

Information on this Policy is current as of December 31, 2020.

Emergency Relief Fund Reporting – Emergency Financial Aid Grants to Students

1. On May 4, 2020, Paul Mitchell The School - Esani signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
2. Paul Mitchell The School - Esani received \$207,717 from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Student.
3. Paul Mitchell The School - Esani distributed the following amount of Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act:
 - On June 16, 2020, \$164,555.60 was distributed to 145 students as Emergency Financial Aid Grants under Section 18004(a)(1) of the CARES Act.
 - On June 30, 2020, \$14,495.60 was distributed to 13 students as Emergency Financial Aid Grants under Section 18004(a)(1) of the CARES Act.
 - On July 1, 2020 \$4,564.90 was distributed to 4 students as Emergency Financial Aid Grants under Section 18004(a)(1) of the CARES Act.
 - On July 6, 2020, \$1,141.30 was distributed to 1 student as Emergency Financial Aid Grants under Section 18004(a)(1) of the CARES Act.
 - On September 3, 2020, \$21,141.28 was distributed to 34 students as Emergency Financial Aid Grants under Section 18004(a)(1) of the CARES Act.
 - On September 25, 2020, \$1,818.32 was distributed to 3 students as Emergency Financial Aid Grants under Section 18004(a)(1) of the CARES Act.
4. *200 students have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.

****Footnote: For the purposes of this report, institutions may determine the number of eligible students based on the number of students for whom the institution has received an Institutional Student Information Record (ISIR) plus the number of students who completed an alternative application form developed by the institution for this purpose. The institution may then apply this number to its own methodological framework for disbursement of funds to produce a final total of eligible students at the institution. The institution is not asked to***

make assumptions about the potential eligibility of students for whom the institution has not received an ISIR or an alternative application.”

Subject: Policy on distribution of CARES Grant funds to students

To address the pressing financial need of higher education schools and students due to the disruption of campus operations from coronavirus, **Paul Mitchell The School - Esani** received a grant in the amount of **\$207,717** from the U.S. Department of Education. The funds must be used to cover expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student's cost of attendance, such as food, housing, course materials, technology, health care, and childcare). Students attending **Paul Mitchell The School - Esani** must meet the following criteria to receive funds from this grant:

1. Only students who are or could be eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, as amended (HEA), may receive emergency financial aid grants. If a student has filed a Free Application for Federal Student Aid (FAFSA), then the student has demonstrated eligibility to participate in programs under Section 484 the HEA. Students who have not filed a FAFSA but who are eligible to file a FAFSA may also receive emergency financial aid grants. The criteria to participate in programs under Section 484 of the HEA include but are not limited to the following: U.S. citizenship or eligible noncitizen; a valid Social Security number; registration with Selective Service (if the student is male); and a high school diploma, GED, or completion of high school in an approved homeschool setting.
2. Must have been enrolled in a Title IV eligible program as of **March 13, 2020**:
 - a. Students who took a “Leave of Absence” on or after March 13, 2020 are eligible, if the reason for the leave of absence was related to COVID-19 and if they return to school prior to the disbursement date. The school must document the specific reason for the leave of absence to show that it was COVID-19 related.
 - b. Students who were enrolled in a Title IV eligible program as of March 13, 2020 but started in a Title IV eligible program after March 13, 2020 are eligible, if they can show that they were directly impacted by the COVID-19 pandemic. For example, a student enrolled prior to the COVID-19 outbreak, but who started after the school had transitioned to providing only distance education will generally be eligible. In this case, the student could have had unexpected expenses related to now attending school via distance education, such as having to buy a laptop or having to purchase internet service, etc.
3. Eligible students **may opt out of receiving all or some of their grant**, if they do not need it for eligible expenses.
4. Students must read and sign the **PMTS Esani CARES Student Grant Agreement** by the specified pre-disbursement deadline.
5. Must be 18 years or over, or if younger, currently receiving Title IV assistance.
6. Must have a graduation date after March 13, 2020.
7. Students who start school after June 1, 2020 or later are not eligible for the funds.

Disbursement Process

The Grant funds will be allocated equally among all eligible students. Based on the School's total student grant funding amount of \$207,717 and a cohort of 182 eligible students, the Allocated Grant Award per student is \$1,141.30.

The school will distribute the funds in 2 different separate disbursements. Disbursement #1 will include all eligible currently attending students and all eligible graduates who submit a complete and accurate CARES Student Grant Agreement by the Disbursement #1 submission deadline of 06/10/2020. Disbursement #2 will include all eligible currently attending students and all eligible graduates who did not submit a complete and accurate CARES Student Grant Agreement by the Disbursement #1 submission deadline but did submit a complete and accurate agreement by the Disbursement #2 submission deadline of 06/16/2020. It will also include eligible students who were on a Leave of Absence at the time of Disbursement #1 but returned to school and are currently attending at an attendance at the time of Disbursement #2 and have submitted a complete and accurate agreement by the submission deadline of 06/16/2020.

All unclaimed funds after disbursement #1 and #2 will be distributed to Title IV eligible students who submit proof of financial hardship and to eligible Title IV students who started between April 1 and June 30, 2020 and who are currently attending as of 8/21/20 and enrolled after 3/13/20. Additionally, students who submitted a signed grant documentation prior to 6/30/20 and who were on leave as of absence as of 6/30/20. In order to receive a grant award, the student must complete and submit a signed grant agreement along with an ACH Direct Deposit Authorization Form by the submission deadline of 9/02/2020. All remaining funds will be distributed on 9/25/20 to students who have provided proof of financial hardship.

Disbursement 1 (does not include new starts who started school after the date of disbursement 1)

Date of Disbursement: June 16, 2020

Total Amount of Disbursement: \$164,555.60

Estimated Students Eligible to Receive the Grant Funds: 182

Total Number of Students Receiving a Disbursement: 145

Disbursement 2

Date of Disbursement: June 30, 2020, July 1, 2020 and July 6, 2020

Total Amount of Disbursement: \$20,201.80

Total Number of Students Receiving a Disbursement: 18

Disbursement 3

Date of Disbursement: September 3, 2020

Total Amount of Disbursement: \$21,141.28

Estimated Students Eligible to Receive the Grant Funds: 37

Total Number of Students Receiving a Disbursement: 34

Disbursement 4

Date of Disbursement: September 25, 2020

Total Amount of Disbursement: \$1,818.32

Total Number of Students Receiving a Disbursement: 3

The accounting of the funds will be tracked by the school and reported to the U.S. Department of Education.



ARLENE LYONS, School Owner

1/4/21

Date