or 289, or former Section 288a, any of which involved a minor under 16 years of age, or a previous felony conviction under this section, a conviction under Section 288, or a felony conviction under Section 311.4 involving a minor under 14 years of age shall be punished by imprisonment in the state prison for two, four, or six years.

(d) (1) In any case in which a person is convicted of violating this section and probation is granted, the court shall require counseling as a condition of probation, unless the court makes a written statement in the court record, that counseling would be inappropriate or ineffective.

(2) In any case in which a person is convicted of violating this section, and as a condition of probation, the court prohibits the defendant from having contact with the victim, the court order prohibiting contact shall not be modified except upon the request of the victim and a

finding by the court that the modification is in the best interest of the victim. As used in this paragraph, “contact with the victim” includes all physical contact, being in the presence of the victim, communication by any means, any communication by a third party acting on behalf of the defendant, and any gifts.

(e) Nothing in this section prohibits prosecution under any other provision of law.

***If you feel you are in immediate danger, call 911 for assistance.***

### ***Incest***

California Penal Code 285:

285

Persons being within the degrees of consanguinity within which marriages are declared by law to be incestuous and void, who intermarry with each other, or who being 14 years of age or older, commit fornication or adultery with each other, are punishable by imprisonment in the state prison.

***If you feel you are in immediate danger, call 911 for assistance.***

### ***Domestic Violence and Dating Violence***

Domestic Violence and Dating Violence (California Penal Code 243, 273.5, 12022.7, and 13700; and California Family Code 6203, 6205, 6209, 6210, 6211, and 6320)

Multiple code sections apply to domestic and dating violence, as set forth below.

California Penal Code:

243.

(a) A battery is punishable by a fine not exceeding two thousand dollars (\$2,000), or by imprisonment in a county jail not exceeding six months, or by both that fine and imprisonment.

(b) When a battery is committed against the person of a peace officer, custodial officer, firefighter, emergency medical technician, lifeguard, security officer, custody assistant, process server, traffic officer, code enforcement officer, animal control officer, or search and rescue member engaged in the performance of their duties, whether on or off duty, including when the peace officer is in a police uniform and is concurrently performing the duties required of them as a peace officer while also employed in a private capacity as a part-time or casual private security guard or patrolman, or a nonsworn employee of a probation department engaged in the performance of their duties, whether on or off duty, or a physician or nurse engaged in rendering emergency medical care outside a hospital, clinic, or other health care facility, and the person committing the offense knows or reasonably should know that the

victim is a peace officer, custodial officer, firefighter, emergency medical technician, lifeguard, security officer, custody assistant, process server, traffic officer, code enforcement officer, animal control officer, or search and rescue member engaged in the performance of their duties, nonsworn employee of a probation department, or a physician or nurse engaged in rendering emergency medical care, the battery is punishable by a fine not exceeding two thousand dollars (\$2,000), or by imprisonment in a county jail not exceeding one year, or by both that fine and imprisonment.

(c) (1) When a battery is committed against a custodial officer, firefighter, emergency medical technician, lifeguard, process server, traffic officer, or animal control officer engaged in the performance of their duties, whether on or off duty, or a nonsworn employee of a probation department engaged in the performance of their duties, whether on or off duty, or a physician or nurse engaged in rendering emergency medical care outside a hospital, clinic, or other health care facility, and the person committing the offense knows or reasonably should know that the victim is a nonsworn employee of a probation department, custodial officer, firefighter, emergency medical technician, lifeguard, process server, traffic officer, or animal control officer engaged in the performance of their duties, or a physician or nurse engaged in rendering emergency medical care, and an injury is inflicted on that victim, the battery is punishable by a fine of not more than two thousand dollars (\$2,000), by imprisonment in a county jail not exceeding one year, or by both that fine and imprisonment, or by imprisonment pursuant to subdivision (h) of Section 1170 for 16 months, or two or three years.

(2) When the battery specified in paragraph (1) is committed against a peace officer engaged in the performance of their duties, whether on or off duty, including when the peace officer is in a police uniform and is concurrently performing the duties required of them as a peace officer while also employed in a private capacity as a part-time or casual private security guard or patrolman and the person committing the offense knows or reasonably should know that the victim is a peace officer engaged in the performance of their duties, the battery is punishable by a fine of not more than ten thousand dollars (\$10,000), or by imprisonment in a county jail not exceeding one year or pursuant to subdivision (h) of Section 1170 for 16 months, or two or three years, or by both that fine and imprisonment.

(d) When a battery is committed against any person and serious bodily injury is inflicted on the person, the battery is punishable by imprisonment in a county jail not exceeding one year or imprisonment pursuant to subdivision (h) of Section 1170 for two, three, or four years.

(e) (1) When a battery is committed against a spouse, a person with whom the defendant is cohabiting, a person who is the parent of the defendant's child, former spouse, fiancé, or fiancée, or a person with whom the defendant currently has, or has previously had, a dating or engagement relationship, the battery is punishable by a fine not exceeding two thousand dollars (\$2,000), or by imprisonment in a county jail for a period of not more than one year, or by both that fine and imprisonment. If probation is granted, or the execution or imposition of

the sentence is suspended, it shall be a condition thereof that the defendant participate in, for no less than one year, and successfully complete, a batterer's treatment program, as described in Section 1203.097, or if none is available, another appropriate counseling program designated by the court. However, this provision shall not be construed as requiring a city, a county, or a city and county to provide a new program or higher level of service as contemplated by Section 6 of Article XIII B of the California Constitution.

(2) Upon conviction of a violation of this subdivision, if probation is granted, the conditions of probation may include, in lieu of a fine, one or both of the following requirements:

(A) That the defendant make payments to a domestic violence shelter-based program, up to a maximum of five thousand dollars (\$5,000).

(B) That the defendant reimburse the victim for reasonable costs of counseling and other reasonable expenses that the court finds are the direct result of the defendant's offense.

For any order to pay a fine, make payments to a domestic violence shelter-based program, or pay restitution as a condition of probation under this subdivision, the court shall make a determination of the defendant's ability to pay. In no event shall any order to make payments to a domestic violence shelter-based program be made if it would impair the ability of the defendant to pay direct restitution to the victim or court-ordered child support. If the injury to a married person is caused in whole or in part by the criminal acts of their spouse in violation of this section, the community property shall not be used to discharge the liability of the offending spouse for restitution to the injured spouse, required by Section 1203.04, as operative on or before August 2, 1995, or Section 1202.4, or to a shelter for costs with regard to the injured spouse and dependents, required by this section, until all separate property of the offending spouse is exhausted.

(3) Upon conviction of a violation of this subdivision, if probation is granted or the execution or imposition of the sentence is suspended and the person has been previously convicted of a violation of this subdivision or Section 273.5, the person shall be imprisoned for not less than 48 hours in addition to the conditions in paragraph (1). However, the court, upon a showing of good cause, may elect not to impose the mandatory minimum imprisonment as required by this subdivision and may, under these circumstances, grant probation or order the suspension of the execution or imposition of the sentence.

(4) The Legislature finds and declares that these specified crimes merit special consideration when imposing a sentence so as to display society's condemnation for these crimes of violence upon victims with whom a close relationship has been formed.

(5) If a peace officer makes an arrest for a violation of paragraph (1) of subdivision (e) of this section, the peace officer is not required to inform the victim of their right to make a citizen's arrest pursuant to subdivision (b) of Section 836.

(f) As used in this section:

- (1) “Peace officer” means any person defined in Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2.
- (2) “Emergency medical technician” means a person who is either an EMT-I, EMT-II, or EMT-P (paramedic), and possesses a valid certificate or license in accordance with the standards of Division 2.5 (commencing with Section 1797) of the Health and Safety Code.
- (3) “Nurse” means a person who meets the standards of Division 2.5 (commencing with Section 1797) of the Health and Safety Code.
- (4) “Serious bodily injury” means a serious impairment of physical condition, including, but not limited to, the following: loss of consciousness; concussion; bone fracture; protracted loss or impairment of function of any bodily member or organ; a wound requiring extensive suturing; and serious disfigurement.
- (5) “Injury” means any physical injury which requires professional medical treatment.
- (6) “Custodial officer” means any person who has the responsibilities and duties described in Section 831 and who is employed by a law enforcement agency of any city or county or who performs those duties as a volunteer.
- (7) “Lifeguard” means a person defined in paragraph (5) of subdivision (d) of Section 241.
- (8) “Traffic officer” means any person employed by a city, county, or city and county to monitor and enforce state laws and local ordinances relating to parking and the operation of vehicles.
- (9) “Animal control officer” means any person employed by a city, county, or city and county for purposes of enforcing animal control laws or regulations.
- (10) “Dating relationship” means frequent, intimate associations primarily characterized by the expectation of affectional or sexual involvement independent of financial considerations.
- (11)(A) “Code enforcement officer” means any person who is not described in Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2 and who is employed by any governmental subdivision, public or quasi-public corporation, public agency, public service corporation, any town, city, county, or municipal corporation, whether incorporated or chartered, who has enforcement authority for health, safety, and welfare requirements, and whose duties include enforcement of any statute, rules, regulations, or standards, and who is authorized to issue citations, or file formal complaints.
- (B) “Code enforcement officer” also includes any person who is employed by the Department of Housing and Community Development who has enforcement authority for health, safety, and welfare requirements pursuant to the Employee Housing Act (Part 1 (commencing with Section 17000) of Division 13 of the Health and Safety Code); the State Housing Law (Part 1.5 (commencing with Section 17910) of Division 13 of the Health and Safety Code); the Manufactured Housing Act of 1980 (Part 2 (commencing with Section 18000) of Division 13 of the Health and Safety Code); the Mobilehome Parks Act (Part 2.1 (commencing with Section 18200) of Division 13 of the Health and Safety Code); and the Special Occupancy Parks Act (Part 2.3 (commencing with Section 18860) of Division 13 of the Health and Safety Code).

(12) "Custody assistant" means any person who has the responsibilities and duties described in Section 831.7 and who is employed by a law enforcement agency of any city, county, or city and county.

(13) "Search and rescue member" means any person who is part of an organized search and rescue team managed by a government agency.

(14) "Security officer" means any person who has the responsibilities and duties described in Section 831.4 and who is employed by a law enforcement agency of any city, county, or city and county.

(g) It is the intent of the Legislature by amendments to this section at the 1981-82 and 1983-84 Regular Sessions to abrogate the holdings in cases such as *People v. Corey*, 21 Cal. 3d 738, and *Cervantez v. J.C. Penney Co.*, 24 Cal. 3d 579, and to reinstate prior judicial interpretations of this section as they relate to criminal sanctions for battery on peace officers who are employed, on a part-time or casual basis, while wearing a police uniform as private security guards or patrolmen and to allow the exercise of peace officer powers concurrently with that employment.

#### 273.5

(a) Any person who willfully inflicts corporal injury resulting in a traumatic condition upon a victim described in subdivision (b) is guilty of a felony, and upon conviction thereof shall be punished by imprisonment in the state prison for two, three, or four years, or in a county jail for not more than one year, or by a fine of up to six thousand dollars (\$6,000), or by both that fine and imprisonment.

(b) Subdivision (a) shall apply if the victim is or was one or more of the following:

(1) The offender's spouse or former spouse.

(2) The offender's cohabitant or former cohabitant.

(3) The offender's fiancé or fiancée, or someone with whom the offender has, or previously had, an engagement or dating relationship, as defined in paragraph (10) of subdivision (f) of Section 243.

(4) The mother or father of the offender's child.

(c) Holding oneself out to be the spouse of the person with whom one is cohabiting is not necessary to constitute cohabitation as the term is used in this section.

(d) As used in this section, "traumatic condition" means a condition of the body, such as a wound, or external or internal injury, including, but not limited to, injury as a result of strangulation or suffocation, whether of a minor or serious nature, caused by a physical force. For purposes of this section, "strangulation" and "suffocation" include impeding the normal breathing or circulation of the blood of a person by applying pressure on the throat or neck.

(e) For the purpose of this section, a person shall be considered the father or mother of another person's child if the alleged male parent is presumed the natural father under Sections 7611 and 7612 of the Family Code.

(f ) (1) Any person convicted of violating this section for acts occurring within seven years of a previous conviction under subdivision (a), or subdivision (d) of Section 243, or Section 243.4, 244, 244.5, or 245, shall be punished by imprisonment in a county jail for not more than one year, or by imprisonment in the state prison for two, four, or five years, or by both imprisonment and a fine of up to ten thousand dollars (\$10,000).

(2) Any person convicted of a violation of this section for acts occurring within seven years of a previous conviction under subdivision (e) of Section 243 shall be punished by imprisonment in the state prison for two, three, or four years, or in a county jail for not more than one year, or by a fine of up to ten thousand dollars (\$10,000), or by both that imprisonment and fine.

(g) If probation is granted to any person convicted under subdivision (a), the court shall impose probation consistent with the provisions of Section 1203.097.

(h) If probation is granted, or the execution or imposition of a sentence is suspended, for any defendant convicted under subdivision (a) who has been convicted of any prior offense specified in subdivision (f ), the court shall impose one of the following conditions of probation:

(1) If the defendant has suffered one prior conviction within the previous seven years for a violation of any offense specified in subdivision (f ), it shall be a condition of probation, in addition to the provisions contained in Section 1203.097, that the defendant be imprisoned in a county jail for not less than 15 days.

(2) If the defendant has suffered two or more prior convictions within the previous seven years for a violation of any offense specified in subdivision (f ), it shall be a condition of probation, in addition to the provisions contained in Section 1203.097, that the defendant be imprisoned in a county jail for not less than 60 days.

(3) The court, upon a showing of good cause, may find that the mandatory imprisonment required by this subdivision shall not be imposed and shall state on the record its reasons for finding good cause.

(i) If probation is granted upon conviction of a violation of subdivision (a), the conditions of probation may include, consistent with the terms of probation imposed pursuant to Section 1203.097, in lieu of a fine, one or both of the following requirements:

(1) That the defendant make payments to a domestic violence shelter-based program, up to a maximum of five thousand dollars (\$5,000), pursuant to Section 1203.097.

(2)(A) That the defendant reimburse the victim for reasonable costs of counseling and other reasonable expenses that the court finds are the direct result of the defendant's offense.

(B) For any order to pay a fine, make payments to a domestic violence shelter-based program, or pay restitution as a condition of probation under this subdivision, the court shall make a determination of the defendant's ability to pay. An order to make payments to a domestic

violence shelter-based program shall not be made if it would impair the ability of the defendant to pay direct restitution to the victim or court-ordered child support. If the injury to a person who is married or in a registered domestic partnership is caused in whole or in part by the criminal acts of their spouse or domestic partner in violation of this section, the community property may not be used to discharge the liability of the offending spouse or domestic partner for restitution to the injured spouse or domestic partner, required by Section 1203.04, as operative on or before August 2, 1995, or Section 1202.4, or to a shelter for costs with regard to the injured spouse or domestic partner and dependents, required by this section, until all separate property of the offending spouse or domestic partner is exhausted.

(j) Upon conviction under subdivision (a), the sentencing court shall also consider issuing an order restraining the defendant from any contact with the victim, which may be valid for up to 10 years, as determined by the court. It is the intent of the Legislature that the length of any restraining order be based upon the seriousness of the facts before the court, the probability of future violations, and the safety of the victim and their immediate family. This protective order may be issued by the court whether the defendant is sentenced to state prison or county jail, or if imposition of sentence is suspended and the defendant is placed on probation.

(k) If a peace officer makes an arrest for a violation of this section, the peace officer is not required to inform the victim of their right to make a citizen's arrest pursuant to subdivision (b) of Section 836.

#### 12022.7

(a) Any person who personally inflicts great bodily injury on any person other than an accomplice in the commission of a felony or attempted felony shall be punished by an additional and consecutive term of imprisonment in the state prison for three years.

(b) Any person who personally inflicts great bodily injury on any person other than an accomplice in the commission of a felony or attempted felony which causes the victim to become comatose due to brain injury or to suffer paralysis of a permanent nature shall be punished by an additional and consecutive term of imprisonment in the state prison for five years. As used in this subdivision, "paralysis" means a major or complete loss of motor function resulting from injury to the nervous system or to a muscular mechanism.

(c) Any person who personally inflicts great bodily injury on a person who is 70 years of age or older, other than an accomplice, in the commission of a felony or attempted felony shall be punished by an additional and consecutive term of imprisonment in the state prison for five years.

(d) Any person who personally inflicts great bodily injury on a child under the age of five years in the commission of a felony or attempted felony shall be punished by an additional and consecutive term of imprisonment in the state prison for four, five, or six years.

(e) Any person who personally inflicts great bodily injury under circumstances involving domestic violence in the commission of a felony or attempted felony shall be punished by an additional and consecutive term of imprisonment in the state prison for three, four, or five years. As used in this subdivision, “domestic violence” has the meaning provided in subdivision (b) of Section 13700.

(f) As used in this section, “great bodily injury” means a significant or substantial physical injury.

(g) This section shall not apply to murder or manslaughter or a violation of Section 451 or 452. Subdivisions (a), (b), (c), and (d) shall not apply if infliction of great bodily injury is an element of the offense.

(h) The court shall impose the additional terms of imprisonment under either subdivision (a), (b), (c), or (d), but may not impose more than one of those terms for the same offense.

#### 13700

As used in this title:

(a) “Abuse” means intentionally or recklessly causing or attempting to cause bodily injury, or placing another person in reasonable apprehension of imminent serious bodily injury to himself or herself, or another.

(b) “Domestic violence” means abuse committed against an adult or a minor who is a spouse, former spouse, cohabitant, former cohabitant, or person with whom the suspect has had a child or is having or has had a dating or engagement relationship. For purposes of this subdivision, “cohabitant” means two unrelated adult persons living together for a substantial period of time, resulting in some permanency of relationship. Factors that may determine whether persons are cohabiting include, but are not limited to, (1) sexual relations between the parties while sharing the same living quarters, (2) sharing of income or expenses, (3) joint use or ownership of property, (4) whether the parties hold themselves out as spouses, (5) the continuity of the relationship, and (6) the length of the relationship.

(c) “Officer” means any officer or employee of a local police department or sheriff’s office, and any peace officer of the Department of the California Highway Patrol, the Department of Parks and Recreation, the University of California Police Department, or the California State University and College Police Departments, as defined in Section 830.2, a peace officer of the Department of General Services of the City of Los Angeles, as defined in subdivision (c) of Section 830.31, a housing authority patrol officer, as defined in subdivision (d) of Section 830.31, a peace officer as defined in subdivisions (a) and (b) of Section 830.32, or a peace officer as defined in subdivision (a) of Section 830.33.

(d) “Victim” means a person who is a victim of domestic violence.

California Family Code

6203

- (a) For purposes of this act, “abuse” means any of the following:
- (1) To intentionally or recklessly cause or attempt to cause bodily injury.
  - (2) Sexual assault.
  - (3) To place a person in reasonable apprehension of imminent serious bodily injury to that person or to another.
  - (4) To engage in any behavior that has been or could be enjoined pursuant to Section 6320.
- (b) Abuse is not limited to the actual infliction of physical injury or assault.

6205

“Affinity,” when applied to the marriage relation, signifies the connection existing in consequence of marriage between each of the married persons and the blood relatives of the other.

6209

“Cohabitant” means a person who regularly resides in the household. “Former cohabitant” means a person who formerly regularly resided in the household.

6210

“Dating relationship” means frequent, intimate associations primarily characterized by the expectation of affection or sexual involvement independent of financial considerations.

6211

“Domestic violence” is abuse perpetrated against any of the following persons:

- (a) A spouse or former spouse.
- (b) A cohabitant or former cohabitant, as defined in Section 6209.
- (c) A person with whom the Respondent is having or has had a dating or engagement relationship.
- (d) A person with whom the Respondent has had a child, where the presumption applies that the male parent is the father of the child of the female parent under the Uniform Parentage Act (Part 3 (commencing with Section 7600) of Division 12).
- (e) A child of a party or a child who is the subject of an action under the Uniform Parentage Act, where the presumption applies that the male parent is the father of the child to be protected.
- (f) Any other person related by consanguinity or affinity within the second degree.

6320

(a) The court may issue an ex parte order enjoining a party from molesting, attacking, striking, stalking, threatening, sexually assaulting, battering, credibly impersonating as described in

Section 528.5 of the Penal Code, falsely personating as described in Section 529 of the Penal Code, harassing, telephoning, including, but not limited to, making annoying telephone calls as described in Section 653m of the Penal Code, destroying personal property, contacting, either directly or indirectly, by mail or otherwise, coming within a specified distance of, or disturbing the peace of the other party, and, in the discretion of the court, on a showing of good cause, of other named family or household members.

(b) On a showing of good cause, the court may include in a protective order a grant to the petitioner of the exclusive care, possession, or control of any animal owned, possessed, leased, kept, or held by either the petitioner or the Respondent or a minor child residing in the residence or household of either the petitioner or the Respondent. The court may order the Respondent to stay away from the animal and forbid the Respondent from taking, transferring, encumbering, concealing, molesting, attacking, striking, threatening, harming, or otherwise disposing of the animal.

(c) As used in this subdivision (a), “disturbing the peace of the other party” refers to conduct that, based on the totality of the circumstances, destroys the mental or emotional calm of the other party. This conduct may be committed directly or indirectly, including through the use of a third party, and by any method or through any means including, but not limited to, telephone, online accounts, text messages, internet-connected devices, or other electronic technologies. This conduct includes, but is not limited to, coercive control, which is a pattern of behavior that in purpose or effect unreasonably interferes with a person’s free will and personal liberty. Examples of coercive control include, but are not limited to, unreasonably engaging in any of the following:

- (1) Isolating the other party from friends, relatives, or other sources of support.
  - (2) Depriving the other party of basic necessities.
  - (3) Controlling, regulating, or monitoring the other party’s movements, communications, daily behavior, finances, economic resources, or access to services.
  - (4) Compelling the other party by force, threat of force, or intimidation, including threats based on actual or suspected immigration status, to engage in conduct from which the other party has a right to abstain or to abstain from conduct in which the other party has a right to engage.
  - (5) Engaging in reproductive coercion, which consists of control over the reproductive autonomy of another through force, threat of force, or intimidation, and may include, but is not limited to, unreasonably pressuring the other party to become pregnant, deliberately interfering with contraception use or access to reproductive health information, or using coercive tactics to control, or attempt to control, pregnancy outcomes.
- (d) This section does not limit any remedies available under this act or any other provision of law.

***If you feel you are in immediate danger, call 911 for assistance.***

## ***Stalking***

### **Stalking**

California Penal Code 646.9, 653m, and 653.2

#### **646.9**

(a) Any person who willfully, maliciously, and repeatedly follows or willfully and maliciously harasses another person and who makes a credible threat with the intent to place that person in reasonable fear for his or her safety, or the safety of his or her immediate family is guilty of the crime of stalking, punishable by imprisonment in a county jail for not more than one year, or by a fine of not more than one thousand dollars (\$1,000), or by both that fine and imprisonment, or by imprisonment in the state prison.

(b) Any person who violates subdivision (a) when there is a temporary restraining order, injunction, or any other court order in effect prohibiting the behavior described in subdivision (a) against the same party, shall be punished by imprisonment in the state prison for two, three, or four years.

(c) (1) Every person who, after having been convicted of a felony under Section 273.5, 273.6, or 422, commits a violation of subdivision (a) shall be punished by imprisonment in a county jail for not more than one year, or by a fine of not more than one thousand dollars (\$1,000), or by both that fine and imprisonment, or by imprisonment in the state prison for two, three, or five years.

(2) Every person who, after having been convicted of a felony under subdivision (a), commits a violation of this section shall be punished by imprisonment in the state prison for two, three, or five years.

(d) In addition to the penalties provided in this section, the sentencing court may order a person convicted of a felony under this section to register as a sex offender pursuant to Section 290.006.

*If you feel you are in immediate danger, call 911 for assistance.*

## **XVI. The School's VAWA Offenses Definitions**

### **General Definitions**

*Complainant* is a student or employee who is alleged to have been subjected to conduct that could constitute protected class discrimination, harassment, or retaliation under this policy; or a person other than a student or employee who is alleged to have been subjected to conduct that

could constitute protected class discrimination or harassment or under the Protected Class Nondiscrimination Policy and Procedure and who was participating or attempting to participate in The School's education program or activity at the time of the alleged protected class discrimination, harassment, or retaliation.

*Respondent* is a person who is alleged to have engaged in conduct that may constitute discrimination or harassment based on a protected characteristic, or retaliation for engaging in a protected activity under this Protected Class Nondiscrimination Policy and Procedure.

### **Consent**

As used in the Nondiscrimination Policy, the following definitions and understandings apply:

Consent<sup>3</sup> is defined as:

- Knowing, and
- Voluntary, and
- Clear permission
- By words or actions
- To engage in sexual activity.<sup>4</sup>

**How is consent evaluated?** Proof of consent or non-consent is not a burden placed on either party involved in a complaint. Instead, the burden remains on The School to determine whether its policy has been violated.

The existence of consent is based on the totality of the circumstances evaluated from the perspective of a reasonable person in the same or similar circumstances, including the context in which the alleged misconduct occurred and any similar and previous patterns that may be evidenced.

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<sup>3</sup>The state definition of consent, as used in criminal prosecutions for sex offenses in this state, may differ from the definition used on campus to address policy violations.

<sup>4</sup>The state definition of consent is attached to the Protected Class Nondiscrimination Policy and Procedures at Appendix B and incorporated by reference is the definition which is applicable to criminal prosecutions for sex offenses in this state but may differ from the definition used by The School to address policy violations. It is also available in this document.

**Are there limits to consent?** Going beyond the boundaries of consent is prohibited. Thus, unless a sexual partner has consented to a specific act, including physical roughness, during otherwise consensual sex, those acts may constitute dating violence or sexual assault.<sup>5</sup>

Who has the responsibility to obtain consent? Individuals may perceive and experience the same interaction in different ways. Therefore, it is the responsibility of each party to determine that the other has consented before engaging in the activity. If consent is not clearly provided prior to engaging in the activity, consent may be given by word or action at some point during the interaction or thereafter, but clear communication from the outset is strongly encouraged.

Silence or the absence of resistance alone should not be interpreted as consent. Consent is not demonstrated by the absence of resistance. While resistance is not required or necessary, it is a clear demonstration of non-consent.

**When is consent valid?** For consent to be valid, there must be a clear expression in words or actions that the other individual consented to that specific sexual conduct. Consent is evaluated from the perspective of what a reasonable person would conclude are mutually understandable words or actions. Reasonable reciprocation can establish consent. For example, if someone kisses you, you can kiss them back (if you want to) without the need to explicitly obtain their consent to be kissed back.

Consent to some sexual contact (such as kissing or fondling) cannot be assumed to be consent for other sexual activity (such as intercourse). A current or previous intimate relationship is not sufficient to constitute consent. If an individual expresses conditions on their willingness to consent (e.g., use of a condom) or limitations on the scope of their consent, those conditions and limitations must be respected. If a sexual partner shares the clear expectation for the use of a condom or to avoid internal ejaculation, and those expectations are not honored, the failure to use a condom, removing a condom, or internal ejaculation can be considered acts of sexual assault.

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<sup>5</sup>Consent in relationships must also be considered in context. When parties consent to BDSM (bondage, discipline, sadism, masochism) or other forms of kink, non-consent may be shown by the use of a safe word. Resistance, force, violence, or even saying “no” may be part of the kink and thus consensual.

**Can consent be withdrawn or taken back?** Consent can also be withdrawn once given, as long as the withdrawal is reasonably and clearly communicated. If consent is withdrawn, sexual activity should cease within a reasonably immediate time.

## **Prohibited Behavior from the Protected Class Nondiscrimination Policy and Procedures**

### **Sexual Assault<sup>6</sup>**

1. Rape
  - a. Penetration by the respondent, no matter how slight,
  - b. Of the vagina or anus of the complainant,
  - c. With any body part or object, or
  - d. Oral penetration by the respondent a sex organ of the complainant,
  - e. Oral penetration of complainant by the sex organ of respondent;
  - f. Without the consent of the complainant
2. Fondling
  - a. The touching of the private body parts (breasts, buttocks, groin) of the complainant by the respondent, or causing the complainant to touch the respondent's private body parts,
  - b. For the purpose of sexual gratification,
  - c. Without the consent of the complainant, including instances where the complainant is incapable of giving consent:
    - Because of their age, or
    - Because of their temporary or permanent mental or physical incapacity.
3. Incest
  - a. Sexual intercourse,
  - b. Between persons who are related to each other,
  - c. Within the degrees wherein marriage is prohibited by the law of the state of California.
4. Statutory Rape
  - a. Sexual intercourse,

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<sup>6</sup> Sexual assault does not constitute a chargeable offense under the policy. It is a heading encompassing the six chargeable offenses listed below it.

b. Within the degrees wherein marriage is prohibited by the law of the state of California.

5. Dating Violence

- a. Violence,<sup>7</sup>
- b. On the basis of sex,
- c. Committed by the respondent,
- d. Who is or has been in a special relationship of a romantic or intimate nature with the complainant, and
- e. Where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - length of the relationship
  - type of relationship
  - frequency of the interaction between the parties involved in the relationship.

6. Domestic Violence<sup>8</sup>

- a. Felony or misdemeanor crimes committed by the respondent who:
- b. is a current or former spouse or intimate partner of the complainant under the family or domestic violence laws of the state of California.
  - or a person similarly situated to a spouse of the complainant;
  - is cohabitating with, or has cohabitated with, the complainant as a spouse or intimate partner;
  - shares a child in common with the complainant; or
- c. commits acts against a youth or adult complainant who is protected from those acts under the family or domestic violence laws of the state of California.

7. Stalking

- a. Engaging in a course of conduct<sup>9</sup> on the basis of sex, that is,

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<sup>7</sup>For purposes of the policy, violence includes defined as intentionally or recklessly causing the complainant physical, emotional, or psychological harm. Consensual use of violence, such as in kink relationships, would also not meet this definition, in most circumstances.

<sup>8</sup>To categorize an incident as domestic violence, the relationship between the respondent and the complainant must be more than just two people living together as roommates. The people cohabitating must be current or former spouses or have an intimate relationship.

<sup>9</sup>For purposes of this definition, "A 'course of conduct' requires that there be more than one incident and the conduct must be directed at a specific person. Stalking can occur in person or using technology, and the duration, frequency, and intensity of the conduct should be considered. Stalking tactics can include, but are not limited to watching, following, using tracking devices,

- b. Directed at the complainant that would cause a reasonable person<sup>10</sup> to:
  - Fear for the person's safety, or
  - The safety of others; or
  - Suffer substantial emotional distress.<sup>11</sup>

8. Other Prohibited Conduct Based on Protected Classes

a. Sexual Exploitation<sup>12</sup>

- A respondent taking non-consensual or abusive sexual advantage of the complainant, that does not constitute sex-based harassment as defined above;
- For their own benefit or for the benefit of anyone other than the complainant.

Examples of Sexual Exploitation include, but are not limited to:

- Sexual voyeurism (like observing or allowing others to observe a person for a sexual purpose undressing, using the bathroom, or engaging in sexual acts, without the consent of the person being observed);
- Invasion of sexual privacy (e.g. doxxing);
- Recording (including photo, video, or audio) in any way of another person in a sexual act, or other sexually related activity, when there is a reasonable expectation of privacy during the activity without the consent of all involved in the activity; or exceeding the consent given (like distributing, sharing, or posting the recording without the person's consent), including making non-consensual pornography;
- Prostituting another person;
- Knowingly transmitting a sexually transmitted disease (STD) or infection (STI), to another person by engaging in sexual activity without informing the other individual of the STD or STI;
- Causing or attempting to cause the incapacitation of another person (through the use of drugs, alcohol, or other means) for the purpose of

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monitoring online activity, unwanted contact, property invasion or damage, hacking accounts, threats, violence, sabotage, and attacks. (Federal Register, Vol 89, No. 83, 04/29/2024, p. 33523). Merely annoying conduct, even if repeated, is a nuisance but is not typically chargeable as stalking.

<sup>10</sup>Reasonable person is an objective standard, meaning a person in the complainant's shoes (having similar characteristics/demographics to the complainant).

<sup>11</sup>In the context of stalking, a complainant is not required to obtain medical or other professional treatment, and counseling is not required to show substantial emotional distress.

<sup>12</sup>This offense is not classified under Title IX as "sex-based harassment," but it is included here in this policy as a tool to address a wider range of behaviors.

compromising that person's ability to give consent for sexual activity or to make the person vulnerable to non-consensual sexual activity;

- Misappropriating another person's identity on apps, websites or other places designed for dating or sexual connections (e.g. spoofing);
- Forcing a person to take action against their will by threatening to show, post, or share information, video or audio, or an image that depicts a person's nudity or sexual activity;
- Knowingly soliciting someone under the state age of consent for sexual activity;
- Engaging in sex trafficking;
- Knowingly creating, possessing, or disseminating child sexual abuse images or recordings; or
- Creating or disseminating synthetic media, including images, videos, or audio representations of individuals doing or saying sexually-related things that never happened, or placing identifiable real people in fictitious pornographic or nude situations without their consent (i.e., deepfakes).

b. Retaliation

- Adverse action, including intimidation, threats, coercion, or discrimination,
- Against any person,
- By the School, a student, employee, or a person authorized by the School to provide aid, benefit, or service under the School's education program or activity,
- For the purpose of interfering with any right or privilege secured by law or policy, or
- Because the person has engaged in protected activity, including reporting information, making a complaint, testifying, assisting, or participating or refusing to participate in any manner in an investigation or resolution process under the Nondiscrimination Policy and Procedures, including an informal resolution process, or in any other appropriate steps taken by the School to promptly and effectively end any protected class discrimination, harassment, or retaliation (including those actions designated as sex discrimination or sex-based harassment) in its education program or activity, prevent its recurrence, and remedy its effects.

The exercise of rights protected under the First Amendment does not constitute retaliation. It is also not retaliation for The School to pursue policy violations against those who make materially false statements in bad faith in the course of a resolution under the Nondiscrimination Policy. However, the determination of responsibility, by itself, is not sufficient to conclude that any party has made a materially false statement in bad faith.

## **XVII. Procedures for Victims of Dating Violence, Domestic Violence, Sexual Assault (Rape), and Stalking (What to Do If You Are a Victim of These Crimes)**

### **What to do if you have been the victim of sexual assault, dating violence, domestic violence, or stalking:**

There is not a “right” or “wrong” way to respond if you are the victim of dating violence, domestic violence, sexual assault, or stalking. It is important to remember that it is not your fault that you experienced this behavior. The following are options for you to consider, but you are not required to do any of these actions—what you do is up to you.

If you are assisting someone who has experienced dating violence, domestic violence, sexual assault, or stalking, please support their decision-making and do not substitute your judgment for theirs by telling them what to do. Work to assist them in making decisions. If a student or staff member is a victim of domestic violence, dating violence, sexual assault (rape), and/ or stalking, and The School is made aware of the incident, The School will inform the victim that they has the option to notify the appropriate law enforcement authorities, including the local police and for medical assistance. If the victim wants the School Director/Campus Security Coordinator/Title IX Coordinator to notify the authorities, The School staff member will call (911) for medical assistance, if needed, and/or to alert the police. The School Director/Campus Security Coordinator/Title IX Coordinator and/or a representative from the police department will guide the victim through the available options and support the victim in their decision, including where applicable, restraining orders, orders for protection, no-contact orders, or similar lawful orders issued by a criminal or civil court.

### **Generally**

After an incident of domestic violence, dating violence, sexual assault, and stalking:

- Go to a safe place as soon as you can.
- You may contact law enforcement or medical assistance by calling 911. If you would like to contact them using the non-emergency number, it is:
- Consider seeking medical attention as soon as possible to ensure your physical and/or mental health.
- Consider speaking with a confidential advocate. They can help explain your rights and options and provide emotional support. The national crisis hotline for Sexual Assault is 800.656.4673. You may chat with them online at [online.rainn.org](https://online.rainn.org). The national hotline for dating and domestic violence is [thehotline.org](https://thehotline.org). They may be reached by phone at: 1.800.799.7233 or by sending the text “Start” to 88788. For stalking, you may reach out to either of the above options or Victim Connect, which is reachable via 1.855.484.2846. You may also reach out to local service providers listed below.
- You may contact the Title IX Coordinator or School Director to file an administrative report with The School.

### **Preserve Evidence**

For sexual assault in California, evidence may be collected even if the victim chooses not to make a report to law enforcement. Under the VAWA reauthorization act of 2005, all states must ensure that victims of sexual assault can access a forensic medical exam, free of charge or with full reimbursement, even if the victim chooses not to report the crime to police or otherwise participate in law enforcement action.

### **Paying for the Exam**

There is no cost to have a Sexual Assault Forensic Examination completed.

### **How to Seek Medical Attention**

After an incident of domestic violence, dating violence, sexual assault (rape), and (in some circumstances) stalking, you should consider seeking medical attention as soon as possible to treat injuries, be screened for sexually transmitted diseases or pregnancy, or seek the medical collection of evidence.

Sexual Assault Nurse Examiners (“SANE”) or other trained personnel are forensic nurses who may be available to conduct a forensic examination. There is no cost to have a Sexual Assault

Forensic Examination completed. Completing this examination does not require filing a police report or taking criminal action.

### **Considerations for Seeking a Sexual Assault Forensic Exam**

It is important that victims of sexual assault do not bathe, douche, smoke, change clothing, or clean/change the bed/linens or area where they were assaulted if the offense occurred within the last 120 hours, so the evidence, as may be necessary to the proof of criminal activity (or as may be helpful in obtaining a protective order), may be preserved. Even if the victim of sexual assault does not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns related to pregnancy, medical needs, and/or sexually transmitted diseases.

For incidents of domestic violence, dating violence, and stalking, if clothing or other materials were damaged or contain proof of the incident, they should be stored in a paper bag, not a plastic bag, if they are removed before making a report. Evidence of violence, such as bruising or other visible injuries or evidence of other damage to property should be documented if possible. This includes preservation by taking pictures. In some circumstances, there may be other evidence of the domestic violence, dating violence, or stalking, such as written notes, text messages, voicemail, video from personal doorbells (e.g., Ring Cameras) or other video, or other electronic communications. These should be saved and not altered in any way.

### **Sexual Assault–Specific Information**

In cases of sexual assault (rape), medical forensic evidence may be collected within 120 hours of the assault by a specially trained SANE (Sexual Assault Nurse Examiner). You can get a Sexual Assault Forensic Examination by a SANE at:

Rape Treatment Center 1250 16th Street, Santa Monica, CA 90404 (310) 319-4000

### **Things to Consider for a Forensic Examination:**

If you are interested in or unsure about pursuing charges, you can consent to the collection of evidence at an emergency room. This is commonly referred to as a “rape kit.” This is a tool to

collect evidence to document the physical injuries and evidence, like hairs or possibly DNA that may have been transferred during the assault.

It is your choice to have evidence collected. You may agree to some parts of the exam but refuse others or all parts of the kit. Choosing to engage in the evidence collection process does not force you to pursue criminal charges. This does preserve evidence should you decide at a later date to file a police report.

Evidence is best preserved by not washing away evidence and by collecting all things present near the assault, like clothing or bedding.

- If possible, do not use the bathroom/toilet, especially if you suspect incapacitation by a drug.
- Avoid cleaning up like showering, changing cloths, brushing hair, smoking, drinking, brushing teeth, or cleaning up the area where the assault occurred.
- If you change clothes, put all of your clothing you were wearing at the time of the assault in a paper bag. It is not recommended to use plastic bags, as they can damage evidence by moisture retention. The hospital will provide you with scrubs or clothing, or you can have someone bring you clothing.

### **Reporting: How and to Whom**

In addition to law enforcement reporting options outlined below, any person may report any type of sex discrimination (Title IX or not Title IX), sexual assault, dating violence, domestic violence, and/or stalking to the Title IX Coordinator at:

Deneen Jones

[deneenj@pmtsshermanoaks.net](mailto:deneenj@pmtsshermanoaks.net)

818-380-8120 x2918

The School strongly encourages all members of its community to report violations to law enforcement, it is the victim's choice to make that report or not to make such a report, and victims have the right to decline involvement with the police or law enforcement. As detailed in the Protected Class Nondiscrimination Policies and Procedures, the victim may have the right to seek university discipline against the offender without reporting to the police. The ability of The

School to take action may depend on the status of the complainant and respondent with The School.

If you are in immediate danger, or if you believe that there is or could be an ongoing threat to you or the community, please call 911.

### **Law Enforcement and Campus Options**

If a student or staff member is a victim of domestic violence, dating violence, sexual assault (rape), and/ or stalking, and The School is made aware of the incident, The School will inform the victim that they have the option to notify the appropriate law enforcement authorities, including the local police, and/or request medical assistance.

If the victim wants the School Director/Campus Security Coordinator/Title IX Coordinator to assist in the notification of the proper law enforcement authorities, the School Director/Campus Security Coordinator/Title IX Coordinator or designee will assist the victim in making this report. They will call (911) for medical assistance, if needed, and/or alert the police.

The victim has the right to decline to notify such authorities. In the event that the situation requires an emergency notification or timely warning, or law enforcement involvement to protect The School community from an ongoing situation, The School may still notify law enforcement as part of its obligation to provide a safe and nondiscriminatory environment but will maintain confidentiality to the extent possible while still providing the necessary information to keep the community safe.

To report to the police, you may call 911, go to the police station at 6240 Sylmar Ave, Van Nuys, CA 91401, or call their non-emergency number at: 818-374-9500

Making a police report involves calling or visiting the local agency to initiate the report. Each individual's experience may vary and can include a forensic examination (as outlined in this document), interviews, information seeking, victim advocacy resources, or other steps. For more information, please contact the local police at the non-emergency number above.

*The School does not maintain commissioned law enforcement and does not have the ability to investigate criminal matters.*

**XVIII. Orders of Protection; No Contact Orders; Restraining Orders; and Similar Lawful Orders Issued by a Criminal, Civil, or Tribal Court or by the School for Sexual Assault, Dating Violence, Domestic Violence, or Stalking**

The School Director/Campus Security Coordinator/Title IX Coordinator and/or a representative from local law enforcement the police department will guide the victim through the available options and support the victim in their decision—including (where applicable) restraining orders, orders for protection, no-contact orders, or similar lawful orders issued by a criminal or civil court.

In the event that an employee or student has an active order of protection, “no-contact” order, restraining order, or similar lawful order issued by a criminal, civil or tribal court, The School is committed to ensuring that any such order is fully upheld on all property owned or controlled by The School. The School is also committed to protecting victims from further harm and will work with the parties to assist them in continuing to access their education, to the extent possible under the order. If you have a protective order and would like The School to be aware, you may meet with the Title IX Coordinator to develop a safety plan and to share a copy of that document so The School has a copy on file.

The School cannot apply for an order of protection, no-contact order, or restraining order from a criminal, civil, or tribal court but may assist a person in obtaining the order.

The School may issue, when appropriate and where there is control over both parties, a no-contact directive. To request a School-issued no-contact directive, individuals may contact the Title IX Coordinator. If The School receives a report that The School’s no-contact directive has been violated, they will review the report, and (as appropriate) initiate appropriate proceedings under the appropriate policy (Future Professional Advisory Policy and/or employee disciplinary policies) and impose sanctions if responsibility is found for the violation of the directive. This is different from an order of protection. The School does not issue orders of protection.

**California Laws on Orders of Protection, Restraining Orders, and No-Contact Orders**

The law for the state of **California** is available at:

[https://leginfo.legislature.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=CCP&sectionNum=527.6](https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=CCP&sectionNum=527.6)

Or

<https://selfhelp.courts.ca.gov/DV-restraining-order> .

This code sets forth the procedure for requesting this order.

**If you have an order of protection, restraining order, or no contact order issued by a civil, criminal or tribal court, and you believe that has been violated, you should contact your advocate, attorney, or the police to determine your best steps to enforce the order. If you are in immediate danger as the result of the restrained party violating the order, please immediately call 911.**

## **Reporting**

The School and police strongly advocate that a victim of stalking, domestic violence, dating violence, sexual assault (rape), and/or stalking report the incident in a timely manner.

While there is not a timeline to file a report, The School encourages complainants and others with information about possible discriminatory misconduct (including domestic violence, dating violence, sexual assault (rape), and/or stalking to report as soon as possible). A delay in reporting may impact The School's and/or law enforcement's ability to gather relevant and reliable information or for The School to have jurisdiction over the respondent.

Some additional considerations regarding timing of a report include, but are not limited to:

- Time is a critical factor for evidence collection and preservation.
- Filing a police report will ensure that a victim receives the necessary medical treatment and tests, if needed, at no expense to the victim.
- Reporting to police provides the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later.
- It is important to preserve evidence for the proof of a criminal offense, and if possible, to not disturb the area surrounding the incident.

A student or staff member can file a complaint with the School Director/Campus Security Coordinator/Title IX Coordinator. The complaint should outline all details of the event and include a list of any witnesses or documentation to help support the allegations of domestic violence, dating violence, sexual assault (rape), and/ or

stalking. The complaint should be filed as soon as possible after the occurrence has taken place.

## **Confidentiality**

The School recognizes the sensitive nature of incidents related to sexual assault, dating violence, domestic violence, and stalking and is committed to protecting the privacy of any individual who reports an incident.

The School will not release personally identifiable information of the victim of a VAWA crime in publicly available Clery record keeping such as timely warnings, emergency notifications, the daily crime log, or the Annual Security Report and Statement of Campus Safety and Security Policies and Procedures.

The School will maintain as confidential any accommodations, supportive measures, and/or protective measures provided to victims of sexual assault, dating violence, domestic violence, or stalking to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations, supportive measures, or protective measures. The Title IX Coordinator, School Director, or designee will determine what information should be disclosed and to whom. The decision on disclosure will be made on a case-by-case basis and will likely consider (but is not limited to) the information is available; what information is necessary to effectuate the accommodation, supportive and/or protective measures; and what information is necessary to protect the health and safety of the individual and School community.

Generally, the School will inform the victim before sharing the information necessary to provide the accommodation or supportive or protective measures, but there may be times when the nature of the situation makes this difficult or impossible.

Please note that in certain circumstances, The School may be subject to mandatory child abuse reporting laws. To the extent required by state law, these are allowed under the VAWA confidentiality provision. The School will make reasonable attempts to provide notice to the victims affected by the disclosure and take necessary steps to protect the privacy and safety of all persons impacted by the release of information.

If a victim reports information to a campus security authority, that individual may be a mandated reporter for incidents of sexual assault, dating violence, domestic violence, or stalking who is required to provide specific information to the Title IX Coordinator related to the report. This is not a violation of the confidentiality provision.

## **Supportive Measures**

### **How to Access Supportive Measures Available for Victims**

Supportive measures are available to the individual students and employees who experienced the behavior of sexual assault, dating violence, domestic violence and stalking. It is not necessary for the individual to report the crime to law enforcement or file a formal complaint to access these resources. Reporting the behavior is sufficient.

School officials will work cooperatively with the victim to assist them in accessing and implementing reasonable supportive measures at the victim's request or upon determination by the Title IX Coordinator, in certain circumstances.

Supportive measures include, but are not limited to, access to counseling services in the community, extensions of deadlines or other course-related adjustments, leaves of absence, modifications of class schedules to another program, increased security or monitoring of campus spaces, safety planning, referrals to other off campus resources, trainings, mutual no-contact directives, and other similar measures.

An example of a possible change to the academic or work schedule could be transferring to a different available program, such as moving from night to day classes (where available), or from a full-time to a part-time schedule. The School may also help find options related to transportation or resources to address housing issues to accommodate the victim or any other protective measures (such as how to file for a protective order) that may be deemed necessary. The School will make available to the student a leave of absence or opportunity to drop and reenroll at a later date without incurring any additional charges or penalties. The School's Financial Services Leader is available to meet with the victim to discuss his or her options regarding loan repayment or financial aid options. These, as well as other options, will be provided to the alleged victim in writing, regardless of whether the victim chooses to report the crime to the police or file a complaint with The School; please notify the School Director/Campus Security Coordinator/Title IX Coordinator in person of such a request for supportive measures.

To request changes as supportive measures, please contact the Title IX Coordinator at: Deneen Jones [deneenj@pmtsshermanoaks.net](mailto:deneenj@pmtsshermanoaks.net)

To request assistance, you may do so by making a statement about what you experienced and request the supportive measures that you believe would be helpful to remain safe and successful in The School environment. Upon receipt, the Title IX Coordinator will determine if the request would constitute reasonable supportive measures.

### **XIX. Written Notification to the School Community of Available Resources**

By providing this report annually, The School is providing the following information about the available counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims both within The School and in the community.

You may access these resources by directly connecting with them below. If you would like assistance in accessing these resources or have questions about additional or alternative options, please reach out to the School Director and/or Title IX Coordinator.

### **Campus and Community Resources**

Please note that resources in the community are not legally required to report back to the School crimes that you discuss with them.

| <b>Resources by Type</b>                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Health Care</b>                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Forensic Exam Hospital Closest to the School</b><br>Northridge Hospital<br><a href="https://www.dignityhealth.org/socal/locations/northridgehospital/about-us/">https://www.dignityhealth.org/socal/locations/northridgehospital/about-us/</a>                                                                                                                                                                      |
| <b>Other Close Healthcare Facility</b><br>Encino Hospital<br>16237 Ventura Blvd,<br>Encino, CA 91436                                                                                                                                                                                                                                                                                                                   |
| <b>Counseling Resources</b>                                                                                                                                                                                                                                                                                                                                                                                            |
| Anti-Violence Project (AVP)<br>AVP operates a free bilingual (English/Spanish), 24-hour, 365-day-a-year crisis intervention hotline that is staffed by trained volunteers and our professional counselor/advocates to offer support to LGBTQ and HIV-affected victims and survivors of any type of violence.<br>Hotline<br>(English/Spanish):<br>212.714.1141<br><a href="http://www.avp.org/">http://www.avp.org/</a> |

|                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Peace Over Violence 1541 Wilshire Blvd, 3 Fl Los Angeles CA 90017 213-955-9090</b>                                                                                                                                                                                                                                                                    |
| <b>Mental Health</b>                                                                                                                                                                                                                                                                                                                                     |
| <p>988 Lifeline<br/>If you or someone you know is struggling or in crisis, help is available. Call or text 988 or chat 988lifeline.org to reach the 988 Suicide and Crisis Lifeline. Available 24/7.</p>                                                                                                                                                 |
| <p>National Alliance on Mental Illness<br/>NAMI.org<br/>Phone: 1.800.950.6264<br/>By Chat or Text: text “helpline” to 62640</p> <p>Provides information and support to individuals navigating mental health challenges.</p>                                                                                                                              |
| <p>LA County Department of Mental Health Access Line: 24/7 hotline:<br/>1-800-854-7771</p>                                                                                                                                                                                                                                                               |
| <p>Crime Victim Assistance Program<br/><a href="https://da.venturacounty.gov/victims/">https://da.venturacounty.gov/victims/</a></p>                                                                                                                                                                                                                     |
| <b>Visa and Immigration Assistance</b>                                                                                                                                                                                                                                                                                                                   |
| <p>Department of Justice Clearinghouse for Immigration Assistance</p> <p>Assistance in the application process for a Visa Department of Justice Clearinghouse or an Attorney<br/><a href="https://www.justice.gov/eoir/recognition-accreditation-roster-reports">https://www.justice.gov/eoir/recognition-accreditation-roster-reports</a></p>           |
| <p>Immigration Equality</p> <p>Immigration Equality provides legal services to lesbian, gay, bisexual, transgender, and HIV-positive individuals concerning immigrant rights and issues</p> <p><a href="https://immigrationequality.org/">https://immigrationequality.org/</a></p> <p>Legal Emergency National Hotline: 212.714.2904 (open weekdays)</p> |
| <p>Caracen <a href="https://www.carecen-la.org/legal_services">https://www.carecen-la.org/legal_services</a></p>                                                                                                                                                                                                                                         |
| <b>Financial Aid Information</b>                                                                                                                                                                                                                                                                                                                         |

## **Written Notification to Victims of Sexual Assault, Dating Violence, Domestic Violence, and Stalking**

Regardless of where the individual experienced the sexual assault, dating violence, domestic violence, or stalking, when these incidents are reported to the School, the School through the Title IX Coordinator or designee will provide a written notification to the student or employee who experienced the incident explaining a victim's rights and options, including:

- Procedures to follow (preservation of evidence, how and where to report, options for protective orders, no contact orders, and/or orders of protection)
- Information about confidentiality
- Counseling and mental health resources
- Victim advocacy
- Contact information for local law enforcement
- Information on how to request supportive and/or protective measures
- The availability of options and assistance with the following (including how to request these changes and who to contact at the School):
  - Academic adjustments like extension of deadlines or changing programs
  - Living situation adjustments, like information on shelters or resources to move after experiencing these incidents
  - Transportation option assistance
  - Working situation changes, like modifications to work or class schedules
  - Protective measures, like orders of protection/no contact orders, leaves of absence, safety planning, or other similar measures
- Information regarding:
  - Legal assistance
  - Visa and immigration assistance
  - Student financial aid
- Process for The School's disciplinary procedures

The School will provide this information to the student or employee who is a victim of sexual assault, dating violence, domestic violence or stalking in writing, regardless of if the behavior occurred on or off-campus. The School's ability to respond may be limited for certain

off-campus situations, based on the date of occurrence and Title IX Regulations in effect at the time of the occurrence.

Victims have the right to:

- Pursue action through both The School's policy and procedures prohibiting sexual assault, dating violence, domestic violence, and stalking and the criminal process.
- Pursue action through only The School's policy and procedures.
- Pursue action only through the criminal process.
- Report to the police and decline to pursue further action by law enforcement.
- Seek supportive and/or protective measures regardless of their decision to pursue a School or criminal process.
- Seek confidential support off campus.
- Report to the Title IX Coordinator and decline to pursue further action or participate in any action. (The School's ability to respond may be limited in this situation.)
- Report anonymously. (The School's ability to respond may be limited in this situation.)
- Do none of the above. (Victims are still encouraged to seek support.)

All options, accommodations, or protective or supportive measures are facilitated by the Title IX Coordinator or a designee. The Title IX Coordinator's contact information is available on The School's homepage, in The School's catalog, in this document in various locations, and also by contacting the School Director or Title IX Coordinator. All requests for options and assistance should be directed to the Title IX Coordinator. If the Title IX Coordinator is unavailable and the need is immediate, please contact the director or manager on duty.

These measures (accommodations and supportive or protective measures) are available upon request by the victim and if they are reasonably available. The School is required to comply with reasonable requests for changes. The Title IX Coordinator or designee will determine what measures are reasonable by evaluating the requests on a case-by-case basis based on the facts and circumstances of each situation and the resources available.

All options, accommodations and supportive measures are available to students and employees regardless of whether the victim chooses to report the crime to law enforcement.

### **School Response to Reports of Domestic Violence, Dating Violence, Sexual Assault (Rape), and/or Stalking**

The School has designated the Title IX Coordinator to oversee The School's compliance with relevant federal, state, and local civil rights laws, including those laws that address

domestic violence, dating violence, sexual assault (rape), and stalking. The Title IX Coordinator is responsible for implementing The School's Protected Class Nondiscrimination Policy and Procedures. This policy and procedures set forth how the School will respond to reports of domestic violence, dating violence, sexual assault (rape), and/or stalking.

In August of 2020, the School implemented new procedures for resolution of reports by students and employees for the resolution of sexual assault, dating violence, domestic violence, and stalking under the 2020 Title IX regulations. These procedures apply equally to students, employees, and others participating in or seeking to participate in The School's education program or activity. Other policies were also reviewed and revised for compliance to address impacts from this change.

The School's response to each report will depend on the circumstances and facts of each reported incident.

- If an individual is found to be responsible for the reported behavior after following the procedures in the Protected Class Nondiscrimination Policies and Procedures, The School will consider the following in sanctioning and/or corrective actions:
  - Frequency and severity of the offense
  - History of past behavior that was found to be discriminatory, harassing, and/or retaliatory
  - Any other factors relevant to the specific findings

If an individual is found responsible under the Protected Class Nondiscrimination Policy and Procedures, including domestic violence, dating violence, sexual assault (rape), stalking, hostile environment harassment, and/or quid pro quo harassment, the responsible individual may be subject to disciplinary action up to and including termination of employment for employees or termination of enrollment for students. The Protected Class Nondiscrimination Policy and Procedures has a complete list of student and employee sanctions.

If a report of domestic violence, dating violence, sexual assault, and/or stalking is reported to the Title IX Coordinator, The School will follow the following procedures (please note that this is not necessarily a linear list and multiple steps may occur concurrently or in a different order):

**When an Incident of Domestic Violence, Dating Violence, Sexual Assault, and/or Stalking Is Reported:**

1. The School will work with the complainant to address immediate health and safety needs of the complainant (if relevant).

2. The School will provide the complainant with a written explanation<sup>13</sup> of their rights resources, supports, and options, including contact information for the local police, how to apply for a protective order, and a copy of the Protected Class Nondiscrimination Policy and Procedures. This will be provided any time sexual assault, domestic violence, dating violence, and stalking are reported, regardless of where the behavior was experienced.
3. The School will assist the complainant in contacting the local police if the complainant requests or if there is an immediate health and safety risk that cannot be addressed solely by School personnel. If the police are called without the complainant wanting to speak with the police, they are not obligated to speak with the police.
4. The School will provide the complainant with mental health resource referrals in the community.
5. The School will assess and implement supportive measures, if appropriate.
6. If deemed appropriate, the School will “trespass” or disallow the accused party from The School. Note, there are certain circumstances under which this is not possible if the alleged individual is also an enrolled student and/or employee.
7. The School will inform the complainant of timeframes for inquiry, investigation, and/or resolution.
8. The School will inform the complainant of the outcome of any process (investigation/adjudication), including a process that is taken administratively.
9. The School takes seriously its obligation to enforce the non-retaliation provisions and will take immediate and separate action against parties who retaliate against a person for exercising their rights under the Protected Class Nondiscrimination Policy and Procedures and/or for assisting in an investigation.

### **Descriptions of Hearing Process and Procedures for Reports of Domestic Violence, Dating Violence, Sexual Assault (Rape), and/or Stalking to Campus Security**

The School has implemented the Protected Class Nondiscrimination Policy and Procedures for the investigation and adjudication of reports of domestic violence, dating violence, sexual assault (rape), and/or stalking. There are jurisdictional requirements, but generally, the policy and procedures apply to employees and students. At times, they may also apply to guests. (This is a case-by-case analysis.)

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<sup>13</sup> In certain circumstances, particularly related to dating violence, domestic violence, and/or stalking, it may not be safe to provide written explanation of resources in an electronic format to the individual. In this circumstance, the Title IX Coordinator and/or designee will provide a hard copy of the written explanation, but the complainant may decline to take a physical copy or have a copy provided electronically. In this circumstance, if the complainant would like to access the information contained in the written explanation, they may do so at any time by reviewing the hard copy in the Title IX Coordinator’s office.

The School's Protected Class Nondiscrimination Policy and Procedures provides for a prompt, fair, and impartial process for investigation and resolution of alleged violations of The School's policy that prohibits domestic violence, dating violence, sexual assault (rape), and/or stalking.

Where possible, the following is also the practice of the office:

1. Provide the parties of timely notice for the meetings where either or both will be present.
2. All parties and officials will have timely and equal access to information used during formal investigations/ processes.
3. The procedures will not be conducted by an individual with a conflict of interest or bias for any party.
4. The procedures will be implemented by individuals who have annual training on Title IX, VAWA, and the Clery Act.
5. The parties all have the same opportunities to have an advisor present for The School proceeding. For more information, please see the Protected Class Nondiscrimination Policy and Procedures.
  - a. The School will not limit the choice of advisor for any party for meetings and/or School proceedings.
  - b. If a party does not have an advisor they have chosen and provided, one will be provided for them.
  - c. The parties may be advised at any stage of the process and may be accompanied to any meetings/hearings with that advisor.
  - d. Please note that the role of an advisor is to provide advice to the party and for cross-examination purposes. The advisor may not speak for the party.
6. The parties will be notified simultaneously, in writing, of any initial, interim, and/or final decision related to any formal investigation.
7. Where applicable, the parties will be notified simultaneously, in writing, of the procedures for filing an appeal of the outcome. When an appeal is filed, the parties will all be notified simultaneously, in writing, of the final outcome upon resolution of the appeal.

**Accessing the Protected Class Nondiscrimination Policy and Procedures (Disciplinary Process) for Domestic Violence, Dating Violence, Sexual Assault (Rape), and/or Stalking**

To access the Protected Class Nondiscrimination Policy and Procedures for reports of domestic violence, dating violence, sexual assault (rape), and/or stalking, please see the policy and/or the description of actions taken below. These procedures apply to all students and employees.

## **A. Filing a Complaint**

- i. The individual who experienced the behavior may initiate a complaint by reporting to the Title IX Coordinator. The Title IX Coordinator and/or designee will work with the individual who experienced the behavior to determine what action they would like to take, including action under the Protected Class Nondiscrimination Policy and Procedures. If the individual would like to make a formal complaint, they must submit a document signed by a complainant alleging a respondent engaged in harassment or discrimination based on a protected characteristic or retaliation for engaging in a protected activity and requesting that The School investigate the allegation(s). The complaint may be made in writing via mail or email, in person, or by phone. The Title IX Coordinator's contact information is:
- ii. The School may become aware of actions that would require institutional action without the consent of the individual who experienced the behavior. To the extent possible, based on the facts and circumstances known to The School, the Title IX Coordinator and/or designee will work with the individual who experienced the behavior, so that they understands their rights/options and requirements for participation when a mandatory case is taken.
- iii. In most cases, the decision on what action to take is up to the individual who experienced the behavior.
- iv. The policy and procedure documents may be accessed at:

## **B. How the School Determines What Policy Applies**

Each report received by the Title IX Coordinator is evaluated for jurisdiction and to determine if there is an immediate health and safety risk for the School. If the Title IX Coordinator and/or designee determines that there is no jurisdiction under the Protected Class Nondiscrimination Policy and Procedures, the Title IX Coordinator will make the appropriate referral to other processes, if applicable. Regardless of which policy is utilized in addressing cases of sexual assault, dating violence, domestic violence, and stalking, the appropriate steps will be followed.

## **C. Steps in the Process**

Generally, the following procedural steps under the Protected Class Nondiscrimination Policy and Procedures for matters covered by Title IX include:

- a. Upon receipt of a report of conduct that may be prohibited by the policy and also falls within the jurisdiction of The School and Title X Coordinator, the

Title IX Coordinator will offer the individual who experienced the behaviors supportive measures (including available protective measures) and invite them to meet with the Title IX Coordinator or designee to discuss the options available to them and the process for filing a formal complaint.

- b. If the individual who experienced the behavior (complainant) wishes to proceed with a formal complaint, the Title IX Coordinator will notify the respondent(s) of the allegations included in the formal complaint and will conduct an investigation in line with the Protected Class Nondiscrimination Policy and Procedures following the Formal Grievance Process set forth in the policy.
- c. Prior to the completion of the investigation, the parties will be provided with an opportunity to review the evidence collected and submit written responses to the evidence collected.
- d. The investigator will issue an investigative report to the Title IX Coordinator, who will provide it simultaneously to both parties in preparation for the hearing.
- e. The parties will be given notice for a hearing.
- f. The hearing officer will preside over a live hearing, where each party will present witnesses and engage in cross-examination as set forth in the policy. Each party will be advised by a party of their choosing or if none is chosen, one will be appointed by the school.
- g. Upon the conclusion of the hearing, the hearing officer will issue a written report using the preponderance of the evidence standard, making determinations as to responsibility. If a finding of responsibility is made, the written document will include the sanction(s) to be imposed on the responsible party. This will be provided simultaneously to the parties.
- h. Each party has the right to appeal the outcome to the Title IX Coordinator, as outlined in the Protected Class Nondiscrimination Policy and Procedures.
- i. At the conclusion of the appeals process/timeline in instances where the respondent(s) is found responsible, sanctions will be imposed.

#### **D. Anticipated Timelines**

The School makes every effort to complete the investigative process promptly, while also following the required regulatory timeframes for notice and review. The process does also allow for timeframe extensions if either party requests or if there is a reasonable cause for the delay (like availability of parties or witnesses).

Other reasonable reasons for delay may include complex investigations with many witnesses or other reasonable availability-based delays. The School will do its best to complete a formal complaint process within 180 days of receiving the formal complaint.

### **E. Decision-Making Process**

The decision-maker is an individual who has annual training on Title IX and VAWA requirements. The decision-maker will render their opinion based on a preponderance of the evidence standard after a live hearing, when Title IX applies. Please see the Protected Class Nondiscrimination Policy and Procedures for a complete description of the process.

### **F. Standard of Evidence**

The standard of evidence that is used in making determinations for complaints of sexual assault, dating violence, domestic violence, and stalking is the preponderance of the evidence standard. This means that it is more likely than not that the behavior did or did not occur.

### **G. Possible Sanctions or Protective Measures the School May Impose Following a Final Determination in a School Procedure**

Each circumstance is different. However, below is a list of sanctions and supportive/protective measures that may be considered after a determination of responsibility. For more information on accommodations, supportive, or protective measures, please refer to the Protected Class Nondiscrimination Policy, other sections of this document, and/or speak with the School Director or Title IX Coordinator.

- i. **Students:** Students found responsible under the Protected Class Non-Discrimination Policy and Procedures will be held accountable under that policy and the Future Professional Advisory Policy.

Sanctions for students in VAWA cases for sexual assault, dating violence, domestic violence, and stalking are: Expulsion/termination; suspension; coaching, warning, or documentation on the Future Professional Advisory Form; remedial training; restrictions on participation in certain activities and locations; probation; trespass from all or part of campus; or other actions that are deemed appropriate based on the totality of the circumstances. No-contact

orders, protective orders, restraining orders, or similar lawful orders may be issued by a criminal, civil, or tribal court, or the School may issue a no-contact directive. Protective measures outlined above like transportation planning assistance, security escorts, changes to class schedules, or changes in living situations will also be addressed.

ii. **Employees:** Employees found responsible under the Protected Class Non-Discrimination Policy and Procedures will be held accountable under that policy and the relevant HR process. Sanctions for employees found responsible in VAWA cases for sexual assault, dating violence, domestic violence, and stalking are verbal or written warning; performance improvement plan or management process; enhanced supervision, observation, or review; required counseling; required training or education; probation; denial of pay increase/pay grade; loss of oversight or supervisor role; demotion; transfer; shift or schedule adjustment; reassignment; delay of promotional opportunities; assignment of new supervisor; restriction on travel and/or professional development resources restriction of bonus pay; suspension (administrative leave with pay or without pay) termination. In addition to or in place of the above sanctions/responsive actions, The School may assign any other action it deems appropriate. No-contact orders, protective orders, restraining orders, or similar lawful orders may be issued by a criminal, civil, or tribal court, or the School may issue a no-contact directive. Protective measures outlined above like transportation planning assistance, security escorts, changes to work schedules/situations, or changes in living situations may also be addressed.

#### **H. Statement on Proceedings for Sexual Assault, Dating Violence, Domestic Violence, and Stalking**

All proceedings for students and employees related to sexual assault, dating violence, domestic violence, or stalking over which the School has jurisdiction will be a prompt, fair, and impartial process from the initial investigation to the final result, as required by and defined by the Clery Act. This process will be conducted by individuals who receive annual training related to dating violence, domestic violence, sexual assault, and stalking. These individuals are also trained annually on how to conduct an investigation and hearing process that protects both the safety of the victim and promotes accountability. The training is described above in the training and education plan portion of the document. These individuals will also be screened for and do not have a conflict of interest or bias for or against the accuser or the accused, as required by Clery. This process is overseen by a Title IX Coordinator.

All parties (complainant/victim and respondent/accused) have the same opportunities to be present during the proceedings, including the opportunity to have an advisor of their choice to accompany them throughout the process.

The School provides simultaneous notifications, in writing, to the complainant/accuser and respondent/ accused of:

- The result from any School disciplinary process (including the Protected Class Nondiscrimination Policy and Procedures) that arises from an allegation of dating violence, domestic violence, sexual assault, or stalking.
- The School's procedures for all parties (complainant/victim/accuser and respondent/accused) to appeal the result of The School's disciplinary proceeding.
- Any change to results of the proceedings.
- When such results will become final.

**I. Definition of Process Terms Related to Sexual Assault, Dating Violence, Domestic Violence, and/or Stalking:**

- i. Prompt, fair and impartial proceeding: A prompt, fair, and impartial proceeding includes a proceeding that is:
  - Completed within a reasonably prompt time frame as designated by The School's policy, including a process that allows for the extension of time frames for good cause with written notice to the parties of the delay and the reason for that delay
  - conducted in a manner that:
    - Is consistent with The School's policies and transparent to the parties;
    - Includes timely notice of meetings at which the parties or maybe present;
    - Provides timely and equal access to the parties and appropriate officials to any information that will be used during any formal or informal disciplinary meetings and/or hear; and
    - Is conducted by officials who do not have a conflict of interest or bias for or against the accuser or the accused.
- ii. Advisor means any individual who provides the complainant/accuser or respondent/accused support, guidance, or advice.
- iii. Proceeding means all activities related to a non-criminal resolution of The School's disciplinary complaint, including, but not limited to, fact-finding investigations, formal or informal meetings, and hearings. Proceeding does not include communications and meetings between officials and victims or accused concerning accommodations or protective measures to be provided.
- iv. Result means any initial, interim, and final decision by any official or entity authorized to resolve disciplinary matters within the institution. The result must include any sanctions imposed by the institution. Notwithstanding

section 444 of the general education Provisions Act(20 USC 1232(g)), commonly referred to as the family educational rights and Privacy Act(FERPA), the result must also include the rationale for the result and the sanctions.

- v. Personally Identifying Information as defined in Section 40002(a ) of the Violence Against Women Act of 1994As is individually identifying information for or about an individual, including information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault, or stalking, regardless of whether the information is encoded, encrypted, hashed, or otherwise protected, including a first and last name; a home or other physical address; contact information (including a postal, email, or Internet Protocol address or telephone or facsimile); a social security number, a driver's license number passport number or student identification; and any other information, including date of birth, race or ethnic background, or religious affiliation that would serve to identify any individual.

#### **J. Note on Directory Information**

The School does not designate any personally identifiable information as Directory Information. For more information, please see The School's privacy policy and information on FERPA in The School catalog.

#### **K. Disclosure of Results of Disciplinary Proceedings Policy**

The School will, upon written request, disclose to an alleged victim of a crime of violence or non-forcible sexual assault the outcome of the conduct process in writing. Written request is not required from an alleged victim of domestic violence, dating violence, sexual assault or stalking. If the alleged victim is deceased, The School will, upon written request, disclose the outcome of the conduct process in writing to the next of kin.

#### **XX. Anti Hazing**

The Stop Campus Hazing Act, PL 118-173, requires the adoption of an Anti-Hazing Policy and procedures, educational program, collection of statistics to be reported first for CY 2025, and the publication of biannual anti-hazing reports. The School has adopted the necessary policy and started tracking statistics for inclusion starting January 1, 2025.

The School has adopted an anti-hazing policy. It is available here:  
<https://catalog.shermanoaks.paulmitchell.edu/anti-hazing-policy-21>

This policy and procedure are also in The School's catalog and employee handbook.

The School will publish its first biannual anti-hazing report on or before the December 23, 2025, deadline. It will be available in the consumer information section of the School's website.

The School trains its students and employees on Hazing prevention and bystander intervention. During both the student contracting process and during student orientation, they are provided with a copy of the Anti-Hazing Policy. During Core Orientation, the policy is reviewed with the students. Employees are provided a copy of the Anti-Hazing Policy during orientation and trained using the Vector Solutions Platform.

**ACKNOWLEDGEMENT OF STUDENTS/STAFF:**

I acknowledge that I have read and understand the policies and procedures explicated in this document titled: "Annual Security Report and Statement of Campus Safety and Security Policies and Procedures." I also acknowledge that I accept the conditions and responsibilities outlined within this document.

Signature of Student/Employee: \_\_\_\_\_ Date: \_\_\_\_\_

## Campus Safety and Security Policy Daily Log

| Nature of the Crime            |      |
|--------------------------------|------|
|                                |      |
| Date                           | Time |
|                                |      |
| General Location               |      |
|                                |      |
| Disposition of the Complainant |      |
|                                |      |

| Nature of the Crime            |      |
|--------------------------------|------|
|                                |      |
| Date                           | Time |
|                                |      |
| General Location               |      |
|                                |      |
| Disposition of the Complainant |      |

